

2019 – 2020 School Year

Board Meeting

Trustees:
Brad Toone
Clara Yagos
Greg Long
Jim Burdett
John McKee
Lacey Poytress
Lori Hodges

Date: Monday, February 10, 2020

Time: 1:00 pm

Venue: LRSD Central Office – GR Davis Administration Building, Board Room
410-20th Street, Fort Macleod, AB

Our Goals: 1) Leadership, 2) Culture, 3) Academics

*Our Mission: To develop critical thinkers and lifelong learners who become contributing citizens.
This will be accomplished through consistent delivery of high quality programming and teaching that is responsive to diverse student needs and interests in an inclusive environment.*

Call to Order

1:00 pm	A.	Call to Order		<i>Chair</i>
1:00-1:01	A.1	Acknowledgement of Land	(Enclosure A.1)	<i>C. Yagos</i>

Consent Agenda

1:01-1:05	B.	Consent Agenda		<i>Chair</i>
	B.1	Approval of Minutes	(Enclosure B.1)	
		If there are no errors or omissions in the minutes of the January 8, 2020 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.		
	B.2	Business Arising from the Minutes		
	B.3	Board Annual Work List 2019-20	(Enclosure B.3)	
	B.4	Chair Report	(Enclosure B.4)	
	B.5	Superintendent Report	(Enclosure B.5)	
	B.6	Ass't Superintendent, Business Services Report	(Enclosure B.6)	
	B.7	Ass't Superintendent, Curriculum & Innovation Report	(Enclosure B.7)	
	B.8	Ass't Superintendent, Learning Services Report	(Enclosure B.8)	

That the February 10, 2020 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Emergent Changes to the Agenda

1:05-1:07	C.	Emergent Changes to the Agenda		<i>Chair</i>
		That the February 10, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended).		

Moved by: _____

Declaration of Conflict of Interest

1:07-1:10 **D. Declaration of Conflict of Interest** *Chair*

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the February 10, 2020 Board Meeting and if so should declare them.

Declared: _____

Action Items

E. Action Items

1:10-1:15 **E.1 2020-21 School Calendar** (Enclosure E.1) *D. Seguin*

Darryl Seguin, Superintendent will present the Draft 2020-2021 school calendar to the Board of Trustees for approval.

Recommendation:

That the Board of Trustees approve the 2020-2021 School Year calendar as (presented or amended)

Moved by: _____

1:15-1:25 **E.2 Board Policies** (Enclosure E.2, E.2a, E.2b) *B. Toone/C. Yagos*

Trustees Toone and Yagos will review recommended changes to Board Policy 3 – *Role of the Board* and Board Policy 8 – *Board Operations* for approval.

Recommendation:

That the Board of Trustees approve the changes to Board Policy 3 and Board Policy 8 as (presented or amended).

Moved by: _____

1:25-1:30 **E.3 Professional Learning** (Enclosure E.3) *Chair*

Time will be provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

Recommendation:

That the Board of Trustees approve the following Trustees to attend the following Professional Development:

1. Trustee McKee PD session: SW AB Teachers' Convention – Keynote speaker – February 20, 2020 – University of Lethbridge
2. Trustee Burdett PD session: National Congress on Rural Education – March 29-31, 2020 – Saskatoon, Sask.
3. Trustees – Hodges, Poytress and Burdett PD Session: AB School Councils Conference – April 24-26, 2020 – Edmonton

Moved by: _____

1:30-1:50 **E.4 Voting Procedures** *G. Long*

At the January 8, 2020 Board meeting Trustee Long put forth a Notice of Motion to change the voting procedures. Discussion will take place regarding the voting procedures.

Recommendation:

That the Board of Trustees change the voting procedure for positions of Board Chair, Board Vice-Chair, Committee Members, and Committee Chair. Votes will no longer be cast by secret ballot; instead by show of hands.

Moved by: _____

1:50-2:00 **E.5 Stakeholder Input**

L. Hodges/B. Toone

With the current realities facing local governments and school Boards alike in the Province, it is crucial to take extra time in preparing to approve this year's budget.

Trustees would like to hear from parents, students, staff, and our communities to help with planning for the unique challenges a new funding framework will create, and to assist us setting priorities as we approve our next budget.

Recommendation:

That the Board of Trustees request the Superintendent to draft a plan as to how to engage stakeholders in sharing place based priorities in regards to the 2020-2021 budget, and it be submitted for the Board approval at the next Regular Board Meeting – March 11, 2020. The Board of Trustees also approve to allow time to gain feedback on the draft budget prior to it being presented to the Board for approval.

Moved by: _____

2:00-2:10 **E.6 MOA - Willow Creek Bus Drivers Association**

G. Long

The Livingstone Range School Division Labour Relations Committee has negotiated and reached a Memorandum of Agreement with the Willow Creek School Bus Drivers Association. Trustee Long will share the highlights of the agreement with Board in preparation to hold a ratification vote.

Recommendation:

That the Board of Trustees ratify the Memorandum of Agreement between the Livingstone Range School Division and the Willow Creek School Bus Drivers Association.

Moved by: _____

2:10-2:20 **E.7 Audit Committee Terms of Reference**

(Enclosure E.7)

B. Toone

Trustee Toone will present the Draft Terms of Reference for the Audit Committee.

Recommendation:

That the Board of Trustees approve the Draft Audit Committee Terms of Reference as presented.

Moved by: _____

Discussion/Information Items

F. Discussion/Information Items

2:20-2:30 **F.1 Fiscal Monitoring Report**

(Enclosure F.1)

J. Perry

Enclosed with the agenda is a copy of the monthly financial update for the period ending December 31, 2019. This represents the completion of approximately 40% of the school year and 33.3% of the fiscal year.

2:30-2:40 **F.2 Budget Review Process**

(Enclosure F.2)

J. Perry

Enclosed with the agenda is a copy of the proposed budget calendar related to the 2020-2021 School Year Budget. Mr. Perry will use the budget calendar to provide a review of the division's budget process for the Trustees.

2:40-3:05 **F.3 PSBAA**

Chair

The Board of Trustees will discuss the advantages and disadvantages of potentially becoming a member of the Public School Boards' Association of Alberta (PSBAA)

Presentations

G. Presentations

3:05-3:30 **G.1 Virtual School & Dual Credit Update** (Enclosure G.1) *C. Kuzyk*

Chad Kuzyk, Associate Superintendent, Curriculum & Innovation will provide the board with an update of the work underway in the division for these two areas.

Key Messages

3:30-3:35 **H. Key Messages from Today's Meeting**

- 1)
- 2)
- 3)

In-Camera

3:35-4:30 **I. In-Camera**

Chair

Recommendation:

That the Board of Trustees go in-camera at _____ hours.

Recommendation:

Trustee _____ moved that the Board of Trustees revert the meeting back to the regular board meeting at _____ hours.

Adjournment

4:30 **J. Adjournment**

Recommendation:

Trustee _____ moved that the Board of Trustees vote in favour of the meeting being adjourned at _____ hrs.