

## Livingstone Range School Division Minutes of the Board of Trustees

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The Regular Board Meeting of Livingstone Range School Division was held on June 21, 2022 commencing at 0900 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Brad Toone, Lacey Poytress, Greg Long, Joscelyn Stangowitz, Carla Gimber and Clara Yagos

Attendance: Darryl Seguin, Superintendent  
Jeff Perry, Associate Superintendent, Business Services  
Chad Kuzyk, Associate Superintendent, Innovation and Curriculum  
Richard Feller Associate Superintendent, Learning Services / HR  
Nikki Lytwyn, Executive Assistant

**A. Chair called meeting to Order at 0905 hours**

**A.1 Acknowledgement of Land**

**A.2 O Canada**

**B. Consent Agenda**

**B.1 Approval of Minutes**

If there are no errors or omissions in the minutes of the May 24, 2022 Regular Board Meeting and the May 30, 2022 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

**B.2 Business Arising from the Minutes**

**B.3 Board Annual Work List 2021-22**

**B.4 Chair Monthly Report**

**B.5 Superintendent Monthly Report**

**B.6 Associate Superintendent Monthly Reports**

**B.7 Committee Reports**

**B.8 Professional Learning**

**B.9 RSC Newsletter**

*Remove Chad Kuzyk Assoc. Superintendent item F.3 and add to agenda as Item F.3 – Trustee Gimber*

*Remove Professional Learning Item B.8 and add to agenda as Item E.10 – Trustee Toone*

21-213 Trustee Long moved that the June 21, 2022 Consent Agenda be approved by the Board of Trustees as (presented or amended)

*Carried*

**C. Emergent Changes to the Agenda**

*Trustee Yagos - Board Policy 21 – annual review – worklist review/ AB education act*

21-214 *Trustee Toone – can be reviewed at a future meeting?*  
Trustee Yagos moved that the Board of Trustees review BP 21 and add an emergent item on today's Board Agenda.

*Defeated*

21-215 Chair moved that the Board of Trustees add Item Approval of Locally Developed Courses as Item E.9 on today's agenda.

*Carried*

21-216 Trustee Stangowitz moved that the June 21, 2022 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

*Carried*

**D. Declaration of Conflict of Interest**

21-217 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the June 21, 2022 Board Meeting and if so should declare them.

*None Declared*

**E. Action Items**

**E.1 AP 350 & AP 348**

21-218 Trustee Yagos moved that the Board of Trustees approve the changes to Administrative Procedure 350 – Code of Conduct and Administrative Procedure 348 – Progressive Student Discipline as amended.

*Carried*

**E.2 Trustee Personal PD Funds**

21-219 Trustee Stangowitz moved that, be it resolved that the Board of Trustees approve the Trustee personal PD fund as follows. 150% year one, 125% year two, 100% year three, 25% year four, with carrying over allowed from one year a maximum of \$2000. And no carry over beyond the fourth year.

21-220 Trustee Stangowitz moved to call the question and halt discussion.

*Carried*

*Trustee Toone requested a recorded vote on motion # 21-219*

*For: Toone, Stangowitz, Gimber, Hodges, Poytress*

*Against: Long, Yagos*

*Carried*

21-221 *Trustee Hodges moved* that the Board of Trustees direct policy committee to implement the changes to Board Policy 8 from the motion above.

*Carried*

**E.3 International Students**

21-222 Trustee Gimber moved that, be it resolved that the Board of Trustees place into policy that Trustees are ineligible to host international students.

*Trustee Toone requested a recorded vote  
For: Toone, Long, Hodges, Yagos, Gimber  
Against: Stangowitz, Poytress*

*Carried*

*Rob Charchun and John Taylor entered meeting at 1020 hours.*

- 21-223 Trustee Long moved to suspend the agenda and move on to F.1 after a 5-minute health break.

*Carried*

*Rob Charchun and John Taylor left the meeting at 1110 hours.*

#### **E.4 Work List**

- 21-224 Trustee Hodges moved that the Board of Trustees approve the Annual Work List for the 2022-2023 school year as (presented or amended).

- 21-225 Trustee Toone moved to post pone this motion #21-224 until the September 2022 Board meeting.

*Carried*

#### **E.5 Rural Caucus Budget**

- 21-226 Trustee Toone moved that the Board of Trustees of the Livingstone Range School Division pay a recovery cost of up to \$866.86 to the Rural Caucus.

*Carried*

#### **E.6 Quarterly Financial Report**

- 21-227 Trustee Hodges moved the Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented.

*Carried*

- 21-228 Trustee Long moved that a Lunch break to be held until 1245 hours.

*Carried*

*Chair called the meeting back to order at 1251 hours.*

#### **E.7 Y2Y Ad Hoc Committee Conclusion**

- 21-229 Trustee long moved that as the Eastern Slope/SW Alberta Y2Y Advisory Committee has concluded, the Board of Trustees approve that the Y2Y Ad Hoc Committee be ended, effective June 21, 2022.

*Carried*

#### **E.8 Board Policy 8 – Board Operations**

- 21-230 Trustee Yagos moved that the Board accepts Board Policy 8 – Board Operations as presented or amended.

- 21-231 Trustee Toone move to postpone item E.8 until the September 2022 Board Meeting.

*Carried*

**E.9 Locally Developed Course Yearly Approval**

21-232 Trustee Toone moved that the Board of Trustees approve the included list of the locally developed courses for Alberta Education, for the 2022-2025 school years.

*Carried*

Removed from  
Consent Agenda

**E.10 Professional Learning**

21-233 Trustee Toone moved that the Board of Trustees approve the following Professional Learning:

PD: CSBA – National Trustee Gathering (July 6-8, 2022) Trustee(s): Trustee Toone

PD: Online ASBA School Board Trustee Governance Program Trustee(s): Gimber, Stangowitz, Yagos, Hodges, Toone, Poytress

*Carried*

**F. Discussion/Information Items**

**F.1 Off Campus / RAP / Green Cert. / Work Experience**

Off Campus Coordinators John Taylor and Rob Charchun provided the Board with an update of the work being accomplished throughout the division.

**F.2 Early Learning**

Lisa Furukawa, Director of Learning (support Services), provided the Board with an update of the work being accomplished throughout the division.

Removed from  
Consent Agenda

**F.3 Associate Superintendent, curriculum & Innovation Monthly Report**

Chad Kuzyk, Associate Superintendent, Curriculum & Innovation review his monthly Board Report with the Board of Trustees.

**G. Key Messages from Today's Meeting**

- 1) Early Learning presentation
- 2) Off Campus/RAP/Green Cert/Work Experience Presentation
- 3) Quarterly Financial Report

**H. In-Camera**

21-234 Trustee Hodges moved that the Board of Trustees go in-camera at 1331 hours.

*Carried*

21-235 Trustee Yagos moved that the Board of Trustees revert the meeting back to the regular board meeting at 1454 hours.

*Carried*

**I. Adjournment**

21-236 Trustee Hodges moved That the Board of Trustees vote in favour of the meeting being adjourned at 1455 hours.

*Carried*

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**Chairperson**

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**Secretary-Treasurer**