



## Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on June 15, 2020 commencing at 1300 hours via video conferencing. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Jim Burdett, Lacey Poytress, Brad Toone, Clara Yagos, Greg Long and John McKee

Darryl Seguin, Superintendent  
Jeff Perry, Associate Superintendent, Business Services  
Richard Feller, Associate Superintendent, Learning Services  
Chad Kuzyk, Associate Superintendent, Curriculum & Innovation  
Nikki Lytwyn, Executive Assistant

**A. Chair called meeting to order at 1303 hours.**

**A.1 Acknowledgement of Land**

**B. Consent Agenda**

**B.1 Approval of Minutes**

If there are no errors or omissions in the minutes of the May 27, 2020 Regular Board Meeting and the May 29, 2020 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

**B.2 Business Arising from the Minutes**

**B.3 Board Annual Work List 2019-20**

**B.4 Chair Report**

**B.5 Associate Superintendent, Curriculum & Innovation Report**

**B.6 Associate Superintendent, Learning Services Report**

**B.7 Associate Superintendent, Business Services Report**

19-192 Trustee Poytress moved that the June 15, 2020 Consent Agenda be approved by the Board of Trustees as presented.

**Carried**

**C. Emergent Changes to the Agenda**

19-193 Trustee Yagos moved that the June 15, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Item E.5 – Addition - Revert Board Meeting In-Person attendance – Trustee Yagos

Item E.6 – Addition - Approval Rural Caucus Budget - Trustee Yagos

**Carried**

**D. Declaration of Conflict of Interest**

The chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the June 15, 2020 Board Meeting and if so should declare them.

**None - Declared**

**E. Action Items**

**E.1 Board Meetings and Meeting of the Whole Meeting Dates**

The Board of Trustees reviewed a draft of proposed Board Meeting and Meeting of the Whole dates for the 2020-2021 school year.

19-194 Trustee Long moved that the Board of Trustees approve the proposed meeting dates for the 2020-2021 Regular Board and Meeting of the Whole Meetings as amended.

December 2020 change of date - December 9<sup>th</sup> to December 8<sup>th</sup> – Trustee Toone  
- Due to an ASBA date conflict.

**Carried**

## **E.2 Work List**

Board Policy 3, Role of the Board states the Board of Trustees approve annually the “Board of Trustees Annual Work List,” outlining the timeframe for various actions. Trustees reviewed and updated the work list as required.

19-195 Trustee Long moved that the Board of Trustees approve the Annual Work List for the 2020-2021 school year.

**Carried**

## **E.3 Superintendent Evaluation & Board Self-Evaluation**

A discussion took place to determine the dates and facilitators of the fall Superintendent Evaluation and Board Self-Evaluation.

*Presented*  
19-196

Trustee Yagos moved that the Board of Trustees approve Cal Hauserman and David George as facilitators for the Superintendent Evaluation and the Board Self-Evaluation for 2020-2021 school year not to accede the cost of \$5000.

*Amendment*  
19-196

Amendment – Trustee Toone requested an amendment to add – “including area of emphasis review and governance review”

**Carried**

*Amended*  
19-196

Trustee Toone moved that the Board of Trustees approve Cal Hauserman and David George as facilitators for the Superintendent Evaluation and the Board Self-Evaluation including area of emphasis review and governance review for 2020-2021 school year not to accede the cost of \$5000.

**Carried**

Trustee Burdett joined meeting at 1334 hours.

## **E.4 Professional Learning**

As we have frozen all PD for this school year there will be no discussion at this time.

## **Emergent Item**

### **E.5 Board Meeting In-Person Attendance**

19-197 Trustee Yagos moved that the Regular Board Meetings and Meeting of the Whole revert back to in-person as the COVID-19 restrictions have been lifted.

**Carried**

## **Emergent Motion**

### **E.6 Rural Caucus Budget**

19-198 Trustee Yagos moved that as member of the ASBA Rural Caucus the Board of Trustees approve the 2020-2021 year budget.

**Defeated**

## **F. Discussion/Information Items**

### **F.1 Superintendent Report**

Superintendent Darryl Seguin reviewed his monthly report.

## **F.2 Fiscal Monitoring Report**

Jeff Perry, Associate Superintendent of Business Services reviewed the monthly financial update for the period ending April 30, 2020. This represented the completion of approximately 67% of the 2019-2020 school year and 80% of the fiscal year. Overall operating revenue 66% – reduction of funding starting in April 2020.

## **F.3 Awards**

The Awards Committee announced the winners for the Dr. Lloyd Cavers Leadership Scholarships, Livingstone-Macleod Bursary and the ENMAX Scholarship. Congratulations to all the winners!

Dr. Lloyd Cavers Nomination Awards – Naomi Jersch-JTF, Daniel Schuepbach-WCCHS, Zelwyn Hugo-FPW, Gus Halibert-LIV, Aiden Douglas-CCHS  
Dr. Lloyd Cavers Scholarship Winner – Zach Renschler - MHHS  
Livingstone Macleod Bursary Winner-Jace Lewis-CCHS  
ENMAX Scholarship Winner – Maron Lim-CCHS  
Honouring Spirit Nominees – FPW – Tess Provost, Kristina LaCerte (winner selection postponed – TBA)

## **H. Key Messages from Today's Meeting**

- 1) AWARD Announcement
- 2) Board/CEO evaluations
- 3) Board Meetings In-person Attendance

## **I. In-Camera**

- 19-199 Trustee Poytress moved that the Board of Trustees close the public portion of the meeting and go in-camera at 1431 hours.
- 19-200 Trustee Burdett moved that the Board of Trustees revert the meeting back to the regular board meeting at 1517 hours.

## **J. Adjournment**

### Recommendation:

- 19-201 Chair moved that the Board of Trustees vote in favour of the meeting being adjourned at 1518 hrs.

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**Chairman**

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**Secretary-Treasurer**