



LIVINGSTONE RANGE SCHOOL DIVISION TRUSTEES MONTHLY CLAIM FORM

Trustee's Name Lacey Poytress

For the Month of February

Year 2022

Board Policy 8 - Clause 6.1 b) Remuneration for Board Meetings, Committee Meetings, Staff Meetings, Tours, ASBA Zone 6 Meetings, and School Council Meetings

Table with columns: Date, Nature of Meeting or Duties, Did I Drive Y or N, Name of Driver, Monthly or Per Diem, Travel KM, Up to 2Hrs, Up to 4 Hrs, Up to 8 Hrs, > 8 Hrs, Amount, Km Driven. Includes entries for Agenda Planning Meeting, Canyon School Council Meeting, etc.

0.25 Travel Time Round Figure
0.505 Provincial KM rate for reimbursement

Board Policy 8 - Clause 6.4 b) & c) Reimbursement for Hotel Costs, Meals, Parking, Taxi Fares, Internet Access, Business Calls, and Registration Fees

Table with columns: Expense, GST, Total. Summary row shows Total of Personal Expenses: \$0.00, \$0.00, \$0.00.

Remuneration for Professional Development Meetings, Conventions, Workshops, Etc.

Table with columns: Date, Nature of Meeting or Duties, Did I Drive Y or N, Name of Driver, Monthly or Per Diem, Travel KM, Up to 2Hrs, Up to 4 Hrs, Up to 8 Hrs, > 8 Hrs, Amount, Km Driven. Summary row shows Totals: \$0.00, \$0.00.

Professional Development Expenses Not Included Above

Table with columns: Expense, GST, Total. Summary row shows Total of Professional Development Expenses: \$0.00, \$0.00, \$0.00.

Trustee's Signature

Reviewed by Assoc. Supt. Business Services

Meals Allowance
Breakfast \$ 10.00
Lunch \$ 12.00
Supper \$ 25.00

For Office Use Only

Table for Office Use Only with columns: Per Diem Amount, Kilometerage, Expenses, Total. Values: \$1,980.00, \$0.505, \$0.00, \$1,980.00.

For Office Use Only - PROFESSIONAL DEVELOPMENT

Table for Office Use Only - PROFESSIONAL DEVELOPMENT with columns: Per Diem Amount, Kilometerage, Expenses, Total. Values: \$0.00, \$0.505, \$0.00, \$0.00.

MAR - 3 2022

Handwritten signature: Lacey Poytress