

## Livingstone Range School Division Minutes of the Board of Trustees

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The Organizational Board Meeting of Livingstone Range School Division was held on September 26, 2022 commencing at 0900 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

**Attendance:** Trustees Lori Hodges, Brad Toone, Lacey Poytress, Greg Long, Joscelyn Stangowitz, Carla Gimber and Clara Yagos

**Attendance:** Darryl Seguin, Superintendent  
Jeff Perry, Associate Superintendent, Business Services  
Chad Kuzyk, Associate Superintendent, Innovation and Curriculum  
Nikki Lytwyn, Executive Assistant

**A. Chair called meeting to Order at 0903 hours**

**A.1 Acknowledgement of Land**

**A.2 O Canada**

**B. Emergent Changes to the Agenda**

Add Item E.5- Disclosure of Board Member conflict of Interest and Stipulation Changes – Chair  
Add Item E.6 – Method of Accountability Ad Hoc – committee needs to be added – Trustee Hodges

22-003 Trustee Yagos moved that the September 26, 2022 Board Organizational Meeting Agenda be approved by the Board of Trustees as amended.

*Carried*

**C. Declaration of Conflict of Interest**

22-004 Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the September 26, 2022 Board Organizational Meeting and if so should declare them.

*None - Declared*

**D. Action Items**

**D.1 Trustee Remuneration**

22-005 Trustee Gimber moved that the Audit Committee recommends, and directs the Policy Committee, to move the content found in Policy 8 6.1.a.h “internet, phone and mobile costs” to Appendix C, thus creating line item 7.

*Carried*

22-006 Trustee Hodges moved that the Audit Committee recommends, and directs the Policy Committee, to amend Policy 8 Appendix C 1. To Base Honorarium for the Board Chair of \$566.67 per month, the Board Vice Chair to \$491.67 per month and the Trustee to \$416.67 per month.

Recorded vote was requested by Trustee Toone.  
For: Trustee(s) Yagos, Gimber, Hodges, Poytress, Long, Stangowitz  
Against: Trustee(s) Toone

*Carried*

22-007 Trustee Gimber moved that the Audit Committee recommends, and directs the Policy Committee to amend Policy 8 Appendix C 3. Travel Time (remuneration) to \$41.00 per hour. Further, include "Unless otherwise indicated by Trustee due to travel delays, such as but not limited to weather, road work, accidents, etc." as the final line in Appendix C 3.

Recorded vote was requested by Trustee Toone.  
For: Trustee(s) Gimber, Yagos, Poytress, Long, Stangowitz  
Against: Trustee(s) Hodges and Toone

*Carried*

Chair asked to recuse herself from the Chair position at 0932 hours.  
Jeff Perry, Associate Superintendent, Business Services assumed Chair position at 0932 hours.

## **D.2 Trustee Expense Remuneration**

22-008 Trustee Poytress moved that the Board of Trustees approve the benefits, mileage rates, board professional development allocation, and other expense rates as laid out in Appendix C of Policy 8 - Board Operations.

*Carried*

22-009 Trustee Gimber moved that the Board of Trustee go in camera at 0938 hours.

*Carried*

22-010 Trustee Stangowitz moved that the Board of Trustees revert the meeting back to the regular board meeting at 1000 hours.

*Carried*

Trustee Poytress resumed Chair at 1004 hours.

## **E. Appointment of Standing Committees & Board Representatives**

### **E.1 Appointment of Standing Committees from 2021-2022 School Year**

All Trustees are appointed to the following four committees:

**Superintendent Evaluation Committee**  
**Board Self Evaluation Committee**  
**Planning Committee (Committee of the Whole)**  
**First Nation Metis, Inuit & LRSD Liaison Committee**

**Audit Committee**  
*(Chair plus two)*  
**Chair**

- Lori Hodges
- Members**
- Carla Gimber
  - Lacey Poytress

**Labour Relations Committee (Provincial Negotiations)**

*(Chair plus two)*

**Chair**

- Greg Long \*

**Members**

- Joscelyn Stangowitz
- Clara Yagos
- Representative of Board re: Provincial Negotiations

**Appeal Committee**

*(Chair plus two)*

*(All Board Members as Alternates)*

**Chair**

- Carla Gimber

**Members**

- Brad Toone
- Lacey Poytress

**Discipline Committee**

*(Chair plus two)*

*(All Board Members as Alternates)*

**Chair**

- Carla Gimber

**Members**

- Brad Toone
- Lacey Poytress

**Awards & Recognition Committee**

*(Chair plus one)*

*(All Board Members as Alternates)*

**Chair**

- Lori Hodges

**Member**

- Lacey Poytress

**Professional Learning Committee**

*(Chair plus one)*

**Chair**

- Clara Yagos

**Member**

- Joscelyn Stangowitz

**Policy Review Committee**

*(Chair plus two)*

**Chair**

- Clara Yagos

**Members**

- Lori Hodges
- Joscelyn Stangowitz

**ATA Executive / LRSD Trustee Liaison Committee**

*(One Trustee plus Board Chair)*

**Chair**

- Joscelyn Stangowitz

**Regional School Council**

**Chair**

- Carla Gimber

**Vice-Chair**

- Joscelyn Stangowitz

**Livingstone Leaders**

**Advisor**

- Lacey Poytress

**Alternate**

- Brad Toone

**Advocacy Committee**

*(Chair plus one)*

**Chair**

- Lori Hodges

**Member**

- Brad Toone

**Emergency Response Committee**

*(Chair plus one)*

**Chair**

- Lori Hodges

**Member**

- Clara Yagos

**E.2 OTHER REPRESENTATION**

**ASBA Zone 6 Representation**

**Representative**

- Lori Hodges

**Alternate**

- Carla Gimber

**LRSD Wisdom & Guidance Council**

**Representative**

- Carla Gimber

**Representative**

- Lacey Poytress

### **Alberta Southwest Regional Alliance**

*(One main contact, Trustees within the LRSD ward, of the held meetings, will attend.)*

#### **Representative**

- All Trustees

#### **Main Contact**

- Clara Yagos

## **E.3 COMMITTEE BOARD REPRESENTATIVES**

### **Livingstone Ski Academy Society**

*(Ward 3 Trustees)*

#### **Chair**

- Clara Yagos

#### **Alternate**

- Greg Long

### **ASBA Rural Caucus**

#### **Chair**

- Greg Long

#### **Alternate**

- Carla Gimber

### **Nanton Solution Ad Hoc**

#### **Representative**

- Brad Toone

#### **Representative**

- Joscelyn Stangowitz

#### **Representative**

- Carla Gimber

### **Pincher Creek Community Early Learning Centre (PCCELO)**

*(One Representative)*

#### **Representative**

- Lacey Poytress

### **Community as a Classroom, School as a Base Camp**

*(One Trustee from Each Ward)*

#### **Representative – Ward 1**

- Brad Toone

#### **Representative – Ward 2**

- Greg Long

#### **Representative – Ward 3**

- Lori Hodges

### **Method of Accountability Ad Hoc**

#### **Chair**

- Brad Toone

#### **Representative**

- Clara Yagos

#### **Representative**

- Lori Hodges

22-011 Trustee Toone moved that the Board of Trustees reaffirm the 2022-2023 committee representation as per the 2021-2022 school year as amended. *Carried*

22-012 Trustee Hodges moved the Community as a Classroom, School as a Base Camp committee representative be assigned to one representative from Ward 2. *Carried*

*Emergent  
Item added* **Ad Hoc Committee**

22-013 Trustee Hodges moved that the Method of Accountability Ad Hoc Committee be added to the Appointment of Standing Committees listing. *Carried*

**E.4 Discussion on possible other Committee Board Representation**

No other committee representation at this time.

*Emergent  
Item added*

**E.5 Disclosure of Board Member conflict of Interest and Stipulation Changes**

22-014 The Chair asked if anything has changed and if anyone will now have a standing conflict of interest, can make the Board aware of that now. *None - Declared*

**F. In-Camera**

Not needed at this time.

**G. Adjournment**

22-015 Trustee Hodges moved that the Board of Trustees vote in favour of the meeting being adjourned at 1018 hours. *Carried*

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**Chairperson**

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**Secretary-Treasurer**