

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on October 26, 2021 commencing at 1530 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Brad Toone, Lacey Poytress, Clara Yagos. Greg Long, Joscelyn Stangowitz and Carla Gimber

Attendance: Darryl Seguin, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Chad Kuzyk, Associate Superintendent, Innovation and Curriculum
Richard Feller Associate Superintendent, Learning Services / HR

Frank McTighe, Editor, Fort Macleod Press entered meeting at 1528 hours.

A. Chair Called to Order at 1530 hours

A.1 Acknowledgement of Land

A.2 O' Canada

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the September 21, 2021 Regular Board Meeting and the October 4, 2021 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2021-22

B.4 Superintendent Monthly Report

B.5 Associate Superintendent Monthly Reports

Move item F.4 Board Annual Work List and F.5 Substantive Motions to the Consent agenda – Trustee Yagos

Remove Superintendent Report to Item F.7 for more Information – Trustee Yagos

21-067 Trustee Yagos moved that the October 26, 2021 Consent Agenda be approved by the Board of Trustees as amended.

Carried

C. Emergent Changes to the Agenda

Add item E.4 - Ad Hoc Committee – Trustee Long

Add Item E.5 – School Assignments – Trustee Toone

Add Item E.6 – Supporting Trustees in running for ASBA Positions – Trustee tone

21-068 Trustee Long moved that the October 26, 2021 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Carried

D. Declaration of Conflict of Interest

21-069 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the October 26, 2021 Board Meeting and if so should declare them.

None Declared

E. Action Items

E.1 Locally Developed Course Renewals

21-070 Trustee Yagos moved that the Board of Trustees confirm for Alberta Education, for the 2021-2022 and the 2022-2023 school years, that its delegation of authority to the Superintendent under Board Policy 12 and Section 52 of the Education Act applies to the approval of Locally Developed Courses submitted to Alberta Education.

Carried

E.2 Audit Committee

21-071 Trustee Stangowitz moved that the Board of Trustees approve removing the ability of the Board Chair to act as an ex-officio member of the Audit Committee and direct the policy committee to make the appropriate changes to Board Policy 9.

Carried

E.3 Professional Learning

21-072 Trustee Toone moved that the Board of Trustees move Item Professional Learning to a standing item on the Consent Agenda.

Carried

*Item added
Emergent
Changes*

E.4 Ad Hoc Committee

21-073 Trustee Stangowitz moved that the Board of Trustees create an additional two position, 1 Trustee from Ward 1 and 1 Trustee from Ward 3, to sit on the Community as a Classroom/School as a Base Camp Ad Hoc Committee.

Carried

Amendment
21-073

Trustee Toone moved that the Board of Trustees create an additional two position, 1 Trustee from Ward 1 and 1 Trustee from Ward 3, to sit on the Community as a Classroom/School as a Base Camp Committee.

Amendment
21-073

Trustee Toone moved to move the Community as a Classroom/School as a Base Camp Committee from an Ad Hoc committee to standing committee

Amendment
21-073

Trustee Toone moved that the Board of Trustees table item to a future meeting with a presentation from John Taylor look at putting this a Standing Committee.

Defeated

21-074 Trustee Stangowitz moved that the Board of Trustees create a standing committee with 3 trustees, 1 Trustee from Ward 1, 1 Trustee from Ward 2 and 1 Trustee from

Ward 3, to sit on the Community as a Classroom/School as a Base Camp Committee.

Carried

*Item added
Emergent
Changes*

E.5 School Assignments

Ward 1 School Assignments:

Trustee Joscelyn Stangowitz – A.B. Daley Community School and J.T. Foster High School

Trustee Carla Gimber – Stavelly School and West Meadow Elementary School

Trustee Brad Toone – Willow Creek Composite High School and Granum School

Ward 2 School Assignments:

Trustee Clara Yagos – Livingstone School and Isabelle Sellon School

Trustee Greg Long - Horace Allen School and Crowsnest Consolidated High School

Ward 3 School Assignments:

Trustee Hodges – W.A. Day Elementary School and Matthew Halton High School

Trustee Poytress – Canyon School and F.P. Walshe School

21-075

Trustee Toone moved that the Board of Trustees approve the school assignments as presented.

Carried

*Item added
Emergent
Changes*

E.6 Supporting Trustees in Running for ASBA Positions

21-076

Trustee Toone moved that the Board of Trustee approve supporting Trustees in running for ASBA positions as follows:

1. ASBA Vice President – Trustee Toone
2. ASBA Zone 6 Board of Director – Trustee Hodges

and direct the advocacy committee to write letters of support.

Carried

21-077

Trustee Hodges moves that the Board of Trustee approve Trustees in running for Zone 6 ASBA positions.

21-078

Trustee Toone moved to table this item until the end of meeting.

Carried

F. Discussion/Information Items

Richard Feller, Associate Superintendent, Human and Learning Services exited meeting at 1640 hours and reentered at 1644 hours

F.1 Enrollment Update

The enrollment for the Livingstone Range School Division has increased in most of our school communities compared to projected enrollment numbers. In person and at home learning enrolment is greater than projected. There are 3763 students enrolled in the Division with an increase of 149 students from 2020-2021.

F.2 Remuneration/Audit Committee/Audited Financial Statements

Jeff Perry, Associate Superintendent of Business Services provided a brief overview to the Board of Trustees regarding the upcoming audit of the Divisions' Financial Statements and the role of the Audit Committee.

F.3 Alberta School Boards Association

Trustee Hodges provided information regarding the upcoming ASBA Zone and Fall General Meeting.

F.4 Board Annual Work List

Item moved to the Consent Agenda as per Item B. Consent Agenda

F.5 Substantive Motions

Item moved to the Consent Agenda as per Item B. Consent Agenda

F.6 Admin Procedure Update

Darryl Seguin, Superintendent reviewed the proposed changes to Administrative Procedures 100 (*Jurisdictional Planning and Reporting*), 102 (*School Annual Education Plan Results Report*) and 210 (*Early Childhood Services*) with the Board of Trustees.

*Item added
Emergent
Changes*

F.7 Superintendent Report

Darryl Seguin, Superintendent reviewed the Superintendent Monthly Report with the Board of Trustees as requested by Trustee Yagos.

G. Key Messages from Today's Meeting

- 1) Community as a Classroom/School as a Base Camp
- 2) Enrolment
- 3) School Assignments
- 4) Chair and Vice Chair

H. In-Camera

21-079 Trustee Stangowitz moved that the Board of Trustees go in-camera at 1708 hours.

21-080 Trustee Yagos moved that the Board of Trustees revert the meeting back to the regular board meeting at 1824 hours.

21-081 Trustee Toone moved that the Board of Trustees direct the Advocacy Committee to write letters of Thanks to ASBA President Lori Jess, ASBA Vice President Trina Boymook, Former Trustee Jim Burdett, and former Trustee John McKee.

Carried

I. Adjournment

21-082

Trustee Yagos moved that the Board of Trustees vote in favour of the meeting being adjourned at 1824 hours.

Chairperson

Secretary-Treasurer