Livingstone Range
SCHOOL DIVISION

LIVINGSTONE RANGE SCHOOL DIVISION
TRUSTEES MONTHLY CLAIM FORM

Trustee's Name Lacey Poytress

For the Month of July & August 2023 Year 2023

Board Policy 8 - Clause 6.1 b) Remuneration for Board Meetings, Committee Meetings, Staff Meetings, Tours, ASBA Zone 6 Meetings, and School Council Meetings

Date	Nature of Meeting or Duties	Did I Drive Y or N	Name of Driver	Monthly or Per Diem	Travel KM	Up to 2Hrs	Up to 4 Hrs	Up to 8 Hrs	> 8 Hrs	Amount	Km Driven
July 19, 2023	Meeting of the whole & Nanton Committee Meeting			P					8.75	$372.00	$0.00
July 26, 2023	Timesheet Committee			P		1.00				$82.00	$0.00
July 12, 2023	PCCELC	Y	L POYTRESS	P				4.50		$290.00	$0.00
August 16, 2023	Planning Meeting			P		1.00				$82.00	$0.00
August 28, 2023	New teacher orientation & planning with Darryl	Y	L POYTRESS	P			3.50			$164.00	$0.00
August 29, 2023	Agenda planning/Meeting w Karly/Audit/RSC/Wisdom & Guidence	Y	L POYTRESS	P				6.00		$290.00	$0.00
August 31, 2023	Timesheet committee			P		1.00				$82.00	$0.00
				P						$0.00	$0.00
		Y	L POYTRESS	P						$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
		Y	L POYTRESS							$0.00	$0.00
		Y	L POYTRESS							$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
	Totals				**0.00**					**$1,362.00**	**0.00**

0.25
0.57

Board Policy 8 - Clause 6.4 b) & c) Reimbursement for Hotel Costs, Meals, Parking, Taxi Fares, Internet Access, Business Calls, and Registration Fees	Expense	GST	Total
			$0.00
			$0.00
			$0.00
Total of Personal Expenses	**$0.00**	**$0.00**	**$0.00**

Remuneration for Professional Development Meetings, Conventions, Workshops, Etc.

Date	Nature of Meeting or Duties	Did I Drive Y or N	Name of Driver	Monthly or Per Diem	Travel KM	Up to 2Hrs	Up to 4 Hrs	Up to 8 Hrs	> 8 Hrs	Amount	Km Driven
		Y	L POYTRESS							$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
		Y	L POYTRESS							$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
	Totals				**0.00**					**$0.00**	**0.00**

Professional Development Expenses Not Included Above	Expense	GST	Total
			$0.00
			$0.00
			$0.00
Total of Professional Development Expenses	**$0.00**	**$0.00**	**$0.00**

Trustee's Signature

Reviewed by Assoc. Supt. Business Services

Meals Allowance
Breakfast $ 10.00
Lunch $ 12.00
Supper $ 25.00

For Office Use Only

Per Diem Amount			**$1,362.00**	[code 70]
Kilometerage	$0.570	**$0.00**		
Expenses		**$0.00**	**$0.00**	[code 77]
Total			**$1,362.00**	

For Office Use Only - PROFESSIONAL DEVELOPMENT

Per Diem Amount - (1-281-400-____-10)			**$0.00**	[code 73]
Kilometerage	$0.570	**$0.00**		
Expenses - (1-089-000-028-02)		**$0.00**	**$0.00**	[code 78]
Total			**$0.00**	

REVISED AS OF MARCH 21, 2022

POSTED
SEP - 6 2023