

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on June 26, 2023 commencing at 0900 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lacey Poytress, Lori Hodges, Brad Toone, Carla Gimber, Clara Yagos and Greg Long

Attendance: Darryl Seguin, Superintendent

Chad Kuzyk, Associate Superintendent, Innovation and Curriculum

Richard Feller, Associate Superintendent, Human & Learning Services

Jeff Perry, Associate Superintendent, Business Services

Nikki Lytwyn, Executive Assistant

A. Chair call meeting to Order at 0902 hours.

A.1 Acknowledgement of Land

A.2 O Canada

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the May 29, 2023 Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2022-23

B.4 Superintendent Monthly Report

B.5 Associate Superintendent Monthly Report

B.6 Committee Reports

B.7 Professional Learning

22-215 Trustee Hodges moved that the June 26, 2023 Consent Agenda be approved by the Board of Trustees as presented.

Carried

C. Emergent Changes to the Agenda

Add Item G.13 – LRSD and Local ATA Agreement - Recommendation needed - Trustee Long

Add Item H.3 – Update on Partnering with the Town of Claresholm Election partnership – Trustee Toone

22-216 Trustee Long moved that the June 26, 2023 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Carried

D. Declaration of Conflict of Interest

22-217 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the June 26, 2023 Board Meeting and if so should declare them.

None-Declared

Chair called a health break at 0909 hours.

Chair called meeting back to order at 0915 hours.

E. Discussion/Information Items

E.1 Kids First Family Center Delegation

Sydney Tobler, Jennifer Red Young Man, Michelle Bushaw and Kira Goodrich from the Kids First Family Centre (KFFC) discussed the lease agreement between Livingstone Range School Division (LRSD) and KFFC. KFFC reviewed the existing agreement and inform the board about certain changes mandated by their funders.

F. In - Camera

F.1 Labour

22-218 Trustee Toone moved that the Board of Trustees go in-camera at 0944 hours.

Carried

22-219 Trustee Yagos moved that the Board of Trustees revert the meeting back to the regular board meeting at 1111 hours.

Carried

G. Action Items

G.1 Method of Accountability Ad Hoc Committee

22-220 Trustee Toone moved that the Board of Trustees adapt the current Grande Prairie method of accountability to measure current board effectiveness and move forward with it as an additional measure with results to be reported yearly at a public board meeting.

Amendment

22-220

Trustee Toone moved to change the wording to "revisit" the current Grande Prairie method instead of "adapt"

That the Board of Trustees "revisit" the current Grande Prairie method of accountability to measure current board effectiveness and move forward with it as an additional measure with results to be reported yearly at a public board meeting.

Amendment

22-220

Trustee Long moved to change "and move forward" to "before moving forward"

That the Board of Trustees revisit the current Grande Prairie method of accountability to measure current board effectiveness "before moving forward" with it as an additional measure with results to be reported yearly at a public board meeting.

Amendment

22-220

Trustee Toone moved to add "at the public Board Meeting and the results to be approved and a final version at a future Board meeting."

That the Board of Trustees revisit the current Grande Prairie method of accountability to measure current board effectiveness “before moving forward” with it as an additional measure at the public Board Meeting and the results to be approved and a final version at a future Board meeting.

Postpone
22-220

Trustee Long moved to postpone the question until the Board is able to revisit the current Grande Prairie method of accountability.

Carried

G.2 Granum/Claresholm Bus Transportation

22-221

Trustee Gimber moved that the Board of Trustees direct administration to accept the enrolment of students from Claresholm schools at the Granum school and include transportation for those students on the existing Granum/Claresholm commuter bus, up to a maximum of the available seats on the bus on a first come first served enrolment basis.

Trustee Toone requested a recorded vote.

For: Toone, Gimber

Against: Long, Poytress, Hodges & Yagos

Defeated

Amendment
22-221

Trustee Long moved that the Board of Trustees direct administration “to investigate allowing” the enrolment of students from Claresholm schools at the Granum school and include transportation for those students on the existing Granum/Claresholm commuter bus, up to a maximum of the available seats on the bus on a first come first served enrolment basis.

Out of Order – changes the intent

Amendment
22-221

Trustee Toone moved that the Board of Trustees “support” administration “in the acceptance of” the enrolment of students from Claresholm schools at the Granum school and include transportation for those students on the existing Granum/Claresholm commuter bus, up to a maximum of the available seats on the bus on a first come first served enrolment basis.

Defeated

22-222

Trustee Hodges moved that the Board of Trustees direct administration to bring back information, pros and cons, on accepting students at the granum school on the existing Granum/Claresholm commuter bus, up to a maximum of the available seats on the bus on a first come first served enrolment basis.

Trustee Toone requested a recorded vote.

For: Unanimous

Against: none

Carried

G.3 Time Sheet Committee Terms of Reference

- 22-223 Trustee Toone moved that the Board of Trustees approve the Timesheet Committee Terms of Reference as amended. *Carried*

G.3.a In - Camera

- 22-224 Trustee Gimber moved that the Board of Trustees go in-camera at 1243 hours. *Carried*

- 22-225 Trustee Hodges moved that the Board of Trustees revert the meeting back to the regular board meeting at 1247 hours. *Carried*

*Chair called a lunch break at 1248 hours.
Jordan Gunderson entered meeting at 1314 hours.
Chair called meeting back to order at 1321 hours.*

G.4 Quarterly Financial Report

- 22-226 Trustee Hodges moved that the Audit Committee recommends that the Board of Trustees approve the Third Quarterly Financial Report as presented. *Carried*

Jordan Gunderson exited meeting at 1333 hours.

G.5 Work List

- 22-227 Trustee Yagos moved that the Board of Trustees approve the Annual Work List for the 2023-2024 school year as amended. *Carried*

G.6 Board Policies

Board Policy 4

- 22-228 Trustee Yagos moved that the Board of Trustees approve the proposed changes to Board Policy 4 – *Role of the Trustee* as presented. *Carried*

Board Policy 8

- 22-229 Trustee Yagos moved that the Board of Trustees approve the proposed changes to Board Policy 8 – *Board Operations* as amended. *Carried*

Board Policy 9

- 22-230 Trustee Yagos moved that the Board of Trustees approve the proposed changes to Board Policy 9 – *Committees of the Board* as amended. *Carried*

G.7 LDCOMS

22-231 Trustee Long moved that the Board of Trustees approve the 23 Locally Developed Course for the first day of the 2023-2024 school year until their expiry date, for submission to Alberta Education.

Carried

G.8 Advanced Vote

22-232 Trustee Yagos moved that the Board of Trustees approve the holding of an advanced vote on Tuesday September 26th, 2023 in the event a by-election is declared at the close of nominations on September 6th, 2023 at noon.

Carried

22-233 Trustee Toone asked to table item until we receive the update item H.2.

Carried

22-234 Chair asked to suspend the rules and move to item H.2.

Carried

22-235 Chair took item G.8 from the table and resume conversation on G.8.

Carried

G.9 Board Meeting Date Changes

22-236 Chair moved that the Board of Trustees move the organizational meeting from September 25, 2023 to October 30, 2023 with an additional meeting being added on October 23rd as a pre-organization meeting planning day.

Amendment
22-236

Trustee Toone moved that the Board of Trustees move the organizational meeting from September 25, 2023 to October 30, 2023. In case of an acclimation the Board organizational meeting will be held on Sept 25, 2023.

Friendly
Amendment
22-236

Trustee Gimber add "with a pre organizational meeting on September 18, 2023".

Amendment
22-236

Chair moved to amend to That the Board of Trustees move the organizational meeting from September 25, 2023 to October 30, 2023 with an additional meeting being added on October 23rd as a pre-organization meeting planning day. In case of an acclimation the Board organizational meeting will be held on Sept 25, 2023 with a pre organizational meeting on September 18, 2023.

Friendly
Amendment
22-236

Trustee Toone moved that the Board of Trustees move the organizational meeting from September 25, 2023 to October 30, 2023 with an additional meeting being added on October 10, 2023 as a pre-organization meeting planning day. In case of an acclimation the Board organizational meeting will be held on Sept 25, 2023 with a pre organizational meeting on September 18, 2023.

Carried

Amended
22-236

Chair moved that the Board of Trustees move the organizational meeting from September 25, 2023 to October 30, 2023 with an additional meeting being added on October 10, 2023 as a pre-organization meeting planning day. In case of an

acclimation the Board organizational meeting will be held on Sept 25, 2023 with a pre organizational meeting on September 18, 2023.

Carried

G.10 Board Policy 8 – Board Operations

22-237 Trustee Gimber moved that the Board of Trustees approve PSBAA Membership including remuneration for Professional Learning.

Chair asked to be recused at 1559 hours.

Mr. Perry assume role as Chair at 1559 hours.

Amendment

22-237 Trustee Poytress moved to add “through Board Motion”.

Carried

Amended

22-237 Trustee Gimber moved that the Board of Trustees approve PSBAA Membership including remuneration for Professional Learning through Board motion.

22-238 Trustee Yagos moved to postpone motion # 22-237 until the November 2023 Board Meeting.

Carried

Trustee Poytress assumed Chair position at 1614 hours.

G.11 Unused Professional Development Allocation

22-239 Trustee Hodges moved that the Board of Trustees approve the \$2,980.76 PD dollars remaining from the resigning Trustee be held over for the newly elected Ward 1 Trustee and that the Ward 1 Trustee start in year 1 of the PD budget cycle for the remaining two years.

Amendment

22-239 Trustee Toone moved to change and add “to help bring the new trustee up to the year one allotment in the 2023-2024 school year and the year 2 allotment in the 2024-2025 school year”.

Carried

Amended

22-239 Trustee Hodges moved that the Board of Trustees approve the \$2,980.76 PD dollars remaining from the resigning Trustee be held over to help bring the new trustee up to the year one allotment in the 2023-2024 school year and the year 2 allotment in the 2024-2025 school year.

Carried

Motion Arising
from business

22-240 Trustee Yagos moved to correct Board Policy 8 appendix C number 4 by adding “ with carrying over allowed from one year a maximum of \$2000. And no carry over beyond each term.”

Carried

G.12 LRSD By-Law 23-1 Trustee Additional Voting Stations

- 22-241 Trustee Toone moved that the Board of Trustees pass first, second and by unanimous consent of all trustees present the third reading of proposed LRSD By-Law 23-1.
- Carried*
- Emergent
Item Added
- G.13 LRSD and Local ATA Agreement**
- 22-242 Trustee Long moved that the Livingstone Range School Board vote in favor in ratifying the memorandum of agreement for the Local ATA/LRSD for the period ending August 31, 2024.
- Carried*
- H. Discussion/Information Items**
- H.1 Nanton & Granum Engagements**
- An update was provided on the progress of the Nanton and Granum School Community Engagements.
- Emergent
Item Added
- H.2 Update on Partnering with the Town of Claresholm Election Partnership**
- Trustee Toone provided information regarding the Town of Claresholm Election Partnership.
- I. Key Messages from Today's Meeting**
- 1) Quarterly Update
 - 2) Memorandum of Agreement (MOU)
 - 3) Granum Bussing
- J. Press Release Items from Today's Meeting**
- 1) Media Release - MOU
- K. In- Camera**
- K.1 In-Camera Items**
- 22-243 Trustee Yagos moved that the Board of Trustees go in-camera at 1715 hours.
- Carried*
- 22-244 Trustee Toone moved that the Board of Trustees revert the meeting back to the regular board meeting at 1725 hours.
- Carried*
- L. Adjournment**
- 22-245 Trustee Hodges moved that the Board of Trustees vote in favour of the meeting being adjourned at 1725 hours.
- Carried*

Chairperson

Secretary-Treasurer