

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on March 22, 2022 commencing at 0900 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Brad Toone, Lacey Poytress, Greg Long, Joscelyn Stangowitz, Carla Gimber and Clara Yagos

Attendance: Darryl Seguin, Superintendent
 Jeff Perry, Associate Superintendent, Business Services
 Chad Kuzyk, Associate Superintendent, Innovation and Curriculum
 Richard Feller Associate Superintendent, Learning Services / HR
 Nikki Lytwyn, Executive Assistant

A. Chair called meeting to Order at 0904 hours

A.1 Acknowledgement of Land

A.2 O Canada

B. Consent Agenda

Chair

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the February 14, 2022 Regular Board Meeting and the February 28, 2022 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2021-22

B.4 Chair Monthly Report

B.5 Superintendent Monthly Report

B.6 Associate Superintendent Monthly Reports

B.7 Committee Reports

B.8 Professional Learning

B.9 RSC Newsletter

Remove item B.8 - Professional learning – add as Item F.7 – Trustee Gimber

Remove item B.9 - add as Item F.8 - Chair

21-173 Trustee Long moved that the March 22, 2022 Consent Agenda be approved by the Board of Trustees as amended.

Carried

C. Emergent Changes to the Agenda

Remove Item F.3 – Livingstone Leaders – table until April 26, 2022 meeting - Chair

21-174 Trustee Stangowitz moved that the March 22, 2022 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Carried

D. Declaration of Conflict of Interest

21-175 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the March 22, 2022 Board Meeting and if so should declare them.

None Declared

E. Action Items

E.1 Social Studies Video

21-176 That the Board of Trustees direct the Advocacy Committee to create a video or presentation outlining the role of trustees. what a trustee does and discuss how trustees can be part of the local governance presentation to the grade 6 social studies students within our schools.

Carried

E.2 Ten Year Facility Plan/Three Year Capital Plan

21-177 Trustee Hodges moved that the Board of Trustees approve the updated Livingstone Range School Division Ten Year Facilities Plan and Three Year Capital Plan and that they be submitted to Alberta Education by April 1, 2022.

Carried

E.3 Quarterly Financial Report

21-178 Trustee Hodges moved that the Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented.

Carried

Richard Feller exited meeting at 0937 hours and reentered meeting at 0941 hours

NOM Trustee Hodges made a Notice of Motion regarding: Audit Committee- tipping and hotel costs for the April 26, 2022 Board Meeting.

E.4 2022-2023 Instructional Funding Allocation Formula

21-179 Trustee Gimber moved that the Board of Trustees approve the Instructional Funding Allocation Formula as presented for the 2022-2023 school year.

Carried

*A health break was called at 1014 hours.
Chair called meeting back to order at 1021 hours.*

E.5 Advocacy

21-180 Trustee Gimber moved that the Board of Trustees direct Advocacy Committee to write a letter, to the Minister of Education, Minister of Health, and the AHS Advocacy Councils (Prairie Mountain Health Advisory Council and Oldman River Health Advisory Council), asking to review the AHS Checklist, specifically in regards to how it affects student's attendance, the resulting learning gap and lack of resources to cover missed learning outcomes now and in the future.

Friendly

Amendment

21-180

Trustee Toone moved that the Board of Trustees direct Advocacy Committee to write a letter, to the Minister of Education, Minister of Health, and the AHS Advocacy Councils (Prairie Mountain Health Advisory Council and Oldman River Health Advisory Council), asking to review the AHS Checklist, specifically in regards to how it affects student's attendance and the resulting learning gap.

Carried

E.6 Social Media Access Protocol (Board Policy 6-Draft Appendix)

21-181

Trustee Yagos moved that the Board of Trustees approve the changes to Board Policy 6 – Role of the Board Chair and the DRAFT Appendix Guidelines for Social Media Use by the Board Chair as presented.

Carried

E.7 Naming of the Livingstone Range School Division's Crowsnest Pass Property

21-182

Trustee Long moved that the recommended name is: Crowsnest Experiential Campus.

It is moved that the Board of Trustees approve in principle the name of the Livingstone Range School Division's Crowsnest Pass Property as "Crowsnest Experiential Campus" to be revisited after the appropriate advertising period at the April 26th, 2022 Board meeting.

Tabled

21-182

Trustee Toone moved that the Board of Trustees table this motion until after the FNMI component can be fully incorporated and presented as one name.

Carried

E.8 Professional Learning Committee

E.8.1 Once a month the Board will have an hour virtual meeting, to study the Governance Core by Campbell and Fullan.

21-183

Trustee Yagos moved that the Board of Trustees is in favour of completing the book study as set out by the Professional Learning Committee.

Carried

E.8.2 Workshop from Achieve: Centre for Leadership: Strategies for Polarizing Interactions – April 14, 2022 11:00 – 2:00: \$109.00/per participant (early rate; ends March 24); \$129.00 (regular rate).

21-184

Trustee Yagos moved that the Board of Trustees vote in favour of a group attendance for this workshop.

Defeated

Jeff Perry exited meeting at 1122 hours and reentered meeting at 1125 hours.

Laura Stocker entered meeting at 1125 hours.

Item moved forward due to time scheduling.

E.2 F.6 Occupational Health and Safety

Ms. Laura Stocker, Health and Safety Coordinator provided an update on divisional Health and Safety to the Board of Trustees.

*Laura Stocker exited meeting at 1154 hours.
The Chair called a health break/lunch at 1154 hours.
Chair called meeting back to order at 1239 hours*

F. Discussion/Information Items

F.1 2022-2023 Budget Announcement

On February 24th, 2022 the Minister of Finance for the Province of Alberta announced the Provincial Budget. Minister LaGrange discussed school division details with Board Chairs, Superintendents and Secretary Treasurers on the 25th of February. Mr. Jeff Perry, Associate Superintendent, Business Services shared with the Board the details of this announcement and the impact it will have on the Livingstone Range School Divisions funding for the 2022-2023 school year.

F.2 Edwin Parr Nomination

The Edwin Parr Award honours outstanding first-year teachers in Alberta. School boards across the province nominate one exceptional candidate for the award to their Alberta School Boards Association zone committee each year. As the 2021-22 LRSD nominee, we congratulate, Ben Paskal, a first-year teacher at Granum and F.P. Walshe schools. For more information on our LRSD nomination please click [here](#).

F.3 Livingstone Leaders – Item tabled (Emergent Changes) to April 26, 2022 Board Meeting

Mitchell Duram & E. Grose unable to attend meeting to present

F.4 Advocacy Letter Regarding Summer School

21-185 Trustee Hodges moved that the Board of Trustees direct Advocacy to write a Thank you letter to the Minister of Education in regards to the letter received by the Board on February 18, 2022.

Carried

F.5 First Nations, Metis and Inuit & Innovation in First Nations Education

Mr. Richard Feller, Associate Superintendent, Human & Learning Services provided the Board an update of the work being accomplished throughout the division.

F.6 Occupational Health and Safety – Item presented at E.2

Item Removed
From Consent Agenda

F.7 Professional Learning

21-186 Trustee Gimber moved that the Board of Trustees approve the following Professional Learning:

Trustee(s): Gimber, Stangowitz, Toone, Poytress, Yagos
PD Session: Apr 21-23 Shaping the Future - Virtual Component - \$145

Carried

21-187 Trustee Gimber moved that the Board of Trustees approve the following Professional Learning:

Trustee(s): Gimber, Yagos, Poytress
PD Session: Apr 14, 2022 - Achieve : Centre for Leadership: Strategies for Polarizing Interactions - \$109

Carried

NOM Trustee Gimber made a Notice of Motion regarding: Group PD and Communications for the April 26, 2022 Board Meeting.

Item Removed
From Consent Agenda

F.8 RSC Newsletter – Review

Trustee Gimber gave an update regarding the Regional School Council.

G. Key Messages from Today's Meeting

- 1) Ten Year Facility Plan/Three Year Capital Plan
- 2) Edwin Parr Nomination
- 3) First Nations, Metis and Inuit & Innovation in First Nations Education

H. In-Camera

21-188 Trustee Stangowitz moved that the Board of Trustees go in-camera at 1337 hours.
Carried

21-189 Trustee Yagos moved that the Board of Trustees revert the meeting back to the regular board meeting at 1535 hours.
Carried

I. Adjournment

21-190 Trustee Hodges moved that the Board of Trustees vote in favour of the meeting being adjourned at 1536 hours.
Carried

Chairperson

Secretary-Treasurer