



LIVINGSTONE RANGE SCHOOL DIVISION
TRUSTEES MONTHLY CLAIM FORM

Livingstone Range School Division Trustee's Name

Kathy Charchun

For the Month of

November

Year 2023

Board Policy 8 - Clause 6.1 b) Remuneration for Board Meetings, Committee Meetings, Approved Tours, ASBA Zone 6 Meetings, and School Council Meetings

Date	Nature of Meetings or Duties	Did I Drive Y or N	Name of Driver	Monthly, Per Diem, External, Group PD	Travel KM	Up to 2Hrs	Up to 4 Hrs	Up to 8 Hrs	> 8 Hrs	Amount	Km Driven
November 1, 2023	Board Organizational Meeting	Y	K CHARCHUN	PER DIEM	85.00			4.75		\$320.75	\$48.45
November 6, 2023	Nanton Committee Meeting			PER DIEM		1.00				\$82.00	\$0.00
November 8, 2023	Regional Council Meeting, AB Daley Parent Council	Y	K CHARCHUN	PER DIEM	82.00	2.00				\$112.75	\$46.74
November 10, 2023	AB Daley/JT Foster joint Remembrance Day Ceremony	Y	K CHARCHUN	PER DIEM	82.00	1.00				\$112.75	\$46.74
November 13, 2023	Meeting of the Whole	Y	K CHARCHUN	PER DIEM	85.00			7.75		\$320.75	\$48.45
November 14, 2023	Nanton Advisory Committee Meeting - Virtual			PER DIEM		1.00				\$82.00	\$0.00
November 15, 2023	LRSB Divisional Day	Y	K CHARCHUN	PER DIEM	85.00			5.00		\$320.75	\$48.45
November 17, 2023	Travel to ASBA FGM - Edmonton		K CHARCHUN		426.00					\$0.00	\$0.00
November 18, 2023	Governance Workshop			PER DIEM				7.00		\$290.00	\$0.00
November 19, 2023	Rural Caucus & ASBA FGM Conference			PER DIEM				6.00		\$290.00	\$0.00
November 20, 2023	ASBA FGM Conference			PER DIEM					10.00	\$372.00	\$0.00
November 21, 2023	Attend and Travel home from ASBA FGM - Edmonton	Y	K CHARCHUN	PER DIEM	426.00			4.50		\$464.25	\$242.82
November 22, 2023	Audit Committee Meeting	Y	K CHARCHUN	PER DIEM	85.00		2.50			\$194.75	\$48.45
November 27, 2023	Regular Board Meeting	Y	K CHARCHUN	PER DIEM	85.00			8.00		\$320.75	\$48.45
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
Totals					1,441.00					\$3,283.50	578.55

Board Policy 8 - Clause 6.4 b) & c) Reimbursement for Hotel Costs, Meals, Parking, Taxi Fares, Internet Access, Business Calls, and Registration Fees

Date	Description	Expense	GST	Total
November 18, 2023	ASBA FGM hotel & parking - Nov 17-18, 2023	\$380.96	\$10.96	\$391.92
November 20, 2023	ASBA FGM parking - Nov 19-20, 2023	\$76.00	\$3.80	\$79.80
November 19, 2023	Rosewood Foods - Lunch ASBA FGM	\$15.50	\$0.78	\$16.28
Total of Personal Expenses		\$472.46	\$15.54	\$488.00

Remuneration for Approved Professional Development Meetings, Conventions, Workshops, Etc.

Date	Nature of Meeting or Duties	Did I Drive Y or N	Name of Driver	Per Diem	Travel KM	Up to 2Hrs	Up to 4 Hrs	Up to 8 Hrs	> 8 Hrs	Amount	Km Driven
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
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										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
Totals					0.00					\$0.00	0.00

Professional Development Expenses Not Included Above

Date	Description	Expense	GST	Total
				\$0.00
				\$0.00
				\$0.00
Total of Professional Development Expenses		\$0.00	\$0.00	\$0.00

K Charchun
Trustee's Signature

[Signature]
Reviewed by the Trustee Timesheet & Expense Claims Committee

Meals Allowance	
Breakfast	\$ 10.00
Lunch	\$ 12.00
Supper	\$ 25.00

For Office Use Only

Per Diem Amount (1-4280-4400-0__-010)		\$3,283.50 [code 70]
Kilometerage (1-4700-4400-0__-010)	\$578.55	
Expenses (Based on the Expense)	\$488.00	\$1,066.55
Total		\$4,350.05

For Office Use Only - PROFESSIONAL DEVELOPMENT

Per Diem Amount (1-4281-4400-0__-010)		\$0.00 [code 73]
Kilometerage (1-4405-4400-0__-010)	\$0.00	
Expenses (1-4405-4400-0__-010)	\$0.00	\$0.00
Total		\$0.00