

## Livingstone Range School Division Minutes of the Board of Trustees

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The Regular Board Meeting of Livingstone Range School Division was held on February 14, 2022 commencing at 0900 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Brad Toone, Lacey Poytress, Greg Long, Joscelyn Stangowitz, Carla Gimber and Clara Yagos

Attendance: Darryl Seguin, Superintendent  
Jeff Perry, Associate Superintendent, Business Services  
Chad Kuzyk, Associate Superintendent, Innovation and Curriculum  
Richard Feller Associate Superintendent, Learning Services / HR  
Nikki Lytwyn, Executive Assistant

**A. Chair called meeting to Order at 0902 hours**

**A.1 Acknowledgement of Land**

**A.2 O Canada**

**B. Consent Agenda**

**B.1 Approval of Minutes**

If there are no errors or omissions in the minutes of the January 18, 2022 Regular Board Meeting and the January 31, 2022 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

**B.2 Business Arising from the Minutes**

**B.3 Board Annual Work List 2021-22**

**B.4 Chair Monthly Report**

**B.5 Superintendent Monthly Report**

**B.6 Associate Superintendent Monthly Reports**

**B.7 Committee Reports**

**B.8 Professional Learning**

**B.9 RSC Newsletter**

Remove Professional Learning Report – Item F.6 – Trustee Yagos

Remove Professional Development – Item F.7 – Trustee Gimber

21-158 Trustee Yagos moved that the February 14, 2022 Consent Agenda be approved by the Board of Trustees as amended.

*Carried*

**C. Emergent Changes to the Agenda**

Item E.4 Crowsnest Pass Facility Proposal move to after F.4 & F.5 (Item F.8) – Trustee Gimber

Item E.2 Spectator Attendance – move to E.1 – Trustee Poytress

- 21-159 Trustee Hodges moved that the February 14, 2022 Regular Board Meeting Agenda be approved by the Board of Trustees as amended. *Carried*
- D. Declaration of Conflict of Interest**
- 21-160 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the February 14, 2022 Board Meeting and if so should declare them. *None Declared*
- E. Action Items**
- Emergent Item  
Change  
from E.2
- E.1 Spectator Attendance**
- In response to the January 18, 2022 Notice of Motion, Trustee Brad Toone and Trustee Carla Gimber will discuss spectator attendance.
- 21-161 Trustee Toone moved that the Board of Trustees support student and community mental health and wellbeing by recommending to Administration spectators be allowed at sporting events following the Provincial guidelines. Be it further resolved that stakeholders be consulted on any changes going forward.
- Rescinded  
Motion  
21-161*
- Trustee Gimber moved that the Board of Trustee rescind the original motion. *Carried*
- Item removed.
- E.2 2022-23 School Calendar**
- 21-162 Trustee Hodges moved that the Board of Trustees approve the changes to the draft 2022-2023 School Year calendars as presented. *Carried*
- E.3 Collective Bargaining**
- 21-163 Trustee Yagos moved that the Board of Trustees approve the changes to the Guide to Collective Bargaining as presented. *Carried*
- David Cocks – Architecture firm, FWBA and Shyniaya Duffy enter meeting at 0950 hours*
- E.4 Crowsnest Pass Facility Proposal - Information Only**
- Mr. Jeff Perry, Associate Superintendent, Business Services along with Mr. David Cocks of the architecture firm FWBA and Shyniaya Duffy presented information to the Board of Trustees regarding the Crowsnest Pass Facility.

*David Cocks – Architecture firm, FWBA and Shyniaya Duffy exited meeting at 1025 hours.*

*Health break was called at 1025 hours and chair called meeting back to order at 1037 hours.*

## **F. Discussion/Information Items**

### **F.1 2022-2023 Projected Enrolment Numbers**

Jeff Perry, Associate Superintendent, Business Services reviewed the projected enrolment numbers, the process for gathering the projections and any relevant trends for the 2022-2023 School Year.

### **F.2 Budget Review Process**

Enclosed with the agenda is a copy of the proposed budget calendar related to the 2022-2023 School Year Budget. Mr. Perry will use the budget calendar to provide a review of the division's budget process for the Trustees.

### **F.3 Advocacy Committee**

The Advocacy committee will provide an update on the letter that was sent out to the Chamber of Commerce and Trustees will provide any feedback they have received.

21-166

Trustee Hodges moved that the Board of Trustees direct the Advocacy Committee to write a follow up letter to the Minister in regards to our hold harmless for FACES. As we are in the process of planning the future for FACES and how many students and programming that can happen.

*Carried*

*Joel Gamache and Richard Bullock entered meeting at 1059 hours.*

### **F.4 FACES Presentation**

Joel Gamache, FACES Principal, will present to the Board of Trustees regarding the FACES programming.

*Joel Gamache, Richard Bullock and Chad Kuzyk exited meeting at 1138 hours.*

*Chad Kuzyk entered meeting at 1141 hours.*

*Tara Tanner entered meeting at 1125 hours.*

### **F.5 Pursuits Presentation**

Tara Tanner, Division Principal will present to the Board of Trustees regarding LRSD Pursuits.

*Tara Tanner exited meeting at 1152 hours.*

Consent Agenda  
Item  
removed

### **F.6 Professional Learning Committee**

Trustee Yagos, Professional Learning Committee Chair, discussed Professional learning opportunities with the Board of Trustees.

Consent Agenda  
Item

Removed **F.7 Professional Development**

21-167 Trustee Yagos moved that the Board of Trustees approve the following Professional Development retroactively:

Trustee(s): Gimber PD Session: AB Education Virtual Information on Curriculum – attended last week

*Carried*

*Jeff Perry exited meeting at 1211 hours.*

Trustee Gimber asked that the Board of Trustees amend previously adopted 21-158 motion, from earlier today, approval of the minutes January 18, 2022.

Amendment  
21-158

Trustee Gimber moved that the Board of Trustees amend the January 18, 2022 minutes. Item D-Declaration of Conflict of Interest was omitted. I'd like the record to show it was not brought forward during the meeting. Minutes will be adjusted accordingly.

*Health break was called at 1221 hours and chair called meeting back to order at 1231 hours.*

**G. In-Camera**

**G.1 Labour**

21-168 Trustee Stangowitz moved that the Board of Trustees go in-camera at 1231 hours.  
*Carried*

21-169 Trustee Yagos moved that the Board of Trustees revert the meeting back to the regular board meeting at 1357 hours.  
*Carried*

*Jeff Perry entered meeting at 1357 hours.*

Emergent  
Change Item **F.8 Crowsnest Pass Facility Proposal – continuation of E.4**

21-170 Trustee Yagos moved that the Board of Trustees approve of the Crowsnest Pass Facility Proposal as presented.

*Amendment*

21-170 Trustee Toone moved that the Board of Trustees approve the first reading of the Crowsnest Pass Facility Proposal as presented.  
*Carried*

21-171 Trustee Yagos moved that the Board of Trustees approve a virtual meeting on Feb 28, 2022 to have a Second and Third reading of the Crowsnest Pass Facility Proposal.  
*Carried*

**H. Key Messages from Today's Meeting**

- 1) Crowsnest Pass Facility Proposal
- 2) Presentations – Pursuits/FACES
- 3) 2022-23 School Calendar
- 4) 2022-23 Projected Enrolment Numbers

**I. Adjournment**

21-172

Trustee Toone moved that the Board of Trustees vote in favour of the meeting being adjourned at 1507 hours.

*Carried*

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**Chairperson**

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**Secretary-Treasurer**