

## Livingstone Range School Division Minutes of the Board of Trustees

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The Regular Board Meeting of Livingstone Range School Division was held on October 14, 2020 commencing at 1300 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Jim Burdett, Brad Toone, Clara Yagos, Greg Long and John McKee

Virtually: Trustee Lacey Poytress

Darryl Seguin, Superintendent  
Jeff Perry, Associate Superintendent, Business Services  
Richard Feller, Associate Superintendent, Learning Services/HR  
Chad Kuzyk, Associate Superintendent, Curriculum & Innovation  
Nikki Lytwyn, Executive Assistant

Sean Lougheed – Wolf Creek SD - virtually

**A. Chair called meeting to order at 1304 hours.**

**B. Consent Agenda**

**B.1 Approval of Minutes**

If there are no errors or omissions in the minutes of the September 9, 2020 Organizational and Regular Board Meetings and the September 15 & 23, 2020 Special Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

**B.2 Business Arising from the Minutes**

**B.3 Superintendent Monthly Report**

**B.4 Board Annual Work List 2020-21**

**B.5 Division Office Senior Management Reports**

**B.6 Chair Monthly Report**

20-031 Trustee Burdett moved that the October 14, 2020 Consent Agenda be approved by the Board of Trustees as presented.

*Carried*

**C. Emergent Changes to the Agenda**

*Add item E.5 – Provincial Diploma Examinations – B. Toone*

*Add item E.6 – ASBA Zone 6 Director – B. Toone*

20-032 Trustee Yagos moved that the October 14, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

*Carried*

**D. Declaration of Conflict of Interest**

20-033 That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the October 14, 2020 Board Meeting and if so should declare them.

*None Declared*

**E. Action Items**

**E.1 Capital Maintenance Renewal**

On September 28<sup>th</sup>, 2020 Mr. Jeff Perry, received an email from the Capital Planning section of AB Education asking for the Livingstone Range School Division to identify Capital Maintenance and Renewal Projects that remain priorities over the upcoming budget year (referring to the Government Budget year of April 2020 to March 2021). The deadline for this submission was given as October 15, 2020. Associate Superintendent, Business Services, Mr. Jeff Perry discussed proposed projects for this submission.

*Add a lines for asbestos removal, flow meter and censors*

20-034 Trustee McKee moved that the Board of Trustees approve the proposed Capital Maintenance and Renewal Projects Report for submission to the Capital Planning Section of AB Education, as amended.

*Carried*

**E.2 Administration Procedure**

Trustee Long will discussed the need for an Administrative Procedure regarding corporate advertising and/or sponsorship.

20-035 Trustee Long moved that the Board of Trustees direct administration to develop an Administrative Procedure regarding corporate advertising and/or sponsorship.

*Carried*

**E.3 Professional Learning**

20-036 Trustee Yagos moved that the Board of Trustees approve the following Trustees to attend the following Professional Development:

Trustee(s): Poytress and Long      PD session: Oct 8, 2020 - Virtual CSBA  
Indigenous Panel

*Carried*

*Jeff Perry exited the meeting at 1330 hours.*

*Jeff Perry re-entered meeting at 1343 hours.*

**E.4 Trustee PD Budget**

In response to the NOM from September 9, 2020 *"Trustee Brad Toone brought forth a notice of motion for the October 14, 2020 Board meeting that the Board of*

*Trustees approve holding \$500 from each Trustee's 2020-2021 PD funding for the purpose of providing an additional \$500 to next school year's Trustee PD budget."*

Trustee Toone discussed information regarding the Trustee PD Budget.

20-037

Trustee Toone moved that the Board of Trustees approve holding \$500 from each Trustee's 2020-2021 PD funding for the purpose of providing an additional \$500 to next school year's Trustee PD budget.

*Carried*

*Emergent Item Added*

**E.5 Provincial Diploma Examinations**

20-038

Trustee Toone moved that the Board of Trustees, through the Board Chair send a letter to advocate to the Minister of Education to cancel Provincial Diploma Examinations for the 2020/21 school year due to COVID-19, and address any student entrance inequities into post-secondary.

Trustee Toone requested a recorded vote.

For: Trustees Toone and Hodges

Against: Trustees McKee, Burdett, Long, Yagos and Poytress

*Defeated*

*Emergent Item Added*

**E.6 ASBA Zone 6 Director**

20-039

Trustee Toone moved that the Board of Trustees approve Brad Toone running for ASBA Zone 6 director.

*Carried*

*Jeff Perry exited meeting at 1400 hours.*

*Jeff Perry re-entered the meeting at 1408 hours.*

*Trustee Long exited meeting at 1410 hours.*

*Trustee Long re-entered meeting at 1413 hours.*

*Richard Feller exited meeting at 1411 hours.*

*Richard Feller re-entered meeting at 1418 hours.*

*Phil McGale entered the meeting 1415 hours.*

**F. Discussion/Information Items**

**F.1 Enrollment Update**

Mr. Jeff Perry, Associate Superintendent of Business Services reviewed the official September 30, 2020 enrollment figures.

**F.2 Regional School Council**

Trustee Poytress provided the Board with an update regarding Regional School Council. First scheduled meeting to be held on Tuesday October 20, 2020. Agenda items to be discussed are how to host a school council and dealing with social media.

### **F.3 Art Gala**

Trustee Toone updated regarding the Board of Trustees regarding the upcoming Art Gala. Due to COVID restrictions the in-person Art Gala cannot move forward as planned. A video will be made to highlight the student's art and recognition.

### **F.4 Transportation**

Phil McGale, Transportation Coordinator provided an update on the LRSD Transportation Department. This year's start up presented many challenges for the transportation department and our drivers. We commend both for overcoming these challenges with adaptability and continuing dedication. The Division currently has 47 routes transporting 1600 students. COVID regulations have caused the need for more effective cleaning and safety protocols and has had an impact on driver retirements. Even with these extra challenges the transportation department, drivers and the transportation shop, have "stepped up" and allowed the Division to have transportation maintenance costs be financially solvent, something that the Division has not seen in a few years.

*Phil McGale exited the meeting at 1445 hours.*

*Jeff Perry exited the meeting at 1447 hours.*

### **F.5 Accountability Pillar Presentation / Enhanced Learning Model**

Chad Kuzyk, Associate Superintendent, Curriculum and Innovation along with Sean Loughheed from the Wolf Creek School Division presented an update on the Enhanced Learning Model. LRSD in partnership with the Wolf Creek School Division provide students, free of charge, the opportunity to attend Rock the Diploma. The results showed significant improvements in grade averages throughout the Grade 12 core courses between students who participated and those who did not. These sessions are a very valuable resource for our division.

"These sessions have given me more confidence in my previous knowledge from taking the course at my school. I feel more prepared and not as stressed or pressured as I approach the diploma. Thank you for providing these sessions." – Student quote.

### **F.6 Career Practitioner Report**

Chad Kuzyk, Associate Superintendent, Curriculum and Innovation, presented information on the Career Practitioners within the Livingstone Range School Division to the Board of Trustees.

### **F.7 Re-Entry Update**

Darryl Seguin, Superintendent updated the Board of Trustees on the re-entry progress in the Division. As updates regarding COVID are arriving the re-entry information has been changing constantly. Superintendent Seguin mentioned what an incredible job the school administration and staff have been doing. Their adaptation has been outstanding. The students are adapting to the changes as well. Thank you all.

## **F.8 Audit Committee Update**

Trustee Brad Toone, Audit Committee Chair, presented an update to the Board of Trustees regarding the Audit Committee.

*Sean Loughheed virtually exited meeting at 1521 hours.*

*Karly Bond, Communications entered at 1523 hours.*

*Nick Housenga entered meeting at 1500 hours*

## **F.9 Education Minister's Youth Council**

Nick Housenga, FP Walshe student and a member of the 2020/2021 Education Minister's Youth Council presented to the Board of Trustees regarding the first council meeting that was held October 2 to 5, 2020. The Minister's Youth Council consists of 41 junior and senior high students with diverse interests, identities, backgrounds and perspectives from all regions of Alberta. Students on the council provide their perspectives on a number of education topics. Students are important partners in our education system and our government believes student voice should play a role in shaping it. The Minister's Youth Council gives students opportunities to share input and perspectives on provincial programs and initiatives.

*Karly Bond and Nick Housenga exited meeting at 1529 hours.*

## **G. Key Messages from Today's Meeting**

- 1) Rock the Diploma
- 2) Education Minister's Youth Council
- 3) Transportation – in the "Black"
- 4) PD Budget

## **H. In-Camera**

*20-040* Trustee Long moved that the Board of Trustees go in-camera at 1555 hours.

*20-041* Trustee Toone moved that the Board of Trustees revert the meeting back to the regular board meeting at 1712 hours.

*20-042* Trustee Yagos moved that in recognition of the extra work our amazing staff does for every student, every day, the Board of Trustees has made the following modification to the calendar November 12 and 13 will be non-operational days for this 2020-2021 calendar year.

*Carried*

## **I. Adjournment**

Trustee Burdett moved that the Board of Trustees vote in favour of the meeting being adjourned at 1719 hrs.

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**Chairman**

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**Secretary-Treasurer**