

## Livingstone Range School Division Minutes of the Board of Trustees

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The Organizational Board Meeting of Livingstone Range School Division was held on October 26, 2021 commencing at 1300 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Brad Toone, Lacey Poytress, Clara Yagos. Greg Long, Joscelyn Stangowitz and Carla Gimber

Attendance: Darryl Seguin, Superintendent  
Jeff Perry, Associate Superintendent, Business Services  
Chad Kuzyk, Associate Superintendent, Innovation and Curriculum  
Richard Feller Associate Superintendent, Learning Services / HR

Frank McTighe, Editor, Fort Macleod Press entered meeting at 1301 hours.

**A. Chair called meeting to order at 1302 hours**

**A.1 Acknowledgement of Land**

**A.2 O' Canada**

**B. Oath of Office**

Section 75 of the Education Act states that every trustee shall take and subscribe to the official oath prescribed by the Oaths of Office Act before commencing their trustee's duties and deposit the oath with the secretary of the Board. Jeff Perry, Associate Superintendent of Business Services had all Trustees take the Oath of Office and complete the Disclosure of Information.

**C. Emergent Changes to the Agenda**

21-032 Trustee Hodges moved that the October 26, 2021 Organizational Board Meeting Agenda be approved by the Board of Trustees as presented.

*Carried*

**D. Declaration of Conflict of Interest**

21-033 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the October 26, 2021 Organizational Board Meeting and if so should declare them.

*None Declared*

**E. Superintendent Comments**

Darryl Seguin, Superintendent addressed the Board of Trustees.

**F. Appointment of Ballot Counters**

- 21-034 Trustee Yagos moved that the Board of Trustees appoint Mr. Richard Feller and Mr. Chad Kuzyk as Ballot Counters. *Carried*
- G. Election of Officers**
- G.1 Rules of Procedure for Elections**
- Jeff Perry, Associate Superintendent of Business Services reviewed the rules of procedure for the election of Chair and Vice-Chair.
- 21-035 Trustee Long move that the Board of Trustees accept the rules of procedures for elections. *Carried*
- Karly Bond, Coordinator of Communications, Culture and Engagement entered the meeting at 1333 hours.
- G.2 Election of Chair**
- Jeff Perry, Associate Superintendent of Business Services called three times for interested Trustees to put forward their name for the position of Chair.
- 1<sup>st</sup> call: Trustee Poytress and Trustee Hodges  
2<sup>nd</sup> call: None  
3<sup>rd</sup> call: None
- 21-036 Trustee Poytress moved that the Board of Trustees cease nominations for position of Chair. *Carried*
- Time was provided for each candidate to provide brief remarks.
- Trustee Poytress was declared elected as Chairperson
- G.3 Election of Vice-Chair**
- Trustee Poytress, Chair called three times for interested Trustees to put their name forward for the position of Vice-Chair.
- 1<sup>st</sup> Call: Trustee Toone and Long  
2<sup>nd</sup> Call: Trustee Yagos  
3<sup>rd</sup> Call: None
- 21-037 Trustee Stangowitz moved that the Board of Trustees cease nominations for the position of Vice-Chair. *Carried*
- Time was provided for each candidate to provide brief remarks.
- Trustee Long was declared elected as Vice-Chair
- Karly Bond, Coordinator of Communications, Culture and Engagement exited meeting at 1333 hours.

## H. In-Camera

- 21-038 Trustee Toone moved that the Board of Trustees go in-camera at 1333 hours.
- 21-039 Trustee Gimber moved that the Board of Trustees revert the meeting back to the regular board meeting at 1358 hours.

## I. Appointment of Standing Committees & Board Representatives

### I.1 Appointment of Standing Committees

All Trustees are appointed to the following four committees:

**Superintendent Evaluation Committee**  
**Board Self-Evaluation Committee**  
**Planning Committee (Committee of the Whole)**  
**First Nation Metis, Inuit & LRSD Liaison Committee**

#### **Regional School Council**

- 21-040 Trustee Long moved that the Board of Trustees approve of Trustee Stangowitz assuming the role of Chairperson, and Trustee Gimber assuming the role of Vice-Chairperson of Regional School Council.

*Carried*

#### **Livingstone Leaders**

- 21-041 Trustee Stangowitz moved that the Board of Trustees approve of Trustee Poytress assuming the role of primary facilitator and Trustee Toone assuming role of vice-facilitator of Livingstone Leaders.

*Carried*

#### **Labour Relations Committee**

- 21-042 Trustee Gimber moved that the Board of Trustees approve of Trustee Long assuming the role of Chairperson, and Trustee(s) Stangowitz and Yagos as members of the Labour Relations Committee.

*Carried*

- 21-043 Trustee Gimber moved that the Board of Trustees appoint Trustee Long as the representative of the Board should the Province request one to be part of Provincial Negotiations.

*Carried*

#### **Audit Committee**

- 21-044 Trustee Hodges moved that the Board of Trustees approve of Trustee Hodges assuming the role of Chairperson, and Trustee(s) Gimber and Poytress as members of the Audit Committee.

*Carried*

#### **Appeals Committee**

21-045 Trustee Yagos moved that the Board of Trustees approve of Trustee Gimber assuming the role of Chairperson, and Trustee(s) Poytress and Toone as members of the Appeals Committee.

*Carried*

**Discipline Committee**

21-046 Trustee Long moved that the Board of Trustees approve of Trustee Gimber assuming the role of Chairperson, and Trustee(s) Poytress and Toone as members of the Discipline Committee.

*Carried*

**Awards & Recognition Committee**

21-047 Trustee Stangowitz moved that the Board of Trustees approve Trustee Hodges assuming the role of Chairperson and Trustee Poytress as member of the Awards & Recognition Committee.

*Carried*

**Professional Learning Committee**

21-048 Trustee Stangowitz moved that the Board of Trustees approve Trustee Yagos assuming the role of Chairperson and Trustee Stangowitz as member of the Professional Learning Committee.

*Carried*

**Policy Review Committee**

21-049 Trustee Long moved that the Board of Trustees approve Trustee Yagos assuming the role of Chairperson and Trustee(s) Hodges and Stangowitz as members of the Policy Review Committee.

*Carried*

**ATA Executive / LRSD Liaison Committee**

21-050 Trustee Hodges moved that the Board of Trustees approve Trustee Yagos assuming the role of Chairperson and Trustee Stangowitz as member of the ATA Executive / LRSD Trustee Liaison Committee.

*Carried*

**Advocacy Committee**

21-051 Trustee Hodges moved that the Board of Trustees approve Trustee Hodges assuming the role of Chairperson and Trustee Toone as member of the Advocacy Committee.

*Carried*

**Emergency Response Committee**

21-052 Trustee Stangowitz moved that the Board of Trustees approve Trustee Hodges assuming the role of Chairperson and Trustee Yagos as member of the Emergency Response Committee.

*Carried*

**I.2 Appointment of Other Representation**

**ASBA Zone 6 Representative**

21-053 Trustee Yagos moved that the Board of Trustees appoint Trustee Hodges as the ASBA Zone 6 Representative and Trustee Gimber as the alternate.

*Carried*

**Alberta Southwest Regional Alliance**

The Alberta Southwest Regional Alliance consists of all trustees. Trustees within the LRSD Ward, of the held meetings, will attend.

21-054 Trustee Long moved that the Board of Trustees appoint Trustee Gimber as representative of the LRSD Wisdom & Guidance Council and Trustee Poytress as the alternate.

*Carried*

**ASBA Rural Caucus**

21-055 Trustee Stangowitz moved that the Board of Trustees appoint Trustee Gimber as representative of the ASBA Rural Caucus and Trustee Poytress as the alternate.

*Carried*

**Discussion on possible other Committee Board Representation.**

No further discussion of other Committees at this time.

**I. Board Meeting Dates**

**I.1 Regular Board Meetings**

The proposed Regular Board meeting dates were presented as follows commencing at 9:00 am:

Tuesday, November 16, 2021  
Tuesday, December 14, 2021  
Tuesday, January 18, 2022  
Tuesday, February 15, 2022  
Tuesday, March 15, 2022  
Tuesday, April 26, 2022  
Tuesday, May 17, 2022  
Tuesday, June 21, 2022

21-056 Trustee Toone moved that the Board of Trustees approve the Board Meeting Dates as amended.

*Carried*

21-057 Trustee Toone moved that the Board of Trustee add a Regular Board Meeting on Tuesday, November 30, 2021.

*Carried*

21-058 Trustee Toone moved the Board of Trustee move the Regular Board Meeting date from Tuesday November 16, 2021 to November 18, 2021

*Carried*

21-059 Trustee Toone moved that the Board of Trustees move the Regular Board Meeting date from February 15, 2022 to Monday, February 14, 2022

**I.2 Committee of the Whole**

The proposed Committee of the Whole meeting dates were presented as follows commencing at 9:00 am (unless otherwise specified):

- Tuesday, November 23, 2021
- Tuesday, December 14, 2021 – 1:00 pm – after Regular Board Meeting
- Tuesday, January 11, 2022
- Tuesday, February 8, 2022
- Tuesday, March 29, 2022
- Tuesday, April 12, 2022
- Tuesday, May 24, 2022
- Tuesday, June 14, 2022

21-060 Trustee Long moved that the Board of Trustees approve the Meeting of the Whole Dates as presented.

*Carried*

**J. Trustee Remuneration**

**J.1 Trustee Remuneration**

21-061 Trustee Toone moved that the Board of Trustees accept the recommendation from the Audit Committee on Trustee Remuneration and divisional technology provided as presented. This would include revising the monthly remuneration as presented, use of the AB Government Provincial Committee Meeting Remuneration per diem rates with the addition of a 2 hour and over 8 hour meeting rate as presented.

21-062 Trustee Yagos moved that the Board of Trustees remove the technology component of the original motion to be voted on as a separate motion.

*Carried*

Amended

21-061 Trustee Toone moves that the Board of Trustees accept the recommendation from the Audit Committee on Trustee Remuneration. This would include revising the monthly remuneration as presented, use of the AB Government Provincial Committee Meeting Remuneration per diem rates with the addition of a 2 hour and over 8 hour meeting rate as presented.

*Carried*

21-064 Trustee Yagos moves that that Board of Trustees accept the divisional technology recommendation from the Audit Committee as presented.

*Carried*

**K. Destruction of Ballots**

21-065 Trustee Gimber moved that the Board of Trustees approve the ballots be destroyed.

*Carried*

L. **Adjournment**

21-066

Trustee Hodges moved that the Board of Trustees vote in favour of the meeting being adjourned at 1517 hours.

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***Chairperson***

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***Secretary-Treasurer***