



2020–2021 School Year
Division Office, Fort Macleod

BOARD MEETING

Date: May 18, 2021

Time: 1:00 pm

Venue: Virtual - [Zoom Meeting Link](#)

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Jim Burdett, Greg Long, Clara Yagos, and John McKee

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

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|-------------|--|
| Mission | Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration. |
| Vision | Every student, every day. |
| Core Values | Student-Centered • Leadership • Integrity • Wellness • Place-Based |

Call to Order

| | | |
|------------|----------------------|--------------|
| 12:30-1:00 | Call to Order | <i>Chair</i> |
|------------|----------------------|--------------|

In-Camera

| | | |
|------------|------------------|--------------|
| 12:30-1:00 | In-Camera | <i>Chair</i> |
|------------|------------------|--------------|

Recommendation:

That the Board of Trustees go in-camera at ____ hours.

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at ____ hours.

Call to Order

| | | | |
|-----------|------------|--------------------------------|-----------------|
| 1:00-1:01 | A. | Call to Order | <i>Chair</i> |
| 1:01-1:02 | A.1 | Acknowledgement of Land | <i>C. Yagos</i> |
| 1:02-1:05 | A.2 | O' Canada | |

Consent Agenda

Every student, every day.

- 1:02-1:05 **B. Consent Agenda** *Chair*
B.1 Approval of Minutes
If there are no errors or omissions in the minutes of the April 20, 2021 Regular Board Meeting and the May 5, 2021 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.
B.2 Business Arising from the Minutes
B.3 Board Annual Work List 2020-21
B.4 Chair Monthly Report
B.5 Superintendent Monthly Report
B.6 Senior Administration Monthly Reports
B.7 Committee Reports (none at this time)

Recommendation:

That the May 18, 2021 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Emergent Changes to the Agenda

- 1:05-1:07 **C. Emergent Changes to the Agenda** *Chair*

Recommendation:

That the May 18, 2021 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

- 1:07-1:10 **D. Declaration of Conflict of Interest** *Chair*

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the May 18, 2021 Board Meeting and if so should declare them.

Action Items

E. Action Items

- 1:10-1:20 **E.1 Board Policy Changes** *(enclosure E.1)* *C. Yagos*

Policy Review Committee Chair, Clara Yagos will provide proposed updates to Board Policy 2 – Assurance Framework, Policy 6 – Role of the Board Chair, Policy 7 – Role of the Vice-Chair, Policy 8 – Board Operations, Policy 11 – Policy Making and Policy 12 – Board Delegation of Authority.

The following policies require changes:

- **Policy 2 (Assurance Framework)**
- o change “before December “ to “Annually”;

- **Policy 6 (Role of Board Chair)**
 - o 2 – add “after Superintendent “and the Vice Chair”
- **Policy 7 (Role of Vice-Chair)**
 - o Add after opening statement – “every two years”
 - o Add meeting with Chair and Superintendent regarding Board meeting agenda.
- **Policy 8 (Board Operations)**
 - o 5: Delegations to Board a) add Superintendent and Board Chair
- **Policy 11 (Policy Making)**
 - o 2. Change School Act to “Education Act”
 - o *Superintendents “thought” on number 8 & 9? Review further at Policy Meeting*
- **Policy 12 (Board Delegation of Authority)**
 - o Education Act – Change School Act
 - o 1. q) Virtual Learning
 - o 3. Sentence “The Superintendent is responsible for the administration of all other policies”.
 - o Add Advocacy Committee to on-line Policy

Recommendation:

That the board of trustees approve the changes made to Board Policy 2 – Assurance Framework, Policy 6 – Role of the Board Chair, Policy 7 – Role of the Vice-Chair, Policy 8 – Board Operations, Policy 11 – Policy Making and Policy 12 – Board Delegation of Authority as (presented or amended)

Moved by: _____

1:20-1:50 **E.2 2021-2022 Budget Report – Livingstone Range School Division**

J. Perry

The 2021-2022 Livingstone Range School Division Budget Report is to be approved by the Board of Trustees and submitted to Alberta Education by May 31, 2021. Mr. Jeff Perry, Associate Superintendent of Business Services will review the proposed budget for the Board's Approval.

Recommendation:

That the 2021-2022 Budget for the Livingstone Range School Division be approved by the Board of Trustees for submission to Alberta Education.

Moved by: _____

1:50-2:10 **E.3 Education Plan 2021-2024**

(enclosure E.3)

D. Seguin

Superintendent Seguin will present the School Division's Education Plan for 2021-2024 outlining the priorities along with the corresponding goals and strategies.

Recommendation:

That the Board of Trustees approve the 3 Year Education Plan for the Livingstone Range School Division.

Moved By: _____

2:10-2:15 **E.4 Professional Development Funds**

B. Toone

Trustee Toone will discuss the 2021-2022 Board PD Budget with the Board of Trustees.

Recommendation:

That the Board of Trustees set the Board PD Budget for the 2021-2022 school year to the amount of the previous year plus any unused amount from the 2020-2021 Budget.

Moved by: _____

2:15-2:25 E.5 Ad/Hoc Committee

L. Poytress

In response to the March 16, 2021 Board Motion #20-117 - *Trustee Yagos moved that the Board of Trustees review the Grande Prairie Public developed method of accountability and present the adapted model at a future meeting.* Trustee Poytress will discuss the possibility of an Ad/Hoc Committee.

Recommendation:

That the Board of Trustees approve the creation of an ad hoc committee to discuss, explore, and present to the board the benefits and implementable portions of the Grand Prairie Public developed method of accountability.

Moved by: _____

2:25-2:30 E.6 Adjusted School Week

L. Poytress

In response to the February 16, 2021 Board Motion #20-099 - *Trustee Toone moved that the board of trustees explore the option of moving to full day Fridays to better support staff, students, and families with results being presented no later than the September 2021 board meeting.* Trustee Poytress will discuss the lack of interest shown through the Adjusted School Week Survey results

Recommendation#1 Full Fridays:

That the Board of Trustees cease any further exploration of a five-day school week due to a lack of interest shown through the Adjusted School Week Survey results.

Moved by: _____

Recommendation #2 Four Day School Week:

That the Board of Trustees cease any further exploration of the February 16, 2021 motion #20-100 - "*Trustee Poytress moved that the Board of Trustees explore the option of moving students to a four day school week running Monday to Thursday to better support students and staff mental health with results presented no later than the September 2021 board meeting*" and continue exploring the four day school week with the April 20, 2021 motion #20-128 - "*Trustee Poytress moved that administration explore the options of moving students to a four day school week to better support student and staff mental health with the results being presented to the Board at the September 2021 board meeting.*"

Moved by: _____

2:30-2:35 E.7 Professional Learning

Chair

Time will be provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

Recommendation:

That the Board of Trustees approve the following Trustees to attend the following Professional Development:

Trustee(s):

PD session:

Trustee(s):

PD session:

Moved by: _____

Discussion/Information Items

F. Discussion/Information Items

2:35-2:45 F.1 **Review of the AP 518 Disposal of Furniture & Equipment** (enclosure F.1) J. Perry

In response to the March 16, 2021 Board Motion # 20-116 - *Trustee Long moved that the Board of Trustees direct Administration to review the process used in the sale or disposal of Division owned property to increase transparency and report any changes to the Board.* Mr. Jeff Perry, Associate Superintendent, Business Services, will go through how the division administers the disposal of furniture and equipment based on Admin Procedure 518 and current practice.

2:45-2:55 F.2 **Awards Committee Update** L. Hodges/B. Toone

Awards Committee will update the Board of Trustees on celebrations/awards throughout the Division.

2:55-3:15 F.3 **Technology Presentation** C. Kuzyk

Chad Kuzyk, Associate Superintendent, Curriculum and Innovations will present a Technology Innovation presentation to the Board of Trustees.

3:15-3:35 F.4 **Livingstone Leaders** E. Grose

Student Executive- Nic Housenga, Amy Craig and Regan Kuzyk will present to the Board of Trustees regarding Livingstone Leaders - Every Student Can Make a Difference Every day. Reflecting on the year and sharing their successes, challenges, growth and looking towards the future and how they want to do more. Teacher Advisors- Mitchell Durham, Eliza Grose will be in attendance.

3:35-3:40 F.5 **Zone 6 Edwin Parr Update** G. Long

Trustee Long will present an update regarding the Zone 6 Edwin Parr.

Key Messages

3:40-3:45 G. **Key Messages from Today's Meeting**

- 1)
- 2)
- 3)

Adjournment

4:00 I. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ____ hours.