



2023–2024 School Year
Division Office, Fort Macleod

REGULAR BOARD MEETING

Date: November 27, 2023

Time: 9:00 am

Venue: Division Office, GR Davis Administration Building, Fort Macleod

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Kathy Charchun

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00-9:01	A.	Call to Order	<i>Chair</i>
9:01-9:03	A.1	Acknowledgement of Land	<i>L. Poytress</i>
9:03-9:05	A.2	O Canada	

Consent Agenda

9:05-9:10	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the October 30, 2023 Regular Board Meeting and the November 1, 2023 Organizational Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2023-24	
	B.4	Chair Report	
	B.5	Superintendent Monthly Report	
	B.6	Associate Superintendent Monthly Report	

Every student, every day.

- B.7 Committee Reports
- B.8 Professional Learning

Recommendation:

That the November 27, 2023 Consent Agenda be approved by the Board of Trustees as (presented or amended).

Moved by: _____

Emergent Changes to the Agenda

- 9:10-9:12 C. Emergent Changes to the Agenda *Chair*

Recommendation:

That the November 27, 2023 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended).

Moved by: _____

Declaration of Conflict of Interest

- 9:12-9:15 D. Declaration of Conflict of Interest *Chair*

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the November 27, 2023 Board Meeting and if so should declare them.

Declared: _____

Action Items

E. Action Items

- 9:15-9:35 E.1 Audited Financial Statements: re Period Ended Aug. 31, '23 *J. Perry*

The Audit Committee will present information related to the recently completed audit and from the 'Draft' Audited Financial Statements for the period ended August 31, 2023.

Recommendation:

That the Board of Trustees approve the Audited Financial Statements for Livingstone Range School Division for the period ended August 31, 2023.

Moved by: _____

- 9:35:9:55 E.2 IMR Results & Plan *(enclosure E.2) J. Perry / G. Gorzitza*

One of a school jurisdiction's highest priorities regarding their school facilities is to ensure that health, safety and essential upgrading needs, including emergent projects, are completed as required. IMR funding is provided to meet these needs and eliminate deferred maintenance. IMR funding is only provided for government owned facilities and is not provided for privately owned buildings. To deal with emergent projects as they arise, school jurisdictions should consider setting aside contingency funding.

IMR funding may be spent only for approved purposes. Jurisdictions may use the funds to:

- ensure school facilities meet all regulatory requirements, particularly as they pertain to providing a safe and healthy learning environment;
- preserve and improve the quality of the learning environment by:
- replacing building components that have failed,
- prolonging the life of the facility through planned, proactive replacement of major components; and
- upgrading of the educational areas to meet program requirement;
- meet the facility requirements of students with special needs; and
- replace or upgrade building components to improve energy conservation and efficiency and to achieve costs savings as a result.

The report was prepared by Greg Gorzitza, Coordinator of Facilities. The report shows what was planned and completed in the 2022-23 school year and then provides a plan for the 2023-24 school year.

Recommendation:

That the Board of Trustees approve the 2023-2024 Infrastructure Maintenance and Renewal Expenditure Plan as presented.

Moved by: _____

9:55-10:15 **E.3 Annual Education Results Report**

(enclosure E.3)

D. Seguin

Darryl Seguin, Superintendent will review the 2022-2023 Annual Education Results Report for the Board of Trustees' approval.

Recommendation:

That the Board of Trustees approve the 2022-2023 Annual Education Results Report for the Livingstone Range School Division.

Moved by: _____

10:15-10:30 **E.4 PSBAA**

C. Gimber/C Yagos

The PSBAA Committee Chair will discuss with the Board of Trustees the advantages and disadvantages of potentially becoming a member of the Public School Boards' Association of Alberta (PSBAA)

Recommendation:

That the Board of Trustees become members of the PSBAA.

Moved by: _____

10:30-10:35 E.5 **Granum Solution Committee**

K. Charchun

At the Board Organizational meeting held November 1, 2023, a motion was brought forward to change the Granum Solution Committee from an Ad Hoc Committee to a Standing Committee, as there is no specific completion date at this time.

Recommendation:

The Board recommends moving the Granum Solution Committee update from the monthly agenda, and placing it into the Consent agenda.

Moved by: _____

10:35-10:55 E.6 **Committee Terms**

C. Gimber

This motion is a result of discussion held at the Organizational Meeting regarding committee terms. There was interest in reducing the term length in some committees to allow for more rotation and experience opportunities for Trustees. In doing so, a plan for consistency and continuance of the committee work is also needed.

Recommendation:

The Board recommends changing the term for Committees from 2 years to 1 year, effective immediately. Further, to establish consistency and continuing the work of the committee, the chair of the committee will automatically be on the committee the following year, but not in the role of chair.

Moved by: _____

10:55-11:15 E.7 **Board Learning of Indigenous Way Committee**

C. Gimber

The important work towards reconciliation continues for the Board. The existing committee and representative roles have been instrumental in supporting that work, however, a need for an additional committee to support the Board's goals has been identified. This committee would be instrumental in finding specific ways for the Board to implement the Calls to Action, which may include enhancing the overall professional knowledge of indigenous ways for the Board.

Recommendation:

The Board recommends the creation of a Board committee dedicated to Board Learning of Indigenous ways.

Moved by: _____

11:15-11:35 **E.8 Recorded Land Acknowledgement**

C. Gimber

At the beginning of Board meetings, we use recorded versions of O' Canada, often performed by students or choirs from our schools. As the board's work towards reconciliation continues, using recorded versions of the Land Acknowledgement made by students from our schools, as part of an act of reconciliation, is a natural progression.

Recommendations:

The Board recommends using a recorded version of the Land acknowledgement, made by students from our schools, at our regular board meetings.

Moved by: _____

11:35-12:00 **E.9 Advocate Regarding Targeted Funding**

C. Gimber

Advocacy to Alberta Education is an important part of Board work. In recent years, funding has become more targeted. Silos of money are available; however, the process requires red tape, including applications and reporting. Experienced grant writers, with sufficient time to write and apply, are required. This is a challenge for rural boards, with limited and stretched staff.

Recommendation:

The Board recommends the Advocacy Committee write a letter to the Minister advocating for more predictable and available funding.

Moved by: _____

Lunch

12:00 **F. Lunch**

Discussion/Information Items

G. Discussion/Information Items

1:00-1:20 **G.1 Student Wellness**

(enclosure G.1)

H. Stewart

Holly Stewart, Clinical Team Lead will provide an update to the Board regarding Student Wellness throughout the Livingstone Range School Division.

1:20-1:40 **G.2 Alberta Education Assurance Measures**

(enclosure G.2)

C. Kuzyk

Chad Kuzyk, Associate Superintendent, Curriculum and Innovations will discuss data on PAT's, DIP's, CC3 and LeNS throughout the Livingstone Range School Division.

1:40-1:50 **G.3 Nanton School Advisory Committee Update** *B. Toone*

Trustee Toone, Nanton Schools Advisory Committee Chair, will provide an update on the progress of the Nanton School Community Engagements.

1:50-1:55 **G.4 Granum School Advisory Committee Update** *K. Charchun*

Trustee Charchun, Granum Schools Advisory Committee Chair, will provide an update on the progress of the Granum School Community Engagements.

1:55-2:00 **G.5 Christmas Activities** *(enclosure G.5)* *Chair*

The Board of Trustees will discuss upcoming Christmas events including school concerts.

Key Messages

2:00-2:03 **H. Key Messages from Today's Meeting**

- 1)
- 2)
- 3)

Potential Press Release Items

2:03-2:05 **I. Press Release Items from Today's Meeting**

- 1)
- 2)
- 3)

In-Camera

J. In- Camera

2:05-3:00 **J.1 Land & Facilities** *Chair*

The board will receive an update on any interested groups in fundraising for enhancements in the Nanton schools.

The board will receive an update on the former division office in Claresholm.

That the Board of Trustees go in-camera at ___ hours.

Moved by: _____

That the Board of Trustees revert the meeting back to the regular board meeting at ___ hours.

Moved by: _____

Adjournment

3:00 K. **Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at
____ hours.

Moved by: _____