



Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on April 8, 2020 commencing at 1300 hours at the LRSD Central Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Jim Burdett, Lacey Poytress, Brad Toone, Clara Yagos, Greg Long and John McKee

Darryl Seguin, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Richard Feller, Associate Superintendent, Learning Services
Chad Kuzyk, Associate Superintendent, Curriculum & Innovation
Nikki Lytwyn, Executive Assistant

A. Chair called meeting to order at 1300 hours

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the March 11, 2020 Regular Board Meeting and the March 25, 2020 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2019-20

B.4 Chair Report

B.5 Associate Superintendent, Curriculum & Innovation Report

B.6 Associate Superintendent, Learning Services Report

B.7 Committee Reports

19-153 Trustee Long moved that the April 8, 2020 Consent Agenda be approved by the Board of Trustees as presented.

Carried

C. Emergent Changes to the Agenda

19-154 Trustee Yagos moved that the April 8, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Add Item E.5 – Board Meetings – Chair Hodges

Carried

D. Declaration of Conflict of Interest

19-155 Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the April 8, 2020 Board Meeting and if so should declare them.

None Declared

E. Action Items

E.1 2020-2021 Instructional Funding Allocation Formula

In response to the March 11, 2020 Board meeting motion # 19-129 *“Emergent Changes to the Agenda - Trustee Yagos moved that the March 11, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.*

Item Tabled: Item E2 - 2020-2021 Instructional Funding Allocation Formula – given the recommendation for stakeholder involvement item to be tabled until the April 8, 2020 Board Meeting - J. Perry"

19-156 Trustee Poytress moved that the Board of Trustees approve the Instructional Funding Allocation Formula as presented for the 2020-2021 school year.

Carried

E.2 Board Policies

Trustees Toone and Yagos will reviewed recommended changes to Board Policy 3 – *Role of the Board*, Board Policy 9 – *Committees of the Board* and Board Policy 13 - *Role of the Superintendent* for approval. (see attached)

19-157 Trustee Yagos moved that the Board of Trustees approve the changes to Board Policy 3, Board Policy 9 and Board Policy 13 as presented.

Carried

E.3 Ad/Hoc Committee (COVID-19)

The Board of Trustees discussed information regarding forming an Ad/Hoc Committee for COVID-19.

*Proposed
19-158*

Trustee Poytress moved that the Board of Trustees form an Ad/Hoc COVID-19 Committee consisting of the Chair, Superintendent (or designate) and two trustees commencing immediately.

Friendly – Trustee Long moved that the Board of Trustees form an Ad/Hoc COVID-19 Committee consisting of the Chair, Superintendent (or designate) and one trustee from each zone commencing immediately. – *not accepted – with drawn*

*Friendly
Amendment
19-158*

Trustee Yagos moved that the Board of Trustees form an Emergency Response Committee consisting of the Chair, Superintendent (or designate) and Trustees Brad Toone and Clara Yagos commencing immediately.

Carried

Trustees interested in becoming committee members –Trustees Brad Toone, Clara Yagos and Lacey Poytress.

Time was given for each Trustee to speak regarding reasons for committee membership. After hearing reasons, Trustee Poytress withdrew her nomination, as the other Trustees had more experience and knowledge.

The Board of Trustees congratulated Trustee Yagos and Trustee Toone on becoming the two Board members serving on the Emergency Response Committee.

E.4 Professional Learning

As per April 1 Board Motion # 19-151, all Board professional development has been frozen for the remainder of the school year due to the redirecting of funds during the COVID-19 pandemic.

E. 5 Emergent Item - Board Meetings

19-159 Due to the COVID-19 pandemic, Trustee Toone moved that all Board Meetings will be held electronically until further notice.

Carried

F. Discussion/Information Items

F.1 Superintendent Report

As the COVID-19 Pandemic has effected the entire school jurisdiction, Superintendent Seguin has been collaborating and supporting the jurisdictional staff, parents and students. The entire school jurisdiction came together in a very short period of time to enable education continuity for our students while at the same time working hard to ensure student and staff safety. We are so proud and grateful for the incredible work by so many during this unprecedented time. The Superintendent's Monthly Report is posted on our website at <https://www.lrsd.ca/download/249019>.

F.2 Fiscal Monitoring Report

Due to COVID-19 and the reduction of provincial funding the February monitor report is now outdated. Jeff Perry, Associate Superintendent, Business Services will provide an updated monitoring report at the May Board Meeting.

F.3 Budget Stakeholder Summary

Superintendent, Darryl Seguin shared the Budget Stakeholder Summary with the Board of Trustees.

F.4 Superintendent Reappointment

The Board of Trustees received a letter from the Minister of Education approving the reappointment of Mr. Darryl Seguin as Superintendent of Schools for the Livingstone Range School Division for the next five years.

G. Presentations

G.1 Early Learning in Livingstone Range School Division

Lisa Furukawa, Early Learning Coordinator presented an update of early learning throughout the division. Some of the information that was provided by Lisa included: 1) Students receiving much needed supports have grown from 40 to 88 in the last 4 yrs. (2) Hanen programs have been implemented throughout the division and (3) Program Unit Funding (PUF) changes. For the full presentation, please watch our meeting recordings on the LRSD Website at <https://www.lrsd.ca/board/meetings>.

H. Key Messages from Today's Meeting

- 1) Superintendent Reappointment
- 2) Emergency Response Committee
- 3) Superintendent Report
- 4) Presentation – Early learning in Livingstone Range School Division

I. In-Camera

19-160 Trustee McKee moved that the Board of Trustees go in-camera at 1501 hours.

19-161 Trustee Burdett moved that the Board of Trustees revert the meeting back to the regular board meeting at 1520 hours.

J. Adjournment

19-162 Trustee Burdett moved that the Board of Trustees vote in favour of the meeting being adjourned at 1522 hours.

Chairman

Secretary-Treasurer