



2022–2023 School Year
Division Office, Fort Macleod

REGULAR BOARD MEETING

Date: December 19, 2022

Time: 9:00 am

Venue: GR Davis Administrative Building, Fort Macleod, AB, Division Office

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Joscelyn Stangowitz

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00-9:01	A.	Call to Order	<i>Chair</i>
9:01-9:03	A.1	Acknowledgement of Land	<i>G. Long</i>
9:03-9:05	A.2	O' Canada	

Consent Agenda

9:05-9:10	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the November 24, 28 and December 5, 2022 Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2022-23	
	B.4	Chair Monthly Report	
	B.5	Superintendent Monthly Report	
	B.6	Associate Superintendent Monthly Report	
	B.7	Committee Reports	
	B.8	Professional Learning	

Recommendation:

That the December 19, 2022 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Every student, every day.

Emergent Changes to the Agenda

9:10-9:12 C. Emergent Changes to the Agenda

Chair

Recommendation:

That the December 19, 2022 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

9:12-9:15 D. Declaration of Conflict of Interest

Chair

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the December 19, 2022 Board Meeting and if so should declare them.

Declared: _____

Action Items

E. Action Items

9:15-9:35 E.1 Annual Education Results Report

(Enclosure E.1)

D. Seguin

Darryl Seguin, Superintendent will review the 2021-2022 Annual Education Results Report for the Board of Trustees' approval.

Recommendation:

That the Board of Trustees approve the 2021-2022 Annual Education Results Report for the Livingstone Range School Division.

Moved by: _____

9:35-9:45 E.2 Quarterly Financial Report

L. Hodges

The Audit Committee met with the LRSD Finance Team and reviewed the Quarterly Report ending October 31, 2022. The Audit Committee will provide a summary of their review process and key findings at the Board Meeting. Documentation will be sent December 14, 2022 after the Audit Committee scheduled meeting on December 13, 2022.

Recommendation:

The Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented.

Moved by: _____

Based on the decision of item E4 on November 28, 2022, the payment of the professional membership fees for the Superintendent shall be included in the annual work list.

Recommendation:

The payment of the Superintendent's College of Alberta School Superintendents professional membership fee, by the division, be added to the Board Annual Work List.

Moved by: _____

The following changes to Policy 8 – Board Operations were suggested by the Policy Review Committee.

Recommendation:

That the Board of Trustees approve the changes to Board Policy 8 – Board Operations as presented or amended.

Moved by: _____

The following changes to Policy 10 – Board Representatives were suggested by the Policy Review Committee.

Recommendation:

That the Board of Trustees approve the changes to Board Policy 10 – Board Representatives as presented or amended.

Moved by: _____

Trustee Yagos reviewed and the Board of Trustees approved the first reading of the proposed changes to Board Policy 16 – School Closures Modernizations Reconfigurations on November 28, 2022.

Recommendation:

That the Board of Trustees approve the second reading of the updated Board Policy 16 - School Closures Modernizations Reconfigurations as presented.

Moved by: _____

Recommendation:

That the Board of Trustees approve the third reading of the updated Board Policy 16 - School Closures Modernizations Reconfigurations as presented.

Moved by: _____

10:20-10:25 **E.7 Professional Learning Meetings**

C. Yagos

Trustee Yagos, Chair of the Professional Learning Committee will discuss the upcoming scheduled Professional Learning meetings with the Board of Trustees.

Recommendation:

That the Board of Trustees suspend the Professional Learning meetings until the 2023-2024 School Year.

Moved by: _____

10:25-10:30 **E.8 Audit Committee Professional Learning Presentation**

C. Yagos

Trustee Yagos, Professional Learning Committee Chair will discuss having the Auditors (KMPG) present a professional learning session on February 6, 2023.

Recommendation:

That the Board of Trustees schedule the Auditors (KPMG) to present a professional learning session on February 6, 2023.

Moved by: _____

10:30-10:35 **E.9 Alberta Rural Education Symposium**

C. Yagos

In order for the Board of Trustee to access the "Early Bird Rate" deadline by January 27, 2023. Trustee Yagos will discuss the upcoming Alberta Rural Education Symposium that is scheduled for March 5-7, 2023.

Recommendation:

The Board of Trustees approve Trustee(s) Hodges, Toone, Gimber, Poytress, Yagos and Long to attend the Alberta Rural Education Symposium scheduled for March 5-7, 2023.

Moved by: _____

Discussion/Information Items

F. Discussion/Information Items

10:35-10:45 **F.1 Nanton Solution Community Engagement**

D. Seguin

In addition to the school council engagement sessions in Nanton prior to Christmas, another stakeholder engagement is planned for the community of Nanton on March 1, 2023. The evening engagement will be held from 6-8 pm and will focus on exploring stakeholder input into programming priorities and potential partnerships should Alberta Education approve the Nanton Solution submission in the future.

10:45-11:00 **F.2 Assurance Measures**

C. Kuzyk

Chad Kuzyk, Associate Superintendent, Curriculum and Innovations will discuss data on PAT's, DIP's, CC3 and LeNS throughout the Livingstone Range School Division.

11:00-11:15 **F.3 Place-Based Education** (enclosure F.3) J. Clifton/J. Gamache

Jason Clifton and Joel Gamache, Place-Based Coordinators will present to the Board of Trustees regarding the Livingstone Range School Division's Place-Based Education.

11:15-11:30 **F.4 Career Practitioners** (enclosure F.4) L. Croskery/C. Bazell

Career Practitioners, Lettie Croskery and Christina Bazell will provide an update on the Career Practitioners program in the Livingstone Range School Division.

11:30-11:45 **F.5 Off Campus / RAP / Green Cert. / Work Experience** (enclosure F.5) R. Charchun

Off Campus Coordinator Rob Charchun will provide the Board with an update of the work being accomplished throughout the division.

In-Camera

G. In-Camera

11:45-12:30 **G.1 Update Items** Chair

That the Board of Trustees go in-camera at ___ hours.

Moved by: _____

That the Board of Trustees revert the meeting back to the regular board meeting at ___ hours.

Moved by: _____

Key Messages

12:30-12:35 **H. Key Messages from Today's Meeting**

- 1)
- 2)
- 3)

Adjournment

12:35 **I. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ___ hours.

Moved by: _____