

REGULAR BOARD MEETING

Date: March 27, 2023

Time: 9:00 am

Venue: GR Davis Administrative Building, Fort Macleod, AB, Division Office

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos and Carla Gimber

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00-9:01	A. Call to Order	<i>Chair</i>
9:01-9:03	A.1 Acknowledgement of Land	<i>C. Gimber</i>
9:03-9:05	A.2 O Canada	

In-Camera

	B.	
9:05-9:35	B.1 In-Camera Items	<i>Chair</i>
	That the Board of Trustees go in-camera at ____ hours.	<i>Moved by: _____</i>
	That the Board of Trustees revert the meeting back to the regular board meeting at ____ hours.	<i>Moved by: _____</i>

Consent Agenda

9:35-9:40	C. Consent Agenda	<i>Chair</i>
	C.1 Approval of Minutes	
	If there are no errors or omissions in the minutes of the February 27, 2023 Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	C.2 Business Arising from the Minutes	

Every student, every day.

- C.3 Board Annual Work List 2022-23**
- C.4 Chair Report**
- C.5 Superintendent Monthly Report**
- C.6 Associate Superintendent Monthly Report**
- C.7 Committee Reports**
- C.8 Professional Learning**

Recommendation:

That the March 27, 2023 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Emergent Changes to the Agenda

9:40-9:42 **D. Emergent Changes to the Agenda** *Chair*

Recommendation:

That the February 27, 2023 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

9:42-9:45 **E. Declaration of Conflict of Interest** *Chair*

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the March 27, 2023 Board Meeting and if so should declare them.

Declared: _____

Action Items

F. Action Items

9:45-9:55 **F.1 Ten Year Facility Plan/Three Year Capital Plan** *(enclosure F.1)* *D. Seguin*

Alberta Education's deadline for submission of the Ten-Year Facilities Plan and the Three-Year Capital Plan is April 1, 2023. Darryl Seguin, Superintendent will discuss the proposed recommendation.

Recommendation:

That the Board of Trustees approve the updated Livingstone Range School Division Ten Year Facilities Plan and Three Year Capital Plan and that they be submitted to Alberta Education by April 1, 2023.

Moved by: _____

9:55-10:05 **F.2 Quarterly Financial Report** *(enclosure F.2)* *L. Hodges*

The Audit Committee met with the LRSD Finance Team and reviewed the 2nd Quarterly Report ending February 28, 2023. The Audit Committee will provide a summary of their review process and key findings at the Board Meeting.

Recommendation:

The Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented.

Moved by: _____

10:05-10:15 **F.3 2023-2024 Instructional Funding Allocation Formula** (enclosure F.3) J. Gunderson

The Instructional Funding Allocation Formula is the way in which divisional resources are allocated out to schools, departments and initiatives. The proposed formula was discussed with Senior Management and shared for feedback with Administration at an Admin Council meeting. Jordan Gunderson, Director of Finance, will share with the board a summary of the proposed formula.

Recommendation:

That the Board of Trustees approve the Instructional Funding Allocation Formula as presented for the 2023-2024 school year.

Moved by: _____

10:15-10:20 **F.4 Jordan's Principle Funding** R. Feller

Richard Feller, Associate Superintendent, Human & Learning Services, will provide information regarding Jordan's Principle funding.

Recommendation:

That the Board of Trustees approve the setting up of a Contribution Agreement for the receipt of Jordan's Principle funding from the First Nations and Inuit Health Branch. The length of the agreement will be for two years starting April 1, 2023, and ending March 31, 2025. The Signing authority to receive/approve funding through the agreement will be:

Lacey Poytress – Board Chair
Box 1810
Fort Macleod AB, T0L 0Z0
(403) 625-3356

Jeff Perry – Secretary-Treasurer
Box 1810
Fort Macleod AB, T0L 0Z0
(403) 625-3356

The type of organization that the Board would like to identify as for the agreement is 'not for profit incorporated'.

Lacey Poytress – Board Chair
Lori Hodges – Trustee
Clara Yagos – Trustee

Greg Long – Vice Chair
Brad Toone – Trustee
Carla Gimber – Trustee

Moved by: _____

Discussion/Information Items

G. Discussion/Information Items

10:20-10:40 **G.1 Teton Community Group Presentation** G. Long

Community Based Pedagogy community group will provide insight into locally developed projects.

10:40-11:00 **G.2 First Nations, Metis and Inuit Support Update** (enclosure G.2) J. Gamache

Joel Gamache, FNMI leader/Placed-Based Learning Supervisor. will provide the Board an update of the work being accomplished throughout the division.

11:00-11:20 **G.3 Occupational Health and Safety** (enclosure G.3) L. Stocker

Ms. Laura Stocker, Health and Safety Coordinator will provide the Board with a Health and Safety update for the Division.

11:20-11:35 **G.4 By-Election Update**

D. Seguin

In response to the January 23, 2023 Board Motion #22-134 "Trustee Toone moved that the Board directs the administration to investigate holding a by-election to fill the Trustee vacancy in conjunction with the upcoming provincial election in the spring". An update will be provided by Superintendent Darryl Seguin with the information that has been acquired to date.

11:35-11:50 **G.5 Nanton & Granum Engagements**

B. Toone/C. Gimber

An update will be provided on the progress of the Nanton and Granum School Community Engagements.

11:50-11:55 **G.6 Regional Southwest Skills Competition**

(enclosure G.6)

C. Kuzyk

Chad Kuzyk, Associate Superintendent, Curriculum & Innovation will provide the Board with an update on how LRSD students did at the 2023 Regional Southwest Skills Competition.

Key Messages

11:55-12:00 **H. Key Messages from Today's Meeting**

- 1)
- 2)
- 3)

In-Camera

I. In- Camera

12:00-12:30 **I.1 In-Camera Items**

Chair

That the Board of Trustees go in-camera at ____ hours.

Moved by: _____

That the Board of Trustees revert the meeting back to the regular board meeting at ____ hours.

Moved by: _____

Adjournment

12:30 **J. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ____ hours.

Moved by: _____