

2019 – 2020 School Year

# Board Meeting

**Trustees:**  
Brad Toone  
Clara Yagos  
Greg Long  
Jim Burdett  
John McKee  
Lacey Poytress  
Lori Hodges

**Date:** Wednesday, April 8, 2020

**Time:** 1:00 pm

**Venue:** LRSD Central Office – GR Davis Administration Building, Board Room  
410-20<sup>th</sup> Street, Fort Macleod, AB

*Our Goals: 1) Leadership, 2) Culture, 3) Academics*

*Our Mission: To develop critical thinkers and lifelong learners who become contributing citizens.  
This will be accomplished through consistent delivery of high quality programming and teaching that is responsive to diverse student needs and interests in an inclusive environment.*

## Call to Order

1:00 pm    **A.    Call to Order** Chair

1:00-1:01    **A.1    Acknowledgement of Land** (Enclosure A.1) B. Toone

## Consent Agenda

1:01-1:05    **B.    Consent Agenda** Chair

**B.1    Approval of Minutes** (Enclosure B.1, B.1a)  
                  If there are no errors or omissions in the minutes of the March 11, 2020 Regular Board Meeting and the March 25, 2020 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

**B.2    Business Arising from the Minutes**

**B.3    Board Annual Work List 2019-20** (Enclosure B.3)

**B.4    Chair Report** (Enclosure B.4)

**B.5    Associate Superintendent, Curriculum & Innovation Report** (Enclosure B.5)

**B.6    Associate Superintendent, Learning Services Report** (Enclosure B.6)

**B.7    Committee Reports** (Enclosure B.7)

That the April 8, 2020 Consent Agenda be approved by the Board of Trustees as (presented or amended)

*Moved* by:

\_\_\_\_\_

## Emergent Changes to the Agenda

1:05-1:07    **C.    Emergent Changes to the Agenda** Chair

That the April 8, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended).

*Moved by:* \_\_\_\_\_

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## Declaration of Conflict of Interest

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1:07-1:10    **D.    Declaration of Conflict of Interest** *Chair*

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the April 8, 2020 Board Meeting and if so should declare them.

*Declared:* \_\_\_\_\_

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## Action Items

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**E.    Action Items**

1:10-1:20    **E.1    2020-2021 Instructional Funding Allocation Formula** *J. Perry*

In response to the March 11, 2020 Board meeting motion # 19-129 *“Emergent Changes to the Agenda - Trustee Yagos moved that the March 11, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.*

*Item Tabled: Item E2 - 2020-2021 Instructional Funding Allocation Formula – given the recommendation for stakeholder involvement item to be tabled until the April 8, 2020 Board Meeting - J. Perry”*

The Instructional Funding Allocation Formula is the way in which divisional resources are allocated out to schools, departments and initiatives. The divisional committee meets annually to review and discuss potential adjustments to the formula that would improve the operations of the division, manage divisional funds effectively and to meet the goals and priorities of the division. Associate Superintendent, Business Services Jeff Perry will share with the board a summary of the proposed formula and the rationale for the proposed adjustments.

*Recommendation:*

That the Board of Trustees approve the Instructional Funding Allocation Formula as presented for the 2020-2021 school year.

*Moved by:* \_\_\_\_\_

1:20-1:50    **E.2    Board Policies** (Enclosure E.2, E.2a, E.2b) *B. Toone/C. Yagos*

Trustees Toone and Yagos will review recommended changes to Board Policy 3 – *Role of the Board*, Board Policy 9 – *Committees of the Board* and Board Policy 13 – *Role of the Superintendent* for approval.

*Recommendation:*

That the Board of Trustees approve the changes to Board Policy 3, Board Policy 9 and Board Policy 13 as (presented or amended).

*Moved by:* \_\_\_\_\_

1:50-2:10    **E.3    Ad/Hoc Committee (COVID-19)** *Chair*

The Board of Trustees will discuss information regarding forming an Ad/Hoc Committee for COVID-19.

*Recommendation (if needed)*

That the Board of Trustees form an Ad/Hoc COVID-19 Committee consisting of the Chair, Superintendent (or designate) and two trustees commencing immediately.

*Moved by:* \_\_\_\_\_

Time will be provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

Recommendation:

That the Board of Trustees approve the following Trustees to attend the following Professional Development:

- 1. Trustee(s): \_\_\_\_\_ PD session: \_\_\_\_\_
- 2. Trustee(s): \_\_\_\_\_ PD session: \_\_\_\_\_

Moved by: \_\_\_\_\_

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### Discussion/Information Items

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**F. Discussion/Information Items**

2:15-2:20 **F.1 Superintendent Report** (Enclosure F.1) *D. Seguin*

Superintendent Darryl Seguin will review his monthly report.

2:20-2:30 **F.2 Fiscal Monitoring Report** *J. Perry*

Enclosed with the agenda is a copy of the monthly financial update for the period ending February 29, 2020. This represents the completion of approximately 60% of the school year and 50% of the fiscal year. Associate Superintendent, Business Services Jeff Perry will review this document with the Board and respond to any questions the Board may have.

2:30-2:50 **F.3 Budget Stakeholder Summary** (Enclosure F.3) *D. Seguin*

Superintendent, Darryl Seguin will share the Budget Stakeholder Summary with the Board of Trustees.

2:50-2:55 **F.4 Superintendent Reappointment** *Chair*

The Chair will review correspondence received from the Minister of Education regarding the Board approving Mr. Seguin's reappointment as Superintendent.

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### Presentations

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**G. Presentations**

2:55-3:15 **G. 1 Early Learning in Livingstone Range School Division** (Enclosure G.1) *L. Furukawa*

Lisa Furukawa, Early Learning Coordinator will provide the Board with an update of the work being accomplished throughout the division.

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### Key Messages

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3:15-3:20 **H. Key Messages from Today's Meeting**

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- 2)
- 3)

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### In-Camera

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Recommendation:

That the Board of Trustees go in-camera at \_\_\_\_\_ hours.

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at \_\_\_\_\_ hours.

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## **Adjournment**

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4:30 J. **Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at \_\_\_\_\_ hrs.