

## Livingstone Range School Division Minutes of the Board of Trustees

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The Regular Board Meeting of Livingstone Range School Division was held on March 27, 2023 commencing at 1314 hours virtually. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Brad Toone, Lacey Poytress, , Carla Gimber and Clara Yagos and Greg Long

Attendance: Darryl Seguin, Superintendent  
Chad Kuzyk, Associate Superintendent, Innovation and Curriculum  
Richard Feller, Associate Superintendent, Human & Learning Services  
Nikki Lytwyn, Executive Assistant  
Savi Houldin, ATA Representative  
Frank McTighe, Editor, Fort Macleod Gazette

- A. Call to Order**
- A.1 Acknowledgement of Land**
- A.2 O Canada**

- B.**
- B.1 In-Camera Items**

22-151 Trustee Yagos moved that the Board of Trustees go in-camera at 0915 hours. *Carried*

22-152 Trustee Hodges moved that the Board of Trustees revert the meeting back to the regular board meeting at 0936 hours. *Carried*

- C. Consent Agenda**
- C.1 Approval of Minutes**  
If there are no errors or omissions in the minutes of the February 27, 2023 Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.
- C.2 Business Arising from the Minutes**
- C.3 Board Annual Work List 2022-23**
- C.4 Chair Report**
- C.5 Superintendent Monthly Report**
- C.6 Associate Superintendent Monthly Report**
- C.7 Committee Reports**
- C.8 Professional Learning**

22-153 Trustee Long moved that the March 27, 2023 Consent Agenda be approved by the Board of Trustees as presented. *Carried*

- D. Emergent Changes to the Agenda**

Postpone Item G.1Teton Community Group Presentation until the April 24 Board Meeting – Trustee Long

22-154 Trustee Yagos moved that the March 27, 2023 Regular Board Meeting Agenda be approved by the Board of Trustees as amended. *Carried*

**E. Declaration of Conflict of Interest**

22-155 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the March 27, 2023 Board Meeting and if so should declare them. *None-declared*

**F. Action Items**

**F.1 Ten Year Facility Plan/Three Year Capital Plan**

22-156 Trustee Hodges moved that the Board of Trustees approve the updated Livingstone Range School Division Ten Year Facilities Plan and Three Year Capital Plan and that they be submitted to Alberta Education by April 1, 2023. *Carried*

**F.2 Quarterly Financial Report**

22-157 Trustee Hodges moved that the Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented. *Carried*

Chair called a Health Break at 0956 hours.  
Jordan Gunderson, Director of Finance entered meeting at 0957 hours.  
Chair called meeting back to order at 1005 hours.

**F.3 2023-2024 Instructional Funding Allocation Formula**

22-158 Trustee Gimber moved that the Board of Trustees approve the Instructional Funding Allocation Formula as presented for the 2023-2024 school year. *Carried*

Jordan Gunderson, Director of Finance exited meeting at 1024 hours.

**F.4 Jordan's Principle Funding**

22-159 Trustee Yagos moved that the Board of Trustees approve the setting up of a Contribution Agreement for the receipt of Jordan's Principle funding from the First Nations and Inuit Health Branch. The length of the agreement will be for two years starting April 1, 2023, and ending March 31, 2025. The Signing authority to receive/approve funding through the agreement will be:

Lacey Poytress – Board Chair	Jeff Perry – Secretary-Treasurer
Box 1810	Box 1810
Fort Macleod AB, T0L 0Z0	Fort Macleod AB, T0L 0Z0
(403) 625-3356	(403) 625-3356

The type of organization that the Board would like to identify as for the agreement is 'not for profit incorporated'.

Lacey Poytress – Board Chair	Greg Long – Vice Chair
Lori Hodges – Trustee	Brad Toone – Trustee
Clara Yagos – Trustee	Carla Gimber – Trustee

*Carried*

## **G. Discussion/Information Items**

Emergent Item  
Postponed  
until April '23

### **G.1 Teton Community Group Presentation**

Chair Poytress moved to suspend the regular agenda order and move on to item G.4 at 1038 hours.

Joel Gamache, FNMI leader/Placed-Based Learning Supervisor entered meeting at 1039 hours.

### **G.2 First Nations, Metis and Inuit Support Update**

Joel Gamache, FNMI leader/Placed-Based Learning Supervisor provided the Board an update of the work being accomplished throughout the division. For more information see the [Board Key Messages](#).

Laura Stocker, Health and Safety Coordinator entered meeting at 1043 hours.

Chair returned back to the agenda order at 1044 hours.

Joel Gamache, FNMI leader/Placed-Based Learning Supervisor exited meeting at 1115 hours.

### **G.3 Occupational Health and Safety**

Ms. Laura Stocker, Health and Safety Coordinator provided the Board with a Health and Safety update for the Division. For more information please see our YouTube meeting recording at the Board Meeting [video link](#).

Laura Stocker, Health and Safety Coordinator exited meeting at 1130 hours.

### **G.4 By-Election Update**

Based on the information that the division administration has been able to gather that LRSD Board of Trustees not hold a by-election at the same time as the provincial election and that perhaps we prepare to hold a by-election in the fall of 2023. This would allow a longer nomination period, more time to engage a Returning Officer to run the by-election and acquire and train election workers. This may also help alleviate some of the Trustees workload during the summer.

The Board of Trustees will review the given information and discuss this item at a future meeting.

### **G.5 Nanton & Granum Engagements**

Trustee Gimber, Granum Solution Ad Hoc Committee Chair updated the Board of Trustees on the Granum Engagement Session held February 28, 2023.

Trustee Toone, Nanton Solution Ad Hoc Committee Chair updated the Board on the Nanton Engagement Session that was held March 2, 2023.

For more information on these sessions please see the meeting video at the [March 27 Board Meeting Link](#) or our [Board Key Messages](#).

Monthly updates will continue for both Granum and Nanton solutions.

## **G.6 Regional Southwest Skills Competition**

Chad Kuzyk, Associate Superintendent, Curriculum & Innovation provided the Board with an update on how LRSD students did at the 2023 Regional Southwest Skills Competition. LRSD has had nine (9) students receive medals/placements to earn a spot to compete at the 31<sup>st</sup> Provincial Skills Canada Competition on May 3 & 4 at the Edmonton EXPO Centre. For a full listing of students accomplishments please see our [Board Key Messages](#).

## **H. Key Messages from Today's Meeting**

- 1) FNMI Presentation
- 2) Jordan's Principle
- 3) Granum & Nanton Updates
- 4) Regional Southwest Skills Competition

## **I. In- Camera**

### **I.1 In-Camera Items**

- 22-160 Trustee Long moved that the Board of Trustees go in-camera at 1147 hours. *Carried*
- 22-161 Trustee Hodges moved that the Board of Trustees revert the meeting back to the regular board meeting at 1317 hours. *Carried*
- 12:30 **J. Adjournment**
- 22-162 Trustee Long moved that the Board of Trustees vote in favour of the meeting being adjourned at 1318 hours. *Carried*

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*Chairperson*

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*Secretary-Treasurer*