

REGULAR BOARD MEETING

Date: March 22, 2022

Time: 9:00 am

Venue: GR Davis Administrative Building, Fort Macleod, AB, Division Office

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Joscelyn Stangowitz

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00-9:01	A.	Call to Order	<i>Chair</i>
9:01-9:02	A.1	Acknowledgement of Land	<i>C. Yagos</i>
9:02-9:05	A.2	O Canada	

Consent Agenda

9:05-9:07	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the February 14, 2022 Regular Board Meeting and the February 28, 2022 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2021-22	
	B.4	Chair Monthly Report	
	B.5	Superintendent Monthly Report	
	B.6	Associate Superintendent Monthly Reports	
	B.7	Committee Reports	
	B.8	Professional Learning	
	B.9	RSC Newsletter	

Recommendation:

Every student, every day.

That the March 22, 2022 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Emergent Changes to the Agenda

9:07-9:10 C. **Emergent Changes to the Agenda**

Chair

Recommendation:

That the March 22, 2022 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

9:10-9:15 D. **Declaration of Conflict of Interest**

Chair

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the March 22, 2022 Board Meeting and if so should declare them.

Action Items

E. **Action Items**

9:15-9:25 E.1 **Social Studies Video**

L. Hodges

As part of the grade 6 social studies curriculum, Alberta students study the various levels of government. As trustees we are often asked to visit with students and present information on local governance.

Recommendation:

That the Board of Trustees direct the Advocacy Committee to create a video or presentation outlining the role of trustees. what a trustee does and discuss how trustees can be part of the local governance presentation to the grade 6 social studies students within our schools.

Moved by: _____

9:25-9:35 E.2 **Ten Year Facility Plan/Three Year Capital Plan**

(enclosure E.2)

J. Perry

Alberta Education's deadline for submission of the Ten-Year Facilities Plan and the Three-Year Capital Plan is April 1, 2022. Associate Superintendent of Business Services, Mr. Jeff Perry will discuss the proposed recommendation.

Recommendation:

That the Board of Trustees approve the updated Livingstone Range School Division Ten Year Facilities Plan and Three Year Capital Plan and that they be submitted to Alberta Education by April 1, 2022.

Moved by: _____

9:35-9:45 **E.3 Quarterly Financial Report**

L. Hodges

The Audit Committee met with the LRSD Finance Team and reviewed the 2nd Quarterly Report ending February 28, 2022. The Audit Committee will provide a summary of their review process and key findings at the Board Meeting.

Recommendation:

The Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented.

Moved by: _____

9:45-9:55 **E.4 2022-2023 Instructional Funding Allocation Formula**

(enclosure E.4)

J. Perry

The Instructional Funding Allocation Formula is the way in which divisional resources are allocated out to schools, departments and initiatives. The proposed formula was discussed with Senior Management and shared for feedback with Administration at an Admin Council meeting. Associate Superintendent, Business Services Jeff Perry will share with the board a summary of the proposed formula.

Recommendation:

That the Board of Trustees approve the Instructional Funding Allocation Formula as presented for the 2022-2023 school year.

Moved by: _____

9:55-10:05 **E.5 Advocacy**

C. Gimber

Due to Covid-19, public health measures were put in place and continue to be in effect to some extent. The AHS checklist was developed to support schools in reducing the risk of transmission of COVID-19 among attendees and staff. They are meant to assist with assessing attendees who may be symptomatic, or who may have been exposed to someone who is ill or has confirmed COVID-19.

Because:

- Alberta Health Services amended their AHS Checklist February 22, 2022. If a student has a core symptom, there is a legal requirement for them to be isolated, for up to 10 days from the day of onset of symptoms or until symptoms resolve, whichever is longer.
- Many parents continue to follow the AHS Checklist and guidelines, keeping their children home for a core symptom, regardless of Covid-19 testing results.
- Literacy and numeracy, especially in the earliest grades, is an important foundation for all future learning with research showing the foundation needs to be in place by the end of Grade 3.
- With such extended absences for some students, a significant amount of instructional time is being missed.

- With such a high rate of absences, teachers and administrators need to be mindful of programming to ensure they are teaching all curriculum outcomes.
- Collective bargaining agreements stipulate how many hours teachers work and they cannot and should not be asked to do additional support for Covid-19 interruptions
- With the return to in-class learning, at-home, virtual resources are not available for students to make up the missed instructional time.

Recommendation:

That the board of trustees direct Advocacy Committee to write a letter, to the Minister of Education, Minister of Health, and the AHS Advocacy Councils (Prairie Mountain Health Advisory Council and Oldman River Health Advisory Council), asking to review the AHS Checklist, specifically in regards to how it affects student's attendance, the resulting learning gap and lack of resources to cover missed learning outcomes now and in the future.

Moved by: _____

10:05-10:15 **E.6 Social Media Access Protocol (Board Policy 6-Draft Appendix)** (enclosure E.6) C. Yagos

In response to the January 18, 2022 Board Motion # 21-147 "Trustee Gimber moved that the Chairperson be granted access to the Social Media Accounts, for the purpose of adding or removing approved posts in emergent situations, in reference to Administrative Procedure 142. The Board also directs the Policy Committee to bring back recommended guidelines to the March 22, 2022 Board Meeting." Trustee Clara Yagos, Policy Committee Chair, will review Board Policy 6 – Role of the Board Chair and the DRAFT Appendix Guidelines for Social Media Use by the Board Chair.

Recommendation:

That the Board of Trustees approve the changes to Board Policy 6 – Role of the Board Chair and the DRAFT Appendix Guidelines for Social Media Use by the Board Chair as (presented or amended).

Moved by: _____

10:15-10:25 **E.7 Naming of the Livingstone Range School Division's Crowsnest Pass Property** J. Perry

In accordance with Administrative Procedure 541 (Naming of Schools) and the Naming of the Livingstone Range School Division's Crowsnest Pass Property Presentation (at the February 28th Special Board Meeting), Mr. Jeff Perry Associate Superintendent, Business Services will provide a summary of the process to date and speak to the recommended name for the Board to consider approving in Principal. Mr. Perry will also outline the remainder of the process.

Recommendation:

The recommended name is: _____

It is moved that the Board of Trustees approve in principle the name of the Livingstone Range School Division's Crowsnest Pass Property as _____ to be revisited after the appropriate advertising period at the April 26th, 2022 Board meeting.

Moved By: _____

- E.8.1** On the last Monday of every month the Board will have an hour virtual meeting, to study the Governance Core by Campbell and Fullan.
- rotate through participants to host/present chapters
 - week in advance each participant submit quote and questions
 - set up a google doc & possibly a discussion board

Recommendation

The Board of Trustees is in favour of completing the book study as set out by the Professional Learning Committee.

Moved by: _____

- E.8.2** Workshop from Achieve: Centre for Leadership: Strategies for Polarizing Interactions – April 14, 2022 11:00 – 2:00: \$109.00/per participant (early rate; ends March 24); \$129.00 (regular rate).

At the end of this workshop, participants should be able to:

- Describe the psychological impact of COVID-19 on themselves and others
- Identify natural emotional responses to challenging interactions
- Explain workplace roles and how they impact the spheres of influence
- Demonstrate how to make people feel safe and set up conversations for success
- Practice skills for having a challenging conversation
- <https://ca.achievecentre.com/workshops/live-virtual-covid-conversations4-14/>

Recommendation:

That the Board of Trustees vote in favour of a group attendance for this workshop.

Moved by: _____

Discussion/Information Items

F. Discussion/Information Items

- 10:30-10:35 **F.1 2022-2023 Budget Announcement** *(enclosure F.1)* *J. Perry*

On February 24th, 2022 the Minister of Finance for the Province of Alberta announced the Provincial Budget. Minister LaGrange discussed school division details with Board Chairs, Superintendents and Secretary Treasurers on the 25th of February. Mr. Jeff Perry, Associate Superintendent, Business Services will share with the Board the details of this announcement and the impact it will have on the Livingstone Range School Divisions funding for the 2022-2023 school year.

- 10:35-10:40 **F.2 Edwin Parr Nomination** *R. Feller*

Mr. Richard Feller, Associate Superintendent, Human & Learning Services will provide the Board with information regarding the Livingstone Range School Divisions 2021-22 Edwin Parr nominee. This nomination is sponsored by the Alberta School Boards Association and is limited to eligible first year teachers.

10:40-10:55 F.3 Livingstone Leaders

M. Duram/E. Grose

Livingstone Leaders will provide an update of what they've been working on this year and discuss future plans.

10:55-11:00 F.4 Advocacy Letter Regarding Summer School

L. Hodges

At the February 14 2022 board meeting the Advocacy Committee was directed to write a follow up letter to the Minister of Education regarding the need for LRSDs unique summer school program to be held financially harmless through the pandemic. Trustee Hodges, Advocacy Committee Chair is excited to share that on February 18th 2022 we received a letter from the Honourable minister LaGrange confirming that LRSD summer school program will indeed be held harmless negating the need for a follow up letter.

11:00-11:15 F.5 First Nations, Metis and Inuit & Innovation in First Nations Education

R. Feller

Mr. Richard Feller, Associate Superintendent, Human & Learning Services will provide the Board an update of the work being accomplished throughout the division.

11:15-11:30 F.6 Occupational Health and Safety

(enclosure F.6)

L. Stocker

Ms. Laura Stocker, Health and Safety Coordinator will provide to the Board of Trustees with a divisional Health and Safety update.

Key Messages

11:30-11:35 G. Key Messages from Today's Meeting

- 1)
- 2)
- 3)

In-Camera

11:35-12:00 H. In-Camera

Chair

Recommendation:

That the Board of Trustees go in-camera at ____ hours.

Moved by: _____

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at ____ hours.

Moved by: _____

Adjournment

12:00 I. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ____ hours.

Moved by: _____