

# REGULAR BOARD MEETING

Date: June 21, 2022

Time: 9:00 am

Venue: GR Davis Administrative Building, Fort Macleod, AB, Division Office

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Joscelyn Stangowitz

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

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Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

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## Call to Order

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9:00-9:01	A.	Call to Order	<i>Chair</i>
9:01-9:02	A.1	Acknowledgement of Land	<i>J. Stangowitz</i>
9:02-9:05	A.2	O Canada	

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## Consent Agenda

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9:05-9:07	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the May 24, 2022 Regular Board Meeting and the May 30, 2022 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2021-22	
	B.4	Chair Monthly Report	
	B.5	Superintendent Monthly Report	
	B.6	Associate Superintendent Monthly Reports	
	B.7	Committee Reports	
	B.8	Professional Learning	
	B.9	RSC Newsletter	

Recommendation:

**Every student, every day.**

That the June 21, 2022 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: \_\_\_\_\_

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### Emergent Changes to the Agenda

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9:07-9:10 C. Emergent Changes to the Agenda

Chair

Recommendation:

That the June 21, 2022 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: \_\_\_\_\_

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### Declaration of Conflict of Interest

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9:10-9:15 D. Declaration of Conflict of Interest

Chair

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the June 21, 2022 Board Meeting and if so should declare them.

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### Action Items

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E. Action Items

9:15-9:20 E.1 AP 350 & AP 348

(enclosure E.1)

D. Seguin

Darryl Seguin, Superintendent will review the changes to Administrative Procedure 350 Code of Conduct and Administrative Procedure 348 Progressive Student Discipline with the Board of Trustees.

Recommendation:

That the Board of Trustees approve the changes to Administrative Procedure 350 – Code of Conduct and Administrative Procedure 348 – Progressive Student Discipline as (presented or amended)

Moved by: \_\_\_\_\_

9:20-9:35 E.2 Trustee Personal PD Funds

B. Toone/J. Stangowitz

In response to Trustee Toone's Notice of Motion on May 24, 2022 Trustee(s) Toone and Stangowitz will discuss Trustee Personal PD funds.

Recommendation:

Be it resolved that the Board of Trustees approve the Trustee personal PD fund as follows. 150% year one, 125% year two, 100% year three, 25% year four, with carrying over allowed from one year a maximum of \$2000. And no carry over beyond the fourth year.

Moved by: \_\_\_\_\_

9:35-9:50    **E.3 International Students** *B. Toone/C. Gimber*

In response to Trustee Toone's Notice of Motion on May 24, 2022, Trustee(s) Toone and Gimber will discuss hosting international students.

*Recommendation:*

Be it resolved that Board of Trustees place into policy that Trustees are ineligible to host international students.

*Moved by:* \_\_\_\_\_

9:50-9:55    **E.4 Work List** *(Enclosure E.4)* *Chair*

Board Policy 3, Role of the Board states the Board of Trustees approve annually the "Board of Trustees Annual Work List," outlining the timeframe for various actions throughout the year. Trustees will review and update the work list as required.

*Recommendation:*

That the Board of Trustees approve the Annual Work List for the 2022-2023 school year as (presented or amended).

*Moved by:* \_\_\_\_\_

9:55-10:05    **E.5 Rural Caucus Budget** *G. Long*

Trustee Long will review the 2022-23 membership costs proposed by the Rural Caucus of Alberta School Boards.

*Recommendation:*

That the Board of Trustees of the Livingstone Range School Division pay a recovery cost of up to \$866.86 to the Rural Caucus.

*Moved by:* \_\_\_\_\_

10:05-10:15    **E.6 Quarterly Financial Report** *(enclosed E.6)* *L. Hodges*

The Audit Committee met with the LRSD Finance Team and reviewed the Quarterly Reports ending May 31, 2022. Please find attached the quarterly financial statements. The Audit Committee will provide a summary of their review process and key findings at the Board Meeting.

*Recommendation:*

The Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented.

*Moved by:* \_\_\_\_\_

10:15-10:20    **E.7 Y2Y Ad Hoc Committee Conclusion** *G. Long*

Trustee Long will discuss the conclusion of The Eastern Slopes/SW Alberta Y2Y Advisory.

*Recommendation:*

As the Eastern Slope/SW Alberta Y2Y Advisory Committee has concluded, the Board of Trustees approve that the Y2Y Ad Hoc Committee be ended.

Moved By: \_\_\_\_\_

10:20-10:25 **E.8 Board Policy 8 – Board Operations**

C. Yagos

In response to the April 26, 2022 Board motion #21-179 – “Trustee Hodges moved that the Board of Trustees direct the Audit Committee to recommend a limit on tipping and consider implementing limits on hotels in order to be fiscally responsible. Any recommendation by the Audit Committee would be presented to the Board at a future Board meeting along with a recommendation to direct the Policy Committee to make the appropriate changes to Board Policy 8 before September 1, 2022.” The Policy committee has meet and Trustee Yagos Policy Committee Chair, will review the draft – Board Policy 8 – Board Operations with the Board of Trustees.

Recommendation:

That the Board accepts Board Policy 8 – Board Operations as presented.

Moved by: \_\_\_\_\_

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**Discussion/Information Items**

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**F. Discussion/Information Items**

10:25-10:45 **F.1 Off Campus / RAP / Green Cert. / Work Experience** (enclosure F.1) R. Charchun/J. Taylor

Off Campus Coordinators John Taylor and Rob Charchun will provide the Board with an update of the work being accomplished throughout the division.

10:45-11:00 **F.2 Early Learning** (enclosure F.2) L. Furukawa

Lisa Furukawa, Director of Learning (support Services), will provide the Board with an update of the work being accomplished throughout the division.

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**Key Messages**

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11:00-11:05 **G. Key Messages from Today's Meeting**

- 1)
- 2)
- 3)

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**In-Camera**

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11:05-12:00 **H. In-Camera**

Chair

Recommendation:

That the Board of Trustees go in-camera at \_\_\_hours.

Moved by: \_\_\_\_\_

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at \_\_\_ hours.

*Moved by:* \_\_\_\_\_

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## Adjournment

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12:00 I. Adjournment

*Recommendation:*

That the Board of Trustees vote in favour of the meeting being adjourned at \_\_\_ hours.

*Moved by:* \_\_\_\_\_