

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held virtually on November 25, 2020 commencing at 1300 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Jim Burdett, Brad Toone, Lacey Poytress, Greg Long, Clara Yagos and John McKee

Attendance: Darryl Seguin, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Richard Feller, Associate Superintendent, Learning Services/HR
Chad Kuzyk, Associate Superintendent, Curriculum & Innovation
Nikki Lytwyn, Executive Assistant
ATA President Savi Houldin

A. Chair called the meeting to Order at 1313 hours.

A.1 Acknowledgement of Land

A.2 O' Canada

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the November 10, 2020 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2020-21

- *Attendance for Trustee Greg Long – amend to unable to attend*

20-060 Trustee Yagos moved that the November 25, 2020 Consent Agenda be approved by the Board of Trustees as amended.

Carried

C. Emergent Changes to the Agenda

Item F.1 Virtual School Presentation– Move to earlier (Item E.2)

20-061 Trustee Poytress moved that the November 25, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Carried

D. Declaration of Conflict of Interest

20-062 Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the November 25, 2020 Board Meeting and if so should declare them.

None-Declared

E. Action Items

E.1 Audited Financial Statements; re Period Ended Aug. 31, '20

The Audit Committee presented information related to the recently completed audit and from the 'Draft' Audited Financial Statements for the period ended August 31, 2020.

20-063 Trustee Toone moved that the Board of Trustees approve the Audited Financial Statements for Livingstone Range School Division for the period ended August 31, 2020.

Carried

E.2 3 Year Education Plan & AERR

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Darryl Seguin, Superintendent reviewed the 3 Year Education Plan & 2019-2020 Annual Results Report for the Board of Trustees' approval.

20-064 Trustee Burdett moved that the Board of Trustees approve the 3 Year Education Plan & 2019-2020 Annual Results Report for the Livingstone Range School Division.

Carried

*Lori Hodges exited meeting at 1428 hours
Lacey Poytress assumed chair at 1428 hours
Lori Hodges entered meeting and resumed chair at 1429 hours.
Health Break was called at 1430 hours
Chair called meeting back to order at 1444 hours*

E.3 Advocacy Committee

In response to the November 10 , 2020 Motion #20-044 – *“Item E.5 tabled to next meeting -Emergent Changes to the Agenda, Trustee Burdett moved that the November 10, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.”*

Advocacy Committee Chair, Lacey Poytress reviewed the proposed Advocacy Framework with the Board of Trustees.

20-065 Trustee Yagos moved that the Board of Trustees approve the Advocacy Framework as amended.

Carried

E.4 Advocacy Update

Trustee Poytress, Chair of the Advocacy Committee provided an update to the Board.

20-066

Trustee Poytress moved that the Board of Trustees direct the Advocacy Committee to write a letter to the Minister of Education copied to all Alberta School Boards, ASBA President and our MLA regarding COVID effects on PUF Funding and the WMA.

Carried

20-067

Trustee Toone moved that the Board of Trustees direct the Advocacy Committee to write a letter for the next Board meeting, to the Minister of Education copied to all Alberta School Boards, ASBA President, our MLA and ASCA regarding sustainable funding for Alberta School Council Association (ASCA).

Carried

E.5 Evaluation Framework

In response to the Notice of Motion that Trustee Toone brought forth at the November 25, 2020 Board Meeting.

20-068

Trustee Toone moved that the Board of Trustees approve John Lehnert, Chair of Grande Prairie Public, present to the Board on evaluation framework at a future Committee of the Whole Meeting.

Carried

E.6 Professional Learning – no approval needed at this time

NOM

Trustee Burdett brought forth a notice of motion for the December 15, 2020 Board Meeting.

Recommendation: That the board of Trustees approve dissolving the Remuneration Committee and transferring all responsibilities and duties to the Audit Committee.

F. Discussion/Information Items

F.1 Virtual School

Tara Tanner, Division Principal of At-Home Learning & Home Education, gave an update regarding Virtual School throughout the Livingstone Range School Division. For information regarding this presentation refer to our [Board of Trustees Key Messages from November 25, 2020 regular meeting.](#)

G. Key Messages from Today's Meeting

- 1) AERR and 3 yr Plan
- 2) Virtual School Presentation
- 3) Financial Audit
- 4) ASCA Letter of Support

H. In-Camera

20-069

Trustee Yagos moved that the Board of Trustees go in-camera at 1524 hours.

20-070

Trustee Burdett moved that the Board of Trustees revert the meeting back to the regular board meeting at 1553 hours.

I. Adjournment

20-071

Trustee Long That the Board of Trustees vote in favour of the meeting being adjourned at 1554 hours.

Chairman

Secretary-Treasurer

DRAFT