



2020–2021 School Year  
Division Office, Fort Macleod

# BOARD MEETING

Date: January 19, 2021

Time: 1:00 pm

Venue: Virtual

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Jim Burdett, Greg Long, Clara Yagos, and John McKee

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

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Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

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## Call to Order

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1:00-1:01	A.	Call to Order	Chair
1:01-1:02	A.1	Acknowledgement of Land	J. Burdett
1:02-1:05	A.2	O' Canada	

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## Consent Agenda

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1:02-1:05	B.	Consent Agenda	Chair
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the December 15, 2020 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2020-21	
	B.4	Superintendent Monthly Report	
	B.5	Senior Administration Monthly Reports	
	B.6	Committee Reports	

Recommendation:

That the January 19, 2021 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: \_\_\_\_\_

**Every student, every day.**

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## Emergent Changes to the Agenda

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1:05-1:07 C. **Emergent Changes to the Agenda**

*Chair*

*Recommendation:*

That the January 19, 2021 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

*Moved by:* \_\_\_\_\_

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## Declaration of Conflict of Interest

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1:07-1:10 D. **Declaration of Conflict of Interest**

*Chair*

*Recommendation:*

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the January 19, 2021 Board Meeting and if so should declare them.

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## Action Items

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E. **Action Items**

1:10-1:30 E.1 **LRSD Fact Sheet on Reserves**

*(Enclosure E.1)*

*J. Perry*

The LRSD Fact Sheet on Reserves is the document that summarizes the financial reserves held by the Livingstone Range School Division and identifies where they have been designated. LRSD reserves are reviewed on an annual basis after the completion of the Audited Financial Statements.

Associate Superintendent, Business Services, Jeff Perry will speak to the LRSD Fact Sheet on Reserves.

*Recommendation:*

That the Board of Trustees approve the LRSD Fact Sheet on Reserves based on the 2020 Audited Financial Statements.

*Moved by:* \_\_\_\_\_

1:30-1:40 E.2 **Audit Committee**

*B. Toone*

In response to the Notice of Motion brought forth by Trustee Toone from the December 15, 2020 Regular Board Meeting, Trustee Toone will discuss the transferring of all responsibilities and duties of remuneration to the Audit Committee.

*Recommendation:*

That the Board of Trustees approve the creation of an external committee consisting of the two community members of the Audit committee and three other Divisionally employed members recommended by the Superintendent for the purpose of reviewing Trustee remuneration.

Moved by: \_\_\_\_\_

1:40-1:50 **E.3 2021 Election – Shared Ballots**

*B. Toone*

In response to the Notice of Motion brought forth by Trustee Toone from the December 15, 2020 Regular Board Meeting, Trustee Toone will discuss the 2021 Board of Trustee Election.

Recommendation:

Recommendation That Board of Trustees approve the returning officer or designate requesting shared ballots with Municipalities for the 2021 election.

Moved by: \_\_\_\_\_

1:50-1:55 **E.4 Professional Learning**

*Chair*

Time will be provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

Recommendation:

That the Board of Trustees approve the following Trustees to attend the following Professional Development:

Trustee(s):

PD session:

Trustee(s):

PD session:

Moved by: \_\_\_\_\_

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**Discussion/Information Items**

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**F. Discussion/Information Items**

1:55-2:00 **F.1 Regional School Council Update**

*L. Poytress*

Trustee Poytress will present an update on the Regional School Council to the Board of Trustees.

2:00-2:05 **F.2 Pincher Creek Early Learning Board**

*L. Poytress*

Trustee Poytress will update the Board on the Pincher Creek Early Learning Centre meeting that she attended as the LRSD Board Representative.

2:05-2:25 **F.3 International Education**

*C. Kuzyk*

Chad Kuzyk, Associate Superintendent, Curriculum & Innovation will present an International Education update to the Board of Trustees.

2:25-2:55 **F.4 Inclusive Education**

*L. Furukawa*

Lisa Furukawa, Director of Learning (Support Services) will present to the Board on Inclusive Education throughout the division.

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## Key Messages

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- 2:55-3:00     **G. Key Messages from Today's Meeting**
- 1)
  - 2)
  - 3)

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## In-Camera

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- 3:00-4:30     **H. In-Camera** *Chair*

*Recommendation:*

That the Board of Trustees go in-camera at \_\_\_\_ hours.

*Recommendation:*

That the Board of Trustees revert the meeting back to the regular board meeting at \_\_\_\_ hours.

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## Adjournment

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- 4:30            **I. Adjournment**

*Recommendation:*

That the Board of Trustees vote in favour of the meeting being adjourned at \_\_\_\_ hours.