



2021–2022 School Year
Division Office, Fort Macleod

REGULAR BOARD MEETING

Date: October 26, 2021

Time: 2:35 pm

Venue: GR Davis Administrative Building, Fort Macleod, AB, Division Office

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Joscelyn Stangowitz

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

2:35-2:36	A.	Call to Order	<i>Chair</i>
2:36-2:37	A.1	Acknowledgement of Land	<i>L. Poytress</i>
2:37-2:40	A.2	O' Canada	

Consent Agenda

2:40-2:42	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the September 21, 2021 Regular Board Meeting and the October 4, 2021 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2021-22	
	B.4	Superintendent Monthly Report	
	B.5	Associate Superintendent Monthly Reports	

Recommendation:

That the October 26, 2021 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Every student, every day.

Emergent Changes to the Agenda

2:42-2:45 C. **Emergent Changes to the Agenda**

Chair

Recommendation:

That the October 26, 2021 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

2:45-2:50 D. **Declaration of Conflict of Interest**

Chair

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the October 26, 2021 Board Meeting and if so should declare them.

Action Items

E. **Action Items**

2:50-2:55 E.1 **Locally Developed Course Renewals**

C. Kuzyk

Approval from the Board is required for the Superintendent's office to move ahead with renewal of the use of expiring or acquired locally developed courses. Chad Kuzyk, Associate Superintendent of Curriculum and Innovation will review this information.

Recommendation:

That the Board of Trustees confirm for Alberta Education, for the 2021-2022 and the 2022-2023 school years, that its delegation of authority to the Superintendent under Board Policy 12 and Section 52 of the Education Act applies to the approval of Locally Developed Courses submitted to Alberta Education.

Moved by: _____

2:55-3:00 E.2 **Audit Committee**

B. Toone

In response to the Notice of Motion that Trustee Toone brought forth at the September 21, 2021 Board Meeting. With the current composition and number of Trustees the majority of the Board now sits on the Audit Committee. With it being an external committee including public members votes occur to come to a consensus on what to bring as a recommendation to the Board. To eliminate this from happening the Board should remove the Chair as a member of this Committee and leave membership at three Trustees.

Recommendation:

That the Board of Trustees approve removing the ability of the Board Chair to act as an ex-officio member of the Audit Committee and direct the policy committee to make the appropriate changes to Board Policy 9.

Moved by: _____

3:00-3:05 **E.3 Professional Learning** *Chair*

Time will be provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

Recommendation:

That the Board of Trustees approve the following Trustees to attend the following Professional Development:

Trustee(s): All Trustees
Trustee(s):

PD session:
PD session:

Moved by: _____

Discussion/Information Items

F. Discussion/Information Items

3:05-3:20 **F.1 Enrollment Update** *J. Perry*
(enclosure F.1)

Jeff Perry, Associate Superintendent of Business Services will review the official September 30, 2021 enrollment figures.

3:20-3:35 **F.2 Remuneration/Audit Committee/Audited Financial Statements** *J. Perry*

Jeff Perry, Associate Superintendent of Business Services will provide a brief overview to the Board of Trustees regarding the upcoming audit of the Divisions' Financial Statements and the role of the Audit Committee.

3:35-3:40 **F.3 Alberta School Boards Association** *L. Hodges*

Trustee Hodges will provide information regarding the upcoming ASBA Zone and Fall General Meeting.

3:40-3:45 **F.4 Board Annual Work List** *Chair*

The Chair will provide an overview to the Board of Trustees regarding the Board Annual Work list and review upcoming items that need to be discussed over the next two months.

3:45-3:50 **F.5 Substantive Motions** *Chair*
(enclosure F.5, F.5a)

The Board of Trustees will review the 2020-2021 Board Substantive Motions.

3:50-3:55 **F.6 Admin Procedure Update** *D. Seguin*
(enclosure F.6, F.6a, F.6b)

Darryl Seguin, Superintendent will review proposed changes to Administrative Procedures 100 (*Jurisdictional Planning and Reporting*), 102 (*School Annual Education Plan Results Report*) and 210 (*Early Childhood Services*) with the Board of Trustees.

Key Messages

- 4:00-4:05 **G. Key Messages from Today's Meeting**
1)
2)
3)

In-Camera

- 3:55-4:30 **H. In-Camera** *Chair*

H.1 Recommendation:

That the Board of Trustees go in-camera at ____ hours.

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at ____ hours.

Adjournment

- 4:30 **I. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ____ hours.