

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on April 24, 2023 commencing at 0908 hours virtually. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Brad Toone, Lacey Poytress, Carla Gimber, Clara Yagos and Greg Long

Attendance: Darryl Seguin, Superintendent

Chad Kuzyk, Associate Superintendent, Innovation and Curriculum

Richard Feller, Associate Superintendent, Human & Learning Services

Jeff Perry, Associate Superintendent, Business Services

Nikki Lytwyn, Executive Assistant

Savi Houldin, ATA Representative

Frank McTighe, Editor, Fort Macleod Gazette

A. Chair called meeting to order at 0908 hours.

A.1 Acknowledgement of Land

A.2 O Canada

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the March 27, 2023 Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2022-23

B.4 Superintendent Monthly Report

B.5 Associate Superintendent Monthly Report

B.6 Committee Reports

B.7 Professional Learning

22-163 Trustee Hodges moved that the April 24, 2023 Consent Agenda be approved by the Board of Trustees as presented.

Carried

C. Emergent Changes to the Agenda

Add item - Unused PD Allocation – Trustee Gimber - Defeated

Add Item E.5 - Separation of Honorarium from Professional Development - Recommendation 1 & 2 - Trustee Gimber

Add Item - Separation of Honorarium from Professional Development - Recommendation 3 - Trustee Gimber - Defeated

Add item - Trustee Input into Budget – Trustee Gimber - Defeated

NOM – May 29, 2023 Board Meeting: Item 1 - Stavelly Portables & Item 2 -School Vaping

Add Item E.6 - Trustee Input into Budget (Granum School Budget – Trustee Toone

NOM *Trustee Gimber made two notices of motion for the May 29, 2023 Board Meeting: Item 1 - Stavelly Portables & Item 2 -School Vaping*

22-164 Trustee Hodges moved that the Board of Trustees go into camera at 0920 hours.

Carried

22-165 Trustee Toone moved that the Board of Trustees revert the meeting back to the regular board meeting at 1030 hours. *Carried*

22-166 Trustee Yagos moved that the April 24, 2023 Regular Board Meeting Agenda be approved by the Board of Trustees as amended. *Carried*

NOM Trustee Gimber made a notice of motion to add the defeated emergent agenda items to the May 29 Regular Board Meeting Agenda

D. Declaration of Conflict of Interest

22-167 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the April 24, 2023 Board Meeting and if so should declare them. *None - Declared*

22-168 Chair moved that the Board of Trustees move out of agenda order and have the Item F.1 - Teton Community Group Presentation now. *Carried*

Marnie Davidson, ISS School Principal and presenters entered meeting at 1031 hours

F.1 Teton Community Group Presentation

Community Based Pedagogy community group provided insight into locally developed projects.

Marnie Davidson, ISS School Principal and presenters exited meeting at 1104 hours

22-169 Chair moved that the Board of Trustees revert back to original agenda order at 1106 hours. *Carried*

E. Action Items

E.1 23-24 Board Meetings and Meeting of the Whole Meeting Schedule

Regular Board Meeting	Meeting of the Whole
September 25, 2023 (Organizational & Reg)	September 11, 2023
October 30, 2023	October 16, 2023
November 27, 2023 (AERR & Audited)	November 13, 2023
December 18, 2023	December 4, 2023
January 29, 2024	January 15, 2024
February 26, 2024	February 12, 2024
March 25, 2024	March 11, 2024
April 22, 2024	April 8, 2024
May 27, 2024	May 13, 2024
June 24, 2024	June 10, 2024

22-170 Trustee Long moved that the Board of Trustees approve the proposed meeting dates for the 2023-2024 Regular Board and Meeting of the Whole Meetings as presented of amended.

Friendly
Amendment

22-170 Trustee Toone moved that the Board of Trustees move the October 23, 2023 Board meeting to October 30, 2023.

Friendly
Amendment

22-170 Trustee Gimber moved that the Board of Trustees change the December 11, 2023 Meeting of the Whole to December 4, 2023.

Amendment
22-170

Trustee Toone moved to omit the January 8, 2023 Meeting of the Whole Meeting and scheduling a Meeting of the Whole & Regular Board Meeting on January 22, 2023.

Defeated

Friendly
Amendment

22-170 Trustee Hodges moved that the Board of Trustees move the January 8, 2023 Meeting of the Whole to January 15, 2023 and move the Regular Board Meeting from January 22, 2023 to January 29, 2023.

Amended
22-170

Trustee Long moved that the Board of Trustees approve the proposed meeting dates for the 2023-2024 Regular Board and Meeting of the Whole Meetings as amended.

Carried

Chair called a Bio break at 1125 hours.

Chair called meeting back to order at 1138 hours

E.2 Board Policy 17

22-171 Trustee Yagos moved that the Board of Trustees approve the proposed changes to Board Policy 17 – School community Attendance areas as presented.

Carried

E.3 Virtual Summer Board Meetings

22-172 Trustee Poytress moved that the Board of Trustees schedule a one hour virtual Meeting of the Whole meeting on July 19, 2023 at 9:00am and August 16, 2023 at 9:00am.

Carried

Chair asked to be recused and Trustee Long assumed Chair at 1141 hours

Trustee Poytress assumed Chair at 1147 hours

Chair asked to be recused and Trustee Long assumed Chair at 1148 hours

E.4 By-Election Update

22-173 Trustee Poytress moved that the Board of Trustees move to call the by-election for a Ward One(1) Trustee with the Nomination Date of September 6, 2023 and an Election Date of October 4, 2023, naming Jeff Perry as the Returning Officer and naming the Substitute Returning Officer as Cecilie Fleming.

Friendly
Amendment
22-173

Trustee Toone moved to add to the recommendation – “and partner with the Towns of Claresholm or Nanton if they require a by-election.”

Friendly
Amendment
22-173

Trustee Poytress moved that the Board of Trustee add to the above recommendation – “approves partnering with any ward one towns requiring a by-election.

Amended
22-173

Trustee Poytress moved that the Board of Trustees move to call the by-election for a Ward One(1) Trustee with the Nomination Date of September 6, 2023 and an Election Date of October 4, 2023, naming Jeff Perry as the Returning Officer and naming the Substitute Returning Officer as Cecilie Fleming. The Board of Trustee approves partnering with any ward one towns requiring a by-election.

Trustee Toone requested a recorded vote.

Against: *none*

For: Unanimous

Carried

Trustee Poytress assumed Chair at 1211 hours.

**Emergent Item
Added
E.5**

Separation of Honorarium from Professional Development

22-174

Trustee Gimber moved that the Board directs the Policy Committee to add a section for Professional Development to Policy 8.6. It will specify that Professional Development is paid Per Diem as per the rates in Appendix C, and Expenses at the policy 8.6 rate. They will be calculated, paid, and recorded separate from regular Trustee Honorarium.

Friendly
Amendment
22-174

Trustee Yagos moved that the Board directs the policy committee to create a Policy for Professional Development. It will include that Professional Development is paid Per Diem and expenses at the policy 8.6 rate. They will be calculated, paid, and recorded separate from regular Trustee Honorarium.

Amended
22-174

Trustee Gimber moved that the Board directs the policy committee to create a Policy for Professional Development. It will include that Professional Development is paid Per Diem and expenses at the policy 8.6 rate. They will be calculated, paid, and recorded separate from regular Trustee Honorarium.

Carried

22-175

Trustee Gimber moved that the Board directs Administration to revisit the Professional Development calculations for the days in which Trustees attended the Governance Course in 2022/2023. Those days will be amended, and variances will be paid/repaid, and recorded as per Recommendation 1. Available Professional dollars will be updated and supplied to the Trustees by the next Regular Board meeting.

Defeated

*Chair called a Lunch Break at 1300 hours.
Chair called meeting back to order 1337 hours.*

22-176 Trustee Toone move that the Board of Trustees move out of agenda order and move on to Item F.2 Nanton and Granum Engagements.

Carried

F.2 Nanton & Granum Engagements

Trustee Toone gave a Nanton Solution Committee Update

- The Board of Trustees received word that there is representatives appointed from the MD of Willow Creek and waiting to hear back from the Town of Nanton for their representation. Meetings will be scheduled once all representatives are known.

Trustee Gimber gave a Granum School Advisory Committee update.

- The next engagement session will be held on April 27, 2023. Round table discussions will be held on Christian Programing Academies and K-6 configuration. Some concerns in regards to just a K-6 configuration. Community is very concerned about the status of the school/community.

**Emergent
Item Add
E.6**

Granum School Budget

22-177 Trustee Toone moved that the Board of Trustees support the budget remaining fundamentally the same for Granum School for the 2023-2024 to help facilitate the continued work to find solutions to increase enrolment.

Trustee Poytress asked for a recorded vote
Against: Poytress, Yagos, Long, Hodges
For: Toone, Gimber

Defeated

Chair recused herself and Mr. Jeff Perry assumed Chair at 1355 hours.

22-178 Trustee Hodges moved that the Board of Trustees continue to support Granum and help facilitate the Granum School work to find solutions to increase enrolment. The Board of Trustee direct the Granum Committee to meet with the communication officer at the earliest date possible to develop a communication plan around the work that has been done and is currently being done towards a Granum solution.

Carried

Trustee Poytress resumed Chair resumed at 1458 hours.

F. Discussion/Information Items

F.1 Teton Community Group Presentation

Item moved to earlier in the agenda as per motion #22-168.

F.2 Nanton & Granum Engagements

Item moved to earlier in the agenda as per motion #22-176.

F.3 Graduations

Chair Poytress presented the list of graduations to the Trustees for information.

22-179 Trustee Toone move to table Item F.3 – Graduations to the Meeting of the Whole on May 17, 2023.

Carried

G. Key Messages from Today's Meeting

- 1) Teton Community Group Presentation
- 2) Granum Motion
- 3) By-election

H. In- Camera

H.1 In-Camera Items

22-180 Trustee Hodges moved that the Board of Trustees go in-camera at 1511 hours.

Carried

22-181 Trustee Yagos moved that the Board of Trustees revert the meeting back to the regular board meeting at 1525 hours.

Carried

I. Adjournment

22-182 Trustee Long moved that the Board of Trustees vote in favour of the meeting being adjourned at 1526 hours.

Carried

Chairperson

Secretary-Treasurer