

REGULAR BOARD MEETING

Date: January 18, 2022

Time: 9:00 am

Venue: GR Davis Administrative Building, Fort Macleod, AB, Division Office

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Joscelyn Stangowitz

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00-9:01	A. Call to Order	<i>Chair</i>
9:01-9:02	A.1 Acknowledgement of Land	<i>G. Long</i>
9:02-9:05	A.2 O Canada	

Consent Agenda

9:05-9:07	B. Consent Agenda	<i>Chair</i>
	B.1 Approval of Minutes	
	If there are no errors or omissions in the minutes of the December 14, 2021 Regular Board Meeting and the January 11, 2022 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2 Business Arising from the Minutes	
	B.3 Board Annual Work List 2021-22	
	B.4 Chair Monthly Report	
	B.5 Superintendent Monthly Report	
	B.6 Associate Superintendent Monthly Reports	
	B.7 Committee Reports	
	B.8 Professional Learning	

Recommendation:

That the January 18, 2022 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Every student, every day.

Emergent Changes to the Agenda

9:07-9:10 **C. Emergent Changes to the Agenda** *Chair*

Recommendation:

That the January 18, 2022 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

9:10-9:15 **D. Declaration of Conflict of Interest** *Chair*

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the January 18, 2022 Board Meeting and if so should declare them.

Action Items

E. Action Items

9:15-9:25 **E.1 Bus License** *B. Toone*

In response to the Notice of Motion from the December 14, 2021 Regular Board Meeting. Trustee Toone will discuss obtaining his Bus License for volunteer purposes.

Recommendation:

That the Board of Trustees approve Trustee Brad Toone taking the MELT Training offered through the Livingstone Range School Division partnership with Palliser School Division for the purpose of volunteer bus driving.

Moved by: _____

9:25-9:35 **E.2 Board/CEO Evaluation Facilitators & Date** *Chair*

In 2020-2021 the Board of Trustees had Cal Hauserman and David George facilitate the CEO and Board evaluations with a second mid-year meeting for goal settings, and a final year-end check-up/coaching session.

In order to provide the new Board with direction and to help ensure the great work that has been done continues on with the new Board, Facilitation of the Board/CEO evaluations should start in May/June 2022.

Recommendation:

That the Board of Trustees engage Cal Hauserman and David George to facilitate the CEO/Board evaluation and goal setting for June 14, 2022 or an alternate date selected by the Board Chair if the facilitators are unavailable on June 14, 2022.

Moved by: _____

9:35-10:00 **E.3 LRSD Fact Sheet on Reserves**

J. Perry

The LRSD Fact Sheet on Reserves is the document that summarizes the financial reserves held by the Livingstone Range School Division and identifies where they have been designated. LRSD reserves are reviewed on an annual basis after the completion of the Audited Financial Statements.

Associate Superintendent, Business Services, Jeff Perry will speak to the LRSD Fact Sheet on Reserves.

Recommendation:

That the Board of Trustees approve the LRSD Fact Sheet on Reserves based on the 2021 Audited Financial Statements.

Moved by: _____

10:00-10:05 **E.4 Board Meeting Date Change**

L. Hodges

Trustee Hodges will discuss with the Board regarding moving the March 15, 2022 Regular Board Meeting.

Recommendation:

That the Board of Trustees approve changing the March 15, 2022 Regular Board Meeting to March 22, 2022.

Moved by: _____

10:05-10:10 **E.5 Regular Board Meetings Live Streamed**

B. Toone

Trustee Brad Toone will discuss the option of live streaming the Regular Board Meetings.

Recommendation:

That the Board of Trustees approve that the Regular Board Meetings will be live streamed starting February 2022.

Moved by: _____

10:10-10:15 **E.6 Social Media Access Protocols**

C. Gimber

As you are aware, a timed Facebook post was sent out at the beginning of January welcoming students back from the winter break on January 3rd. Simultaneously, the Minister of Education delayed the return to classes to January 10, 2022, and therefore the notice posted on Facebook was incorrect, and remained in place longer than it should have.

Although the intention of the original post was in good faith, this unfortunate incident has highlighted the need for review of the Social Media Access Protocol. The current LRSD social media accounts have three users with access, all of whom are administrative staff at LRSD.

Given the Board of Trustees are in a role of governance and should be in a position to mitigate a recurrence of a similar incident, Trustee Gimber will discuss granted access to the Social Media accounts.

Recommendation:

That the Chairperson be granted access to the Social Media Accounts, in reference to Administrative Procedure 142.

Moved by: _____

10:15-10:25 **E.7 Board Policy**

C. Yagos

Policy Review Committee Chair, Clara Yagos will provide an update regarding Board Policy 9 – Committees of the Board.

Recommendation:

That the Board of Trustees approve the following change made to Board Policy 9 - Committees of the Board:

1. Add "If a trustee is unable to fulfil their committee commitment, they should reach out to the board chair who will help address the situation. If a change is needed, it will come to a board meeting." to the preamble.

Moved by: _____

Discussion/Information Items

F. Discussion/Information Items

10:25-10:45 **F.1 Learning Disruption Funding Update**

C. Kuzyk

Chad Kuzyk, Associate Superintendent, Curriculum and Innovation, will update the Board of Trustees regarding the Learning Disruption Funding.

10:45-11:05 **F.2 International Education Presentation**

C. Kuzyk

Chad Kuzyk, Associate Superintendent, Curriculum and Innovation, will present an International Education update to the Board of Trustees.

11:05-11:25 **F.3 Inclusive Education Presentation**

L. Furukawa

Lisa Furukawa, Director of Learning (Support Services) will present to the Board on Inclusive Education throughout the division.

Key Messages

11:25-11:30 **G. Key Messages from Today's Meeting**

- 1)
- 2)
- 3)

In-Camera

11:30-12:00 **H. In-Camera**

Chair

H.1 Recommendation:

That the Board of Trustees go in-camera at ____ hours.

Moved by: _____

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at ____ hours.

Moved by: _____

Adjournment

12:00 **I. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ____ hours.

Moved by: _____