

The Regular Board Meeting of Livingstone Range School Division was held on January 18, 2022 commencing at 0935 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Brad Toone, Lacey Poytress, Greg Long, Joscelyn Stangowitz, Carla Gimber and Clara Yagos

Attendance: Darryl Seguin, Superintendent  
Jeff Perry, Associate Superintendent, Business Services  
Chad Kuzyk, Associate Superintendent, Innovation and Curriculum  
Richard Feller Associate Superintendent, Learning Services / HR  
Nikki Lytwyn, Executive Assistant

**A. Chair called meeting to Order at 0935 hours**

**A.1 Acknowledgement of Land**

**A.2 O Canada**

**B. Consent Agenda**

**B.1 Approval of Minutes**

If there are no errors or omissions in the minutes of the December 14, 2021 Regular Board Meeting and the January 11, 2022 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

**B.2 Business Arising from the Minutes**

**B.3 Board Annual Work List 2021-22**

**B.4 Chair Monthly Report**

**B.5 Superintendent Monthly Report**

**B.6 Associate Superintendent Monthly Reports**

**B.7 Committee Reports**

**B.8 Professional Learning – remove to Item F4**

Remove B.8 – Professional Learning to Item F4 – Trustee Gimber

21-140 Trustee Hodges moved that the January 18, 2022 Consent Agenda be approved by the Board of Trustees as amended.

*Carried*

**C. Emergent Changes to the Agenda**

Add an Action Item – Trustee Toone and Gimber

Recommendation: That the Board of Trustees support admin in the return to spectators and school sports following the Provincial guidelines where possible.

*Trustee Toone asked for his vote to be recorded – For*

*Trustee Gimber asked for her vote to be recorded – For*

*Trustee Stangowitz asked for her vote to be recorded – For*

*Defeated*

21-141 Trustee Toone moved that the January 18, 2022 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

*Carried*

**D. Declaration of Conflict of Interest**

21-142 That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the January 18, 2022 Board Meeting and if so should declare them.

*Item Omitted*

**E. Action Items**

**E.1 Bus License**

21-143 Trustee Toone moved that the Board of Trustees approve Trustee Brad Toone taking the MELT Training offered through the Livingstone Range School Division partnership with Palliser School Division for the purpose of volunteer bus driving.

*Carried*

**E.2 Board/CEO Evaluation Facilitators & Date**

21-144 Trustee Yagos moved that the Board of Trustees engage Cal Hauserman and David George to facilitate the CEO/Board evaluation and goal setting for June 14, 2022 or an alternate date selected by the Board Chair if the facilitators are unavailable on June 14, 2022.

*Carried*

**E.3 LRSD Fact Sheet on Reserves**

Moved to Item F.5 – does not need to be an action item  
If there are changes it should be brought to the audit committee and then a motion should be brought forth.

**E.4 Board Meeting Date Change**

21-145 Trustee Hodges moved that the Board of Trustees approve changing the March 15, 2022 Regular Board Meeting to March 22, 2022.

*Carried*

**E.5 Regular Board Meetings Live Streamed**

21-146 Trustee Toone moved that the Board of Trustees approve that the Regular Board Meetings will be live streamed starting February 2022.

*Carried*

**E.6 Social Media Access Protocols**

21-147 Trustee Gimber moved that the Chairperson be granted access to the Social Media Accounts, in reference to Administrative Procedure 142.

*Friendly Amendment*

21-147 Trustee Poytress moved that the Chairperson be granted access to the Social Media Accounts, for the purpose of adding or removing approved posts in emergent situations, in reference to Administrative Procedure 142.

Amended

21-147 Trustee Gimber moved that the Chairperson be granted access to the Social Media Accounts, for the purpose of adding or removing approved posts in emergent situations, in reference to Administrative Procedure 142. The Board also directs the Policy Committee to bring back recommended guidelines to the March 22, 2022 Board Meeting.

*Carried*

**E.7 Board Policy**

21-148 Trustee Yagos moved that the Board of Trustees approve the following change made to Board Policy 9 - Committees of the Board:

*Add "If a trustee is unable to fulfil their committee commitment and a change is considered, it will come to the Board."*to the preamble.

*Carried*

The Chair called a Health Break at 1050 hours and called meeting back to order at 1108 hours.

Lisa Furukawa, Director of Learning (Support Services) entered meeting at 1105 hours.

**F. Discussion/Information Items**

**F.1 Learning Disruption Funding Update**

Chad Kuzyk, Associate Superintendent, Curriculum and Innovation, updated the Board of Trustees regarding the Learning Disruption Funding. Alberta Education preliminary research estimates up to 30% of students grades 1-3 may need additional supports following the COVID-19 disruptions. The Learning Disruption Funding will allocate much needed dollars to each Elementary School which will be used to assign teachers responsible for intervention.

**F.2 International Education Presentation**

Chad Kuzyk, Associate Superintendent, Curriculum and Innovation, presented an International School Program update to the Board of Trustees. Currently there are 58 International Students attending schools within our Division, coming from 12 different countries. LRSD is currently recruiting new students for the upcoming 2022-2023 school year. As with all current international travel, these students are following current government COVID protocols & travel restrictions. The International Program team is dedicated to keeping all our LRSD Students safe and healthy. This is a wonderful program allows International students a world-recognized educational experience along with cultural and recreational exploration they will remember for a lifetime. The International Program is currently looking for Homestay families in the

Lundbreck area for the 2022-2023, if interested please contact us at [globalstudents@lrsd.ab.ca](mailto:globalstudents@lrsd.ab.ca)

### F.3 Inclusive Education Presentation

Lisa Furukawa, Director of Learning (Support Services) presented on Inclusive Education throughout the Division. Inclusive Education has a large portfolio including Learning Support, Early Learning, Behaviour Support, English Second Language, South West Collaborative Support Services (SWCSS) and Teacher Evaluations. Inclusive Education is for Every Student, Every Day. As a Division we believe in collaborative response, flipping the process for behaviour, teacher/leadership quality standards and developing continuum of supports. These continuum of supports include responding to student needs, data and community context, literacy, numeracy, inspiring leadership and wellness & regulation. Inclusive Education within LRSD provides learning services for our administrators, teachers and ALL our students.

Lisa Furukawa, Director of Learning (Support Services) entered meeting at 1147 hours.

NOM

Trustee Toone brought forth a Notice of Motion for the February 14, 2022 Board Meeting. The recommendation that the Board of Trustees support student and community mental health and well-being by recommending to Administration spectators be allowed at sporting events following the Provincial guidelines. Be it further resolved that stakeholders be consulted on any changes going forward.

Item removed from Consent Agenda

### F.4 Professional Development

21-149

Trustee Gimber moved that the Board of Trustees approve the following Trustees to attend the following Professional Development:

Trustee(s): Gimber	PD: Jan 17, 2022 AHS, free - Virtual
Trustee(s): Gimber, Hodges	PD: Feb 15, 2022, 9:00-11:30: McLennan Ross: 2021 Year in Review, free - Virtual
Trustee(s): ALL	PD: March 14 - 16, 2022 - FNMI Education Gathering
Trustee (s): Gimber, Stangowitz	PD: March 27-28 - National congress on Rural Education in Canada
Trustee (s): Gimber	PD: April 8 - 9, 2022 – Inclusion Alberta Family Conference 2022
Trustee (s) Gimber, Stangowitz, Poytress	PD: April 24 - Alberta School Councils Conference, AGM – Virtual

*Carried*

Item E.3

Moved to F.5

### LRSD Fact Sheet on Reserves

The LRSD Fact Sheet on Reserves is the document that summarizes the financial reserves held by the Livingstone Range School Division and identifies where they have been designated. LRSD reserves are reviewed on an annual basis after the completion of the Audited Financial Statements. Associate Superintendent, Business Services, Jeff Perry reviewed the LRSD Fact Sheet on Reserves.

**G. Key Messages from Today's Meeting**

- 1) All Presentations
- 2) Live Streaming Board Meetings
- 3) RSC Newsletter

**H. In-Camera**

21-150 Trustee Stangowitz moved that the Board of Trustees go in-camera at 1300 hours.  
*Carried*

21-151 Trustee Long moved that the Board of Trustees revert the meeting back to the regular board meeting at 1535 hours.  
*Carried*

**I. Adjournment**

21-152 Trustee Hodges moved that the Board of Trustees vote in favour of the meeting being adjourned at 1536 hours.  
*Carried*

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**Chairperson**

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**Secretary-Treasurer**