



LIVINGSTONE RANGE SCHOOL DIVISION TRUSTEES MONTHLY CLAIM FORM

Trustee's Name Lacey Poytress

For the Month of September 2023 Year

Board Policy 8 - Clause 6.1 b) Remuneration for Board Meetings, Committee Meetings, Approved Tours, ASBA Zone 6 Meetings, and School Council Meetings

Table with columns: Date, Nature of Meetings or Duties, Did I Drive Y or N, Name of Driver, Monthly, Per Diem, External, Group PD, Travel KM, Up to 2Hrs, Up to 4 Hrs, Up to 8 Hrs, > 8 Hrs, Amount, Km Driven. Includes entries for Alberta South West, Collegiate Trailer Unveiling at PEAKS, Meeting of the Whole, Nanton School Advisory Committee Meeting, Board Agenda Planning, FP Walsh Back to School BBQ, Pincher Creek Community Early Learning Center Meeting, Zone 6 / Board Policy Meeting / Awards Committee, WA Day School Council, Audit Committee meeting, Board Meeting, Timesheet Committee.

Table for Board Policy 8 - Clause 5.4 a) & c) Reimbursement for Other Costs, Meals, Parking, Taxi Fares, Internet Access, Business Cards, and Registration Fees. Includes entry for Dinner on September 20, 2023.

Table for Remuneration for Approved Professional Development Meetings, Conventions, Workshops, Etc. with columns similar to the first table.

Table for Professional Development Expenses Not Included Above with columns: Expense, GST, Total.

Trustee's Signature [Handwritten Signature]

Reviewed by the Trustee Timesheet & Expense Claims Committee

[Handwritten Signature]

Meals Allowance: Breakfast \$ 10.00, Lunch \$ 12.00, Supper \$ 25.00

Summary table for For Office Use Only. Totals: Per Diem Amount \$314.07, Kilometerage \$25.00, Expenses (Based on the Expense) \$1,833.50. Total: \$2,172.57. Includes a section for PROFESSIONAL DEVELOPMENT with zero totals.

REVISED AS OF AUGUST 31, 2023