

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on June 15, 2021 commencing at 1300 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Jim Burdett, Brad Toone, Lacey Poytress, Clara Yagos. Greg Long and John McKee

Attendance: Darryl Seguin, Superintendent
 Jeff Perry, Associate Superintendent, Business Services
 Richard Feller, Associate Superintendent, Learning Services/HR
 Chad Kuzyk, Associate Superintendent, Curriculum & Innovation
 Nikki Lytwyn, Executive Assistant
 Savi Houldin, ATA President

A. Chair called the meeting to order at 1300 hours

A.1 Acknowledgement of Land

A.2 O' Canada

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the May 18, 2021 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2020-21

B.4 Chair Monthly Report

B.5 Superintendent Monthly Report

B.6 Senior Administration Monthly Reports

B.7 Committee Reports

20-168 Trustee Long moved that the June 15, 2021 Consent Agenda be approved by the Board of Trustees as presented.

Carried

C. Emergent Changes to the Agenda

20-169 Trustee Yagos moved that the June 15, 2021 Regular Board Meeting Agenda be approved by the Board of Trustees as presented.

Carried

D. Declaration of Conflict of Interest

The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the June 15, 2021 Board Meeting and if so should declare them.

None Declared

E. Action Items

E.1 Board Meetings and Meeting of the Whole Meeting Dates

The Board of Trustees reviewed the draft of proposed Board Meeting and Meeting of the Whole dates for the 2021-2022 school year.

- 20-170 Trustee Poytress moved that the Board of Trustees approve the proposed meeting dates for the 2021-2022 Regular Board and Meeting of the Whole Meetings as presented.
- Carried*

E.2 Work List

Board Policy 3, Role of the Board states the Board of Trustees approve annually the "Board of Trustees Annual Work List," outlining the timeframe for various actions. Trustees reviewed and updated the work list as required.

- 20-171 Trustee Burdett moved that the Board of Trustees approve the Annual Work List for the 2021-2022 school year as presented.
- Carried*

E.3 Rural Caucus Budget

Trustee Yagos reviewed the proposed cost recovery by the Rural Caucus of Alberta School Boards.

- 20-172 Trustee Yagos moved that the Board of Trustees of the Livingstone Range School Division pay a recovery cost of up to \$866.86 to the Rural Caucus.
- Carried*

E.4 Quarterly Financial Report

The Audit Committee met with the LRSD Finance Team and reviewed the Quarterly Reports ending May 31, 2021. Trustee Toone provided a summary of their review process and key findings to the Board of Trustees.

- 20-173 Trustee Toone moved that the Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented.
- Carried*

E.5 Professional Learning

Time was provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

There is no Professional Learning approval required at this time.

F. Discussion/Information Items

F.1 Review of the AP 518 Disposal of Furniture & Equipment

In response to the March 16, 2021 Board Motion # 20-116 – “*Trustee Long moved that the Board of Trustees direct Administration to review the process used in the sale or disposal of Division owned property to increase transparency and report any changes to the Board.*” Mr. Jeff Perry, Associate Superintendent, Business Services, reviewed how the division administers the disposal of furniture and equipment based on Admin Procedure 518 and current practice

F.2 Awards

The Awards Committee announced the winners for the Dr. Lloyd Cavers Leadership Scholarships, Livingstone-Macleod Bursary and the ENMAX Scholarship. It was gratifying to read about all the amazing academics and work carried out by our brilliant students in our Division and as usual, it was very difficult for the Awards Committee to put all the nominations in order of merit.

1. **Dr. Lloyd Cavers Student Leadership Scholarship**
Nominee Award Winners - \$200.00 Scholarship
 - a. Crowsnest Consolidated High School – Jorja Mercer-Penney
 - b. F.P. Walshe High School – Nick Housenga
 - c. J.T. Foster High School – Grace Fawcett
 - d. Livingstone School – Indie MacGarva
 - e. Willow Creek Consolidated High School – Mardi Kitchen**Scholarship Winner - \$1000.00**
Nicole Kirkness - Matthew Halton High School
2. **Livingstone- Macleod Association Bursary Fund**
Scholarship Winner - \$2000.00
Joshua Toppel - Crowsnest Consolidated High School
3. **ENMAX Scholarship**
Scholarship Winner - \$1000.00
Logan Olsen - Livingstone High School
4. **2020 Honoring Spirit: Indigenous Student Award**
Nominee Award Winners
 - a. F.P. Walshe High School - Tess Provost
 - b. F.P. Walshe High School - Kristina LaCerte

Congratulations to all our nominees and winners. Your hard work, leadership and determination is truly evident in all that you do. All the best to you in your future endeavors.

F.3 Alternative Education Programs

Mr. Chad Kuzyk, Associate Superintendent, Curriculum & Innovation presented information to the Board on the following areas: Summer School, International Student Program, and Virtual Learning/Home Education.

- Summer School is now full and has three staff members.

- Home Education has approximately 50 students that have confirmed and are planning to home educate with us next year.
- International Education has recruited two Homestay Coordinators and anticipates 47 students for the 2021-2022 school year.
- Virtual School will leverage our current outreach and school programming to offer a mutually beneficial program for all in the division. This will include a “Pursuits” campus at the Gateway School and the Crossroads Campus. Each community that does not have an Outreach location will have a teacher offering supports to students via the Hub model.

G. Key Messages from Today's Meeting

- 1) Review of the AP518 Disposal of Furniture & Equipment
- 2) Awards
- 3) Alternative Education Programs
- 4) Quarterly Financial Report

H. In-Camera

20-174 Trustee Poytress moved that the Board of Trustees go in-camera at 1402 hours.

Carried

20-175 Trustee Burdett moved that the Board of Trustees revert the meeting back to the regular board meeting at 1517 hours.

Carried

I. Adjournment

20-176 Chair moved that the Board of Trustees vote in favour of the meeting being adjourned at 1518 hours.

Carried

Chairman

Secretary-Treasurer