



LIVINGSTONE RANGE SCHOOL DIVISION
TRUSTEES MONTHLY CLAIM FORM

Livingstone Range Trustee's Name

Kathy Charchun

For the Month of

October

Year

Board Policy 8 - Clause 6.1 b) Remuneration for Board Meetings, Committee Meetings, Approved Tours, ASBA Zone 6 Meetings, and School Council Meetings

Table with columns: Date, Nature of Meetings or Duties, Did I Drive Y or N, Name of Driver, Monthly, Per Diem, External, Group PD, Travel KM, Up to 2Hrs, Up to 4 Hrs, Up to 8 Hrs, > 8 Hrs, Amount, Km Driven. Includes rows for dates like October 16, 2023 and a Totals row.

0.25 Travel Time Round Figure
\$ 0.57 Provincial KM rate for reimbursement
\$41.00

Table for Board Policy 8 - Clause 6.4 b) & c) Reimbursement for Hotel Costs, Meals, Parking, Taxi Fares, Internet Access, Business Calls, and Registration Fees. Columns: Expense, GST, Total.

Table for Remuneration for Approved Professional Development Meetings, Conventions, Workshops, Etc. Columns: Date, Nature of Meeting or Duties, Did I Drive Y or N, Name of Driver, Per Diem, Travel KM, Up to 2Hrs, Up to 4 Hrs, Up to 8 Hrs, > 8 Hrs, Amount, Km Driven.

Table for Professional Development Expenses Not Included Above. Columns: Expense, GST, Total.

Handwritten signature of K. Charchun

Trustee's Signature

Handwritten signature of the Trustee Timesheet & Expense Claims Committee

Reviewed by the Trustee Timesheet & Expense Claims Committee

Meals Allowance table with rows for Breakfast (\$10.00), Lunch (\$12.00), and Supper (\$25.00).

Summary table for For Office Use Only and For Office Use Only - PROFESSIONAL DEVELOPMENT. Includes fields for Per Diem Amount, Kilometerage, Expenses, and Total with calculated values.

NOV - 7 2023