



2023–2024 School Year
Division Office, Fort Macleod

REGULAR BOARD MEETING

Date: October 30, 2023

Time: 9:00 am

Venue: Division Office, GR Davis Administration Building, Fort Macleod

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Kathy Charchun

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00-9:01	A.	Call to Order	<i>Chair</i>
9:01-9:03	A.1	Acknowledgement of Land	<i>C. Yagos</i>
9:03-9:05	A.2	O Canada	

Consent Agenda

9:05-9:10	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes If there are no errors or omissions in the minutes of the September 25, 2023 Regular Board Meeting and the October 03, 2023 and October 16, 2023 Special Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2023-24	
	B.4	Chair Monthly Report	
	B.5	Superintendent Monthly Report	
	B.6	Associate Superintendent Monthly Report	

Every student, every day.

- B.7 Committee Reports
- B.8 Professional Learning

Recommendation:

That the October 30, 2023 Consent Agenda be approved by the Board of Trustees as (presented or amended).

Moved by: _____

Emergent Changes to the Agenda

- 9:10-9:12 C. Emergent Changes to the Agenda *Chair*

Recommendation:

That the October 30, 2023 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended).

Moved by: _____

Declaration of Conflict of Interest

- 9:12-9:15 D. Declaration of Conflict of Interest *Chair*

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the October 30, 2023 Board Meeting and if so should declare them.

Declared: _____

Action Items

E. Action Items

- 9:15-9:20 E.1 Policy Updates *(enclosure E.1)* *C. Yagos*

The board of Trustees approved the first reading of the newly adapted Board Policy 5 – *Trustee Code of Conduct* on September 25, 2023. Trustee Yagos will ask the Board to approve the 2nd and third final reading to adapt Board Policy 5.

Recommendation:

That the Board of Trustees have reviewed and approve the second and third reading of the newly adapted Board Policy 5 – *Trustee Code of Conduct* as (presented or amended).

Moved by: _____

9:20-9:35 **E.2 Advocacy Committee** *G. Long*

Livingstone Range School Division has many engaging and innovative learning opportunities and experiences for students. The Board of Trustees would like to see a greater emphasis on promoting all of the good things happening in LRSD.

Recommendation:

That the Board of Trustees direct the Advocacy Committee to meet to develop new and/or improved methods of sharing school board information.

Moved by: _____

9:35-9:40 **E.3 Zone 6 Committee** *L. Hodges*

Trustee Hodges will ask the Board of Trustees for approval to sit on the Zone 6 Handbook Committee.

Recommendation:

That the Board of Trustees approve Trustee Hodges to sit on the Handbook Committee for Zone 6.

Moved by: _____

9:40-9:45 **E.4 Rural Caucus** *L. Hodges*

As a rural school board it is important to be part of the conversations with other rural school boards.

Recommendation:

That the Board of Trustees approve for the whole board to attend the rural caucus general meeting in November when we are up at ASBA FGM.

Moved by: _____

9:45-9:50 **E.5 Board Policy** *Chair*

On December 18, 2018 the board passed motion 18-079 which reads "Trustee Toone moved that the Trustees seek Board approval for positions of ASBA, which require one board vote in advance of seeking the position. These positions being, but not limited to, all Zone 6 Executive Positions, ASBA Zone Director, ASBA President or Vice President. That Trustees give notice to other Board members either in a board meeting or by email when planning to apply for other outside positions related to education." This motion has never been reflected in our policies.

Recommendation:

That the board of trustees direct policy committee to amend Policy in order to reflect motion, 18-079

Moved by: _____

Discussion/Information Items

F. Discussion/Information Items

9:50-9:55 **F.1 2023-2024 Enrolment Numbers** *(enclosure F.1, F.1a)* *J. Perry*

Jeff Perry, Associate Superintendent, Business Services will review the official September 30, 2023 enrollment figures.

9:55-10:05 **F.2 Nanton School Advisory Committee Update** *B. Toone*

Trustee Toone, Nanton Schools Advisory Committee Chair, will provide an update on the progress of the Nanton School Community Engagements.

10:05-10:15 **F.3 Granum School Advisory Committee Update** *C. Gimber*

Trustee Gimber, Granum Schools Advisory Committee Chair, will provide an update on the progress of the Granum School Community Engagements.

10:15-10:30 **F.4 Student Travel**

CCHS International Travel *D. Seguin*

Darryl Seguin, Superintendent will provide the Board with information regarding the planned upcoming CCHS student international trip. High school students (Gr.10-12) will be traveling to Switzerland and Italy from March 28 to April 6, 2024.

MHHS Canadian Heritage Travel

Darryl Seguin, Superintendent will provide the Board with information regarding the planned MHHS Junior High (Gr. 8 & 9) student trip. Approximately thirty Six (36) students will travel the EF "Canadian Heritage" Tour (Quebec City, Montreal, Ottawa and Toronto) on March 28 – April 4, 2024.

10:30-10:50 **F.5 Transportation** *(enclosure F.5)* *R. Visser/M. Hedley*

Rick Visser, Transportation Coordinator and Michelle Hedley, Admin. Assistant, Transportation & LRSD Pursuits will provide an update to the Board of Trustees regarding transportation throughout the division.

10:50-11:00 **F.6 Remembrance Day Ceremony School Assignments** *(enclosure F.6)* *Chair*

The Board of Trustees will review the attached Remembrance Day School Ceremony listing and discuss attendance.

In-Camera

G. In- Camera

11:00-12:00 **G.1 In-Camera** *Chair*

That the Board of Trustees go in-camera at ___ hours.
Moved by: _____

That the Board of Trustees revert the meeting back to the regular board meeting at ___ hours.

Moved by: _____

Lunch

12:00-1:00 **H. Lunch**

Discussion/Information Items Cont'd

I. Discussion/Information Items Cont'd

1:00-1:15 **I.1 LRSD Pursuits Presentation** *(Enclosure I.1) T. Tanner*

Tara Tanner, Division Principal will present to the Board of Trustees regarding LRSD Pursuits.

Key Messages

1:15-1:18 **J. Key Messages from Today's Meeting**
1)
2)
3)

Potential Press Release Items

1:18-1:20 **K. Press Release Items from Today's Meeting**
1)
2)
3)

Adjournment

3:30

L. **Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ____ hours.

Moved by: _____