



2021–2022 School Year
Division Office, Fort Macleod

ORGANIZATIONAL BOARD MEETING

Date: October 26, 2021

Time: 1:00 pm

Venue: GR Davis Administrative Building, Fort Macleod, AB, Division Office

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Joscelyn Stangowitz

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

1:00-1:01	A.	Call to Order	<i>Chair</i>
1:01-1:02	A.1	Acknowledgement of Land	<i>L. Poytress</i>
1:02-1:05	A.2	O' Canada	

Oath of Office

1:05- 1:15	B.	Oath of Office	<i>J. Perry</i>
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Section 75 of the Education Act states that every trustee shall take and subscribe to the official oath prescribed by the Oaths of Office Act before commencing their trustee's duties and deposit the oath with the secretary of the Board. Jeff Perry, Associate Superintendent of Business Services will have all Trustees take the Oath of Office and complete the Disclosure of Information.

Emergent Changes to the Agenda

1:15-1:17	C.	Emergent Changes to the Agenda	<i>Chair</i>
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Recommendation:

That the October 26, 2021 Organizational Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Every student, every day.

Declaration of Conflict of Interest

1:17-1:20 D. Declaration of Conflict of Interest

Chair

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the October 26, 2021 Organizational Board Meeting and if so should declare them.

Superintendent Comments

1:20- 1:25 E. Superintendent Comments

D. Seguin

Darryl Seguin, Superintendent will address the Board of Trustees.

Appointment of Ballot Counters

1:25- 1:30 F. Appointment of Ballot Counters

J. Perry

That the Board of Trustees appoint _____ and _____ as Ballot Counters.

Moved by: _____

Election of Officers

1:30-1:45 G. Election of Officers

G.1 Rules of Procedure for Elections

J. Perry

Jeff Perry, Associate Superintendent of Business Services will review the rules of procedure for the election of Chair and Vice-Chair.

G.2 Election of Chair

J. Perry

Jeff Perry, Associate Superintendent of Business Services will call three times for interested Trustees to put forward their name for the position of Chair.

Recommendation:

That the Board of Trustees move that nominations for position of Chair cease.

Moved by: _____

Time will be provided for each candidate to provide brief remarks.

G.3 Election of Vice-Chair

Chair

The elected Chairperson will call three times for interested Trustees to put their name forward for the position of Vice-Chair.

Recommendation:

That the Board of Trustees move that nominations cease.

Moved by: _____

Time will be provided for each candidate to provide brief remarks.

Appointment of Standing Committees & Board Representatives

1:45-2:05 **H. Appointment of Standing Committees & Board Representatives** *Chair*

H.1 Appointment of Standing Committees

All Trustees are appointed to the following four committees:

Superintendent Evaluation Committee
Board Self-Evaluation Committee
Planning Committee
First Nation Metis, Inuit & LRSD Liaison Committee

Regional School Council

All Trustees are members of Regional School Council and one Trustee will assume the role of the Chairperson, and one the role of Vice-Chairperson.

Recommendation:

That the Board of Trustees approve of Trustee _____ assuming the role of Chairperson, and Trustee _____ assuming the role of Vice-Chairperson of Regional School Council.

Moved by: _____

Livingstone Leaders

All Trustees are members of Livingstone Leaders and one Trustee will assume the role of the primary facilitator, and one the role of vice-facilitator.

Recommendation:

That the Board of Trustees approve of Trustee _____ assuming the role of primary facilitator and Trustee _____ assuming role of vice-facilitator of Livingstone Leaders.

Moved by: _____

Labour Relations Committee

The Board of Trustees will appoint three trustees to the ATA Negotiations Committee. One Trustee will assume the role of the Chairperson.

Should the Province request a representative of the Board to be part of Provincial Negotiations, one of the three committee members will be appointed.

Recommendations:

That the Board of Trustees approve of Trustee _____ assuming the role of Chairperson, and Trustee(s)_____ and _____ as members of the Labour Relations Committee.

Moved by: _____

That the Board of Trustees appoint Trustee _____ as the representative of the Board should the Province request one to be part of Provincial Negotiations.

Moved by: _____

Audit Committee

The Audit Committee consists of three Trustees and two public members. The Board of Trustees will appoint three trustees to the Audit Committee. One Trustee will assume the role of Chairperson.

Recommendation:

That the Board of Trustees approve of Trustee _____ assuming the role of Chairperson, and Trustee(s)_____ and _____ as members of the Audit Committee.

Moved by: _____

Appeals Committee

The Board of Trustees will appoint three trustees to the Appeals Committee with all other trustees as alternate members. One Trustee will assume the role of Chairperson.

Recommendation:

That the Board of Trustees approve of Trustee _____ assuming the role of Chairperson, and Trustee(s)_____ and _____ as members of the Appeals Committee.

Moved by: _____

Discipline Committee

The Board of Trustees will appoint three trustees to the Discipline Committee with all board members as alternates. One Trustee will assume the role of Chairperson.

Recommendation:

That the Board of Trustees approve of Trustee _____ assuming the role of Chairperson, and Trustee(s)_____ and _____ as members of the Discipline Committee.

Moved by: _____

Awards & Recognition Committee

The Board will appoint two trustees to form the Awards Committee with all Board Members as alternates. One Trustee will assume the role of Chairperson.

Recommendation:

That the Board of Trustees approve Trustee _____ assuming the role of Chairperson and Trustee _____ as member of the Awards & Recognition Committee.

Moved by: _____

Professional Learning Committee

The Board of Trustees will appoint two trustees to the Professional Learning Committee. One Trustee will assume the role of Chairperson.

Recommendation:

That the Board of Trustees approve Trustee _____ assuming the role of Chairperson and Trustee _____ as member of the Professional Learning Committee.

Moved by: _____

Policy Review Committee

The Board of Trustees will appoint three trustees to the Policy Review Committee. One Trustee will assume the role of Chairperson.

Recommendation:

That the Board of Trustees approve Trustee _____ assuming the role of Chairperson and Trustee(s) _____ and _____ as members of the Policy Review Committee.

Moved by: _____

ATA Executive / LRSD Liaison Committee

The Board of Trustees will appoint the two members to the ATA Executive / LRSD Liaison Committee. One Trustee will assume the role of Chairperson.

Recommendation:

That the Board of Trustees approve Trustee _____ assuming the role of Chairperson and Trustee _____ as member of the ATA Executive / LRSD Trustee Liaison Committee.

Moved by: _____

Advocacy Committee

The Board of Trustees will appoint two trustees to the Advocacy Committee. One Trustee will assume the role of Chairperson.

Recommendation:

That the Board of Trustees approve Trustee _____ assuming the role of Chairperson and Trustee _____ as member of the Advocacy Committee.

Moved by: _____

Emergency Response Committee

The Board of Trustees will appoint two trustees to the Emergency Response Committee. One Trustee will assume the role of Chairperson.

Recommendation:

That the Board of Trustees approve Trustee _____ assuming the role of Chairperson and Trustee _____ as member of the Emergency Response Committee.

Moved by: _____

H.2 Appointment of Other Representation

Chair

ASBA Zone 6 Representative

The Board of Trustees will appoint the ASBA Zone 6 Representative and one Trustee as alternate.

Recommendation:

That the Board of Trustees appoint Trustee _____ as the ASBA Zone 6 Representative and Trustee _____ as the alternate.

Moved by: _____

Alberta Southwest Regional Alliance

The Alberta Southwest Regional Alliance consists of all trustees. Trustees within the LRSD Ward, of the held meetings, will attend.

LRSD Wisdom & Guidance Council

The Board of Trustees will appoint one trustee to the LRSD Wisdom & Guidance Council and one Trustee as alternate.

Recommendation:

That the Board of Trustees appoint Trustee _____ as representative of the LRSD Wisdom & Guidance Council and Trustee _____ as the alternate.

Moved by: _____

Discussion on possible other Committee Board Representation.

Board Meeting Dates

2:05-2:15

I. **Board Meeting Dates**

Chair

I.1 **Regular Board Meetings**

The proposed Regular Board meeting dates are as follows commencing at 9:00 am:

Tuesday, November 16, 2021
Tuesday, December 14, 2021
Tuesday, January 18, 2022
Tuesday, February 15, 2022
Tuesday, March 15, 2022
Tuesday, April 26, 2022
Tuesday, May 17, 2022
Tuesday, June 21, 2022

Recommendation:

That the Board of Trustees approve the Board Meeting Dates (as presented or amended).

Moved by: _____

I.2 **Committee of the Whole**

The proposed Committee of the Whole meeting dates are as follows commencing at 9:00 am (unless otherwise specified):

Tuesday, November 23, 2021
Tuesday, December 14, 2021 – 1:00 pm – after Regular Board Meeting
Tuesday, January 11, 2022
Tuesday, February 8, 2022
Tuesday, March 29, 2022
Tuesday, April 12, 2022
Tuesday, May 24, 2022
Tuesday, June 14, 2022

Recommendation:

That the Board of Trustees approve the Meeting of the Whole Dates (as presented or amended).

Moved by: _____

Trustee Remuneration

2:15-2:30

J. **Trustee Remuneration**

J.1 **Trustee Remuneration**

(enclosure J.1)

B. Toone

Brad Toone, Chair of the Audit Committee will bring forward the Trustee Remuneration recommendation from the Audit Committee. On December 15, 2020 the Board of Trustees by

Board Motion assigned all the roles and responsibilities of the Remuneration Committee over to the Audit committee. On July 16, 2021 The Audit Committee met and reviewed the following remuneration information: Current remuneration as per Board Policy 8, Trustee Remuneration results from the previous 5 years for 12 southern School Divisions including LRSD, last 3 years of LRSD Trustee remuneration compared to the current Government of Alberta Committee Rates.

Recommendation:

That the Board of Trustees accept the recommendation from the Audit Committee on Trustee Remuneration and divisional technology provided as presented. This would include revising the monthly remuneration as presented, use of the AB Government Provincial Committee Meeting Remuneration per diem rates with the addition of a 2 hour and over 8 hour meeting rate as presented.

Moved by: _____

Destruction of Ballots

2:30-2:35 K. Destruction of Ballots

J. Perry

Recommendation:

That the Board of Trustees approve the ballots be destroyed.

Moved by: _____

Adjournment

2:35 L. Adjournment

Chair

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hours