

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held virtually on February 16, 2021 commencing at 1300 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Jim Burdett, Brad Toone, Lacey Poytress, Greg Long, Clara Yagos and John McKee

Attendance: Darryl Seguin, Superintendent
 Jeff Perry, Associate Superintendent, Business Services
 Richard Feller, Associate Superintendent, Learning Services/HR
 Chad Kuzyk, Associate Superintendent, Curriculum & Innovation
 Nikki Lytwyn, Executive Assistant
 ATA President Savi Houldin
 Editor, Fort Macleod Gazette Frank McTighe

A. Chair called the meeting to Order at 1305 hours.

A.1 Acknowledgement of Land

A.2 O' Canada

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the January 19, 2021 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2020-21

B.4 Chair Monthly Report

B.5 Superintendent Monthly Report

B.6 Senior Administration Monthly Reports

B.7 Committee Reports

20-095 Trustee Poytress moved that the February 16, 2021 Consent Agenda be approved by the Board of Trustees as presented.

Carried

C. Emergent Changes to the Agenda

Addition – Superintendent – Eye on Education – Item F.1.1 – Chair (L. Hodges)

20-096 Trustee Long moved that the February 16, 2021 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Carried

D. Declaration of Conflict of Interest

The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the February 16, 2021 Board Meeting and if so should declare them.

None- Declared

*Health Break was called at 1317 hours.
Meeting called back to order at 1326 hours.*

E. Action Items

E.1 Y2Y Project

Y2Y is currently gathering a diverse group of local stakeholders to advise on all phases of the project. Trustee Long requested approval, from the Board, to attend the Advisory Panel for the Emerging Economies project

20-097

Trustee Long moved that the Board of Trustees approve Trustee Long to attend the Advisory Panel for the Emerging Economies project.

Carried

E.2 2021-22 & 2022-23 School Calendars

Richard Feller, Associate Superintendent, Learning Services presented the 2020-2021 and 2022-23 school calendars to the Board of Trustees for approval.

20-098

Trustee Yagos moved that the Board of Trustees approve the 2021-2022 and draft 2022-2023 School Year calendars as presented.

Carried

*Chair requested to be removed from Chair position at 1348 hours for item E.3 and E.4 so she could partake in the discussion.
Mr. Jeff Perry chaired Items E.3 and E.4 at 1349 hours.*

E.3 Full Fridays

With recent feedback from our stakeholders' engagement on the calendar survey, in order to offer more balance for our staff and students, and support mental health we would like to explore the option of full day Fridays. This would facilitate a discussion on shortened days over all, additional long weekends, alternating Fridays off, etc. With stakeholder engagement, student, and staff input over the coming months

20-099

Trustee Toone moved that the board of trustees explore the option of moving to full day Fridays to better support staff, students, and families with results being presented no later than the September 2021 board meeting.

Carried

E.4 Four Day School Week

After hearing interest in a four day school week in all three wards as well as on our recent calendaring engagement survey Trustee Poytress and Trustee Toone encourage Livingstone Range School Division to review and explore the possibility of moving to a four-day school week. With students no longer attend school on Fridays. With opportunity for input from staff, students, and stakeholders through engagement sessions and surveys. We would also like to look at the potential cost

savings in moving to a four day school week. The goal is to begin immediately and have this discussion concluded by September 2021.

20-100

Trustee Poytress moved that the Board of Trustees explore the option of moving students to a four day school week running Monday to Thursday to better support students and staff mental health with results presented no later than the September 2021 board meeting.

Carried

Chair returned back to Lori Hodges at 1431 hours.

E.5 Professional Learning

20-101

Trustee McKee moved that the Board of Trustees approve the following Trustees to attend the following Professional Development:

Trustee(s): Yagos PD session: Virtual Working Stronger – March 9 & 10

Carried

F. Discussion/Information Items

*Emergent
Item
Added*

F.1.1 Superintendent – Eye on Education – Item F.1.1

As requested Superintendent Darryl Seguin reviewed the Eye on Education article that was included in the consent agenda from Item B.5 - Superintendents monthly report.

F.1 Long Term Service Award

The Alberta School Boards Association 2021 Long Service Award recognizes significant contribution to trusteeship. Lori Hodges, board Chair discussed nomination for this long term service award.

Kristi Edwards and Phil McGale entered at 1437 hours.

F.2 Transportation Recruitment Plan Update

Transportation Secretary, Kristi Edwards presented a Transportation Recruitment plan update to the Board of Trustees. The Transportation Department along side our Coordinator of Communications have worked very hard on recruiting 32 new bus drivers to our Division. The different platforms such as mail ads, newspaper inserts, radio and social media ads was a huge success. Always dreamed of a corner office with a view? Become a Livingstone Range School Bus Driver. Recruitment is still on going, for more information please visit <https://www.lrsd.ca/careers/bus-drivers>.

Kristi Edwards and Phil McGale exited meeting at 1454 hours.

A Health Break was called at 1454 hours.

Meeting was called back to order at 1503 hours.

F.3 2021-2022 Projected Enrolment Numbers

Jeff Perry, Associate Superintendent, Business Services reviewed the projected enrolment numbers, the process for gathering the projections and any relevant trends for the 2021-2022 School Year.

Laura Stocker, Health and Safety Coordinator entered meeting at 1518 hours.

F.4 Admin Procedure 544

Jeff Perry, Associate Superintendent, Business reviewed Admin Procedure 544 – Access to Division Facilities

Tara Tanner, Division Principal entered meeting at 1527 hours.

F.5 Admin Procedure 480

Laura Stocker, Health and Safety Coordinator presented a Draft Admin procedure 480 – Working Alone to the Board of Trustees.

Laura Stocker, Health and Safety Coordinator exited meeting at 1537 hours.

F.6 Pursuits Presentation

Tara Tanner, Division Principal of At-Home Learning & Home Education and Chad Kuzyk, Associate Superintendent, Curriculum and Innovation presented to the Board of Trustees regarding LRSD Pursuits. LRSD Pursuits provides a framework to enable the division to offer innovative, flexible learning opportunities to students through virtual and experiential learning opportunities. We are able to use the scale of the whole division to provide opportunities for students that would otherwise not be possible given our small school context. This framework includes Home Education, Summer School 2021, Tutoring, Place Based Programming Pre-employment Centre, International Language Centre and Virtual School. For further information on any of these opportunities please contact our LRSD Pursuits Principal Tara Tanner at 403-625-3356 or see our webpage at <https://www.lrsd.ca/services/lrsd-pursuit>.

Tara Tanner, Division Principal exited meeting at 1604 hours.

F.7 COVID Update

Darryl Seguin, Superintendent, presented a COVID update to the Board of Trustees.

F.8 Budget Review Process

Jeff Perry, Associate Superintendent Business Services used the budget calendar to provide a review of the division's budget process for the Trustees.

G. Key Messages from Today's Meeting

- 1) Bus driver recruitment/LRSD pursuits
- 2) Item E.3 & E.4 (calendar recommendations)

3) School Calendar Approval

H. In-Camera

H.1 Labour

20-102 Trustee Burdett moved that the Board of Trustees go in-camera at 1633 hours.

20-103 Trustee Yagos moved that the Board of Trustees revert the meeting back to the regular board meeting at 1708 hours.

I. Adjournment

20-104 Trustee Burdett moved that the Board of Trustees vote in favour of the meeting being adjourned at 1710 hours.

Chairman

Secretary-Treasurer