



2020–2021 School Year  
Division Office, Fort Macleod

# BOARD MEETING

Date: September 9, 2020

Time: 2:00 pm

Venue: G.R. Davis Administration Building, Fort Macleod, AB – Division Office

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, John McKee, Clara Yagos, Greg Long and Jim Burdett

---

---

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

---

## Call to Order

---

2:00-2:01	A.	Call to Order	<i>Chair</i>
2:01-2:02	A.1	Acknowledgement of Land	<i>L. Poytress</i>
2:02-2:05	A.2	O' Canada	

---

## Consent Agenda

---

2:02-2:05	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the June 15, 2020 Regular Board Meeting and the August 11, 2020 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Superintendent Monthly Report	
	B.4	Board Annual Work List 2020-21	
	B.5	Division Office Senior Management Reports	
	B.6	Community Updates and Committee Reports	

Recommendation:

That the September 9, 2020 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: \_\_\_\_\_

---

## Emergent Changes to the Agenda

---

**Every student, every day.**

2:05-2:07 C. Emergent Changes to the Agenda

Chair

Recommendation:

That the September 9, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: \_\_\_\_\_

---

### Declaration of Conflict of Interest

---

2:07-2:10 D. Declaration of Conflict of Interest

Chair

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the September 9, 2020 Board Meeting and if so should declare them.

Moved by: \_\_\_\_\_

---

### In-Camera

---

E. In-Camera

Chair

Recommendation:

That the Board of Trustees go in-camera at \_\_\_\_ hours.

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at \_\_\_\_\_ hours.

---

### Action Items

---

F. Action Items

2:10-2:15 F.1 School Tours & Breakfast with the Board

C. Yagos

Due to the COVID 19 restrictions the Board of Trustees will discuss the upcoming Breakfast with the Board and School Tour visits.

Recommendation:

That the Board of Trustees suspend all Breakfast with the Board (this includes scheduled school tours) until further notice.

Moved by: \_\_\_\_\_

2:15-2:20 F.2 Professional Learning

Chair

Time will be provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

Recommendation:

That the Board of Trustees approve the following Trustees to attend the following Professional Development:

Trustee(s): \_\_\_\_\_ PD session: \_\_\_\_\_

2:20-2:35

**F.3 New Funding Framework**

*L. Poytress*

Although school jurisdictions will not be negatively impacted this current school year, the new funding formula based on the Weighted Moving Average (WMA) calculations will result in reduced revenue for school jurisdictions in years 2 and 3 given the new funding formula. Due to the COVID-19 pandemic an increased number of parents may choose to homeschool their children this school year which will result in a reduced WMA in future years.

Recommendation:

That the Advocacy Committee of the Board of Trustees write a letter to Minister LaGrange requesting the Ministry use the 2020-21 school year as a 'hold harmless' school year thus postponing the implementation of the new funding framework weighted moving average until the 2021-22 school year so that students are not negatively impacted in the future as a result of the pandemic occurring today.

*Moved by:* \_\_\_\_\_

2:35-2:55

**F.4 ATA Mediator's Recommended Terms for Settlement**

*G. Long*

On June 25<sup>th</sup> the ATA Local 14 and the Livingstone Range School Division Negotiating Committees attended a mediation session in which the Government Appointed Mediator provided a recommended settlement in his Mediators Recommended Terms for Settlement Report. Prior to this meeting the ATA Local 14 membership voted and accepted the Mediators Recommended Terms for Settlement Report. The Livingstone Range School Division Labor Relations Committee will present the Mediators Recommended Terms for Settlement Report to the Board of Trustees for their vote.

Recommendation:

That the Board of Trustees accept the Mediator's Recommended Terms of Settlement between the Livingstone Range School Division and the Alberta Teachers' Association.

*Moved by:* \_\_\_\_\_

2:55-3:00

**F.5 Deputy Superintendent**

*J. McKee*

Superintendent Seguin will seek the Board of Trustees approval of appointing Associate Superintendent Chad Kuzyk as Deputy Superintendent for the 2020-2021 school year.

Recommendation:

That the Board of Trustees approve the appointment of Associate Superintendent Chad Kuzyk as Deputy Superintendent for the 2020-2021 school year.

Moved by: \_\_\_\_\_

---

## Discussion/Information Items

---

### G. Discussion/Information Items

- 3:00-3:05    **G.1 International Education Update** *C. Kuzyk*
- Mr. Chad Kuzyk, Associate Superintendent, Curriculum and Innovations will provide an update to the Board of Trustees.
- 3:05-3:10    **G.2 Alberta School Councils Association (ASCA)** *J. Perry*
- Mr. Jeff Perry, Associate Superintendent, Business Services will provide information to the Board regarding the annual ASCA fee.
- 3:10-3:30    **G.3 Re-Entry update** *D. Seguin*
- Senior Administration will provide an update of the School Divisions' re-entry progress with the Board of Trustees.
- 3:30-3:35    **G.4 Superintendent / CEO / Board Self Evaluation** *Chair*
- The Superintendent / CEO/ Board Self Evaluations have been scheduled for September 28, 2020.
- 3:35-3:40    **G.5 Organizational Chart** *(Enclosure G.5)* *D. Seguin*
- Darryl Seguin, Superintendent will review updates made to the 2020-21 LRSD Organizational Chart.
- 3:40-3:50    **G.6 Vision, Mission and Core Values Presentation** *K. Bond*
- Karly Bond, Communications Coordinator will present to the Board regarding the Livingstone Range School Divisions' Vision, Mission and Core Values.
- 3:50-4:00    **G.7 Board/Admin Retreat** *R. Feller*
- Mr. Richard Feller, Associate Superintendent, Learning Services / HR will provide the Board of Trustees with information on the upcoming Admin Retreat focus for this year.
- 4:00-4:05    **G.8 Appointment of Trustee School Assignment** *(Enclosure G.8)* *G. Long*
- The Board of Trustees will review the current Trustee School Assignment. The purpose of the Trustee School Assignment is to ensure representation at all our schools.

*Recommendation:*

That the Board of Trustees has reviewed the 2019-2020 Trustee Assignments and approve the Trustee School Assignments for the 2020-2021 school year as proposed.

---

## Key Messages

---

- 4:05-4:10     H.   **Three Key Messages from Today's Meeting**  
                         1)  
                         2)  
                         3)

---

## In-Camera

---

- 4:10-5:00     I.   **In-Camera** *Chair*

*Recommendation:*

That the Board of Trustees go in-camera at \_\_\_\_\_ hours.

*Recommendation:*

That the Board of Trustees revert the meeting back to the regular board meeting at \_\_\_\_ hours.

---

## Adjournment

---

- 5:00            J.   **Adjournment**

*Recommendation:*

That the Board of Trustees vote in favour of the meeting being adjourned at \_\_\_ hrs.