



2020–2021 School Year
Division Office, Fort Macleod

BOARD MEETING

Date: June 15, 2021

Time: 1:00 pm

Venue: Virtual – [Regular Board Meeting Link](#)

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Jim Burdett, Greg Long, Clara Yagos, and John McKee

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

1:00-1:01	A.	Call to Order	Chair
1:01-1:02	A.1	Acknowledgement of Land	L. Poytress
1:02-1:05	A.2	O' Canada	

Consent Agenda

1:02-1:05	B.	Consent Agenda	Chair
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the May 18, 2021 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2020-21	
	B.4	Chair Monthly Report	
	B.5	Superintendent Monthly Report	
	B.6	Senior Administration Monthly Reports	
	B.7	Committee Reports	

Recommendation:

That the June 15, 2021 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Every student, every day.

Emergent Changes to the Agenda

1:05-1:07 C. **Emergent Changes to the Agenda** *Chair*

Recommendation:

That the June 15, 2021 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

1:07-1:10 D. **Declaration of Conflict of Interest** *Chair*

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the June 15, 2021 Board Meeting and if so should declare them.

Action Items

E. Action Items

1:10-1:20 E.1 **Board Meetings and Meeting of the Whole Meeting Dates** *(Enclosure E.1)* *Chair*

Attached for your review is a draft of proposed Board Meeting and Meeting of the Whole dates for the 2021-2022 school year.

Recommendation:

That the Board of Trustees approve the proposed meeting dates for the 2021-2022 Regular Board and Meeting of the Whole Meetings as (presented or amended).

Moved by: _____

1:20-1:30 E.2 **Work List** *(Enclosure E.2)* *Chair*

Board Policy 3, Role of the Board states the Board of Trustees approve annually the "Board of Trustees Annual Work List," outlining the timeframe for various actions. Trustees will review and update the work list as required.

Recommendation:

That the Board of Trustees approve the Annual Work List for the 2021-2022 school year as (presented or amended).

Moved by: _____

1:30-1:40 **E.3 Rural Caucus Budget** *(Enclosure E.3)* *C. Yagos*

Trustee Yagos will review the proposed cost recovery by the Rural Caucus of Alberta School Boards.

Recommendation:

That the Board of Trustees of the Livingstone Range School Division pay a recovery cost of up to \$866.86 to the Rural Caucus.

Moved by: _____

1:40-1:50 **E.4 Quarterly Financial Report** *B. Toone*

The Audit Committee met with the LRSD Finance Team and reviewed the Quarterly Reports ending May 31, 2021. Please find attached the quarterly financial statements. The Audit Committee will provide a summary of their review process and key findings at the Board Meeting.

Recommendation:

The Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented.

Moved by: _____

1:50-1:55 **E.5 Professional Learning** *Chair*

Time will be provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

Recommendation:

That the Board of Trustees approve the following Trustees to attend the following Professional Development:

Trustee(s): All Trustees
Trustee(s):

PD session:
PD session:

Moved by: _____

Discussion/Information Items

F. Discussion/Information Items

1:55-2:05 **F.1 Review of the AP 518 Disposal of Furniture & Equipment** *(Enclosure F.1)* *J. Perry*

In response to the March 16, 2021 Board Motion # 20-116 - Trustee Long moved that the Board of Trustees direct Administration to review the process used in the sale or disposal of Division owned property to increase transparency and report any changes to the Board. Mr. Jeff Perry, Associate Superintendent, Business Services, will go through how the division administers the disposal of furniture and equipment based on Admin Procedure 518 and current practice.

2:05-2:25 **F.2 Awards** *B. Toone*

The Awards Committee will announce the winners for the Dr. Lloyd Cavers Leadership Scholarships, Livingstone-Macleod Bursary and the ENMAX Scholarship.

2:25-2:45 **F.3 Alternative Education Programs**

C. Kuzyk

Mr. Chad Kuzyk, Associate Superintendent, Curriculum & Innovation will present information to the Board on the following areas: Summer School, International Student Program, and Virtual Learning/Home Education

Key Messages

2:45-2:50 **G. Key Messages from Today's Meeting**

- 1)
- 2)
- 3)

In-Camera

2:50-4:30 **H. In-Camera**

Chair

H.1 Recommendation:

That the Board of Trustees go in-camera at ____ hours.

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at ____ hours.

Adjournment

4:30 **I. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ____ hours.