



2023–2024 School Year
Division Office, Fort Macleod

REGULAR BOARD MEETING

Date: January 29, 2024

Time: 9:00 am

Venue: Division Office, GR Davis Administration Building, Fort Macleod

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Carla Gimber and Kathy Charchun

Senior Admin: Darryl Seguin, Jeff Perry and Richard Feller

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00-9:01	A.	Call to Order	<i>Chair</i>
9:01-9:03	A.1	Acknowledgement of Land	<i>L. Poytress</i>
9:03-9:05	A.2	O Canada	

Consent Agenda

9:05-9:10	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the December 18, 2023 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2023-24	
	B.4	Chair Report	
	B.5	Superintendent Monthly Report	
	B.6	Associate Superintendent Monthly Report	
	B.7	Committee Reports	
	B.8	Professional Learning	

Every student, every day.

B.9 Granum Solution Update

Recommendation:

That the January 29, 2024 Consent Agenda be approved by the Board of Trustees as (presented or amended).

Moved by: _____

Emergent Changes to the Agenda

9:10-9:12 C. **Emergent Changes to the Agenda**

Chair

Recommendation:

That the January 29, 2024 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended).

Moved by: _____

Declaration of Conflict of Interest

9:12-9:15 D. **Declaration of Conflict of Interest**

Chair

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the January 29, 2024 Board Meeting and if so should declare them.

Declared: _____

Action Items

E. **Action Items**

9:15-9:35 E.1 **2024-25 Meeting Schedule**

L. Poytress

The Board will discuss preferred meeting dates for the upcoming school year and potentially future years. The second and fourth Tuesdays are available and have been tentatively booked; however a decision will need to be made soon to ensure board meetings dates are secured as we share the use of the building.

Sept. 10/24 Planning meeting

Sept. 24/24 Regular Board Meeting

Oct. 8/24 Planning meeting

Oct. 22/24 Regular Board meeting

Nov. 12/24 Planning meeting or Mon. Nov 4/24 (Nov. 12 is ISC Day)

Nov. 26/24 Regular Board Meeting

December 10/24 Planning meeting

Dec. 17/24 Regular Board meeting (Dec. 24 is Christmas Eve)
Jan. 14/25 Planning meeting
Jan. 28/25 Regular Board Meeting
Feb. 11/25 Planning meeting
Feb. 25/25 Regular Board meeting
March 11/25 Planning meeting
March 25/25 Regular Board meeting
April 8/25 Planning meeting
April 29/25 Regular Board meeting (April 22 is Easter Break)
May 13/25 Planning meeting
May 27/25 Regular Board Meeting
June 10/25 Planning meeting
June 24/25 Regular Board Meeting

Recommendation:

That the Board of Trustees approve the 2024-25 schedule of meetings as presented or amended.

Moved by: _____

9:35-9:50 **E.2 Board Policy**

C. Gimber

Board Policy Chair, Trustee Gimber will review the suggested changes to Board Policy 8, *Board Operations*, Board Policy 3 – *Role of the Board* and Board Policy 4 – *Role of the Trustee*.

Recommendation #1

That the Board of Trustees approve the changes to Board Policy 3 – *Role of the Board* as (presented or amended).

Moved by: _____

Recommendation #2

That the Board of Trustees approve the changes to Board Policy 4 - *Role of the Trustee* as (presented or amended).

Moved by: _____

9:50-10:10 **E.3 Board Self-Evaluation/CEO Evaluation**

G. Long

In response to the motion from the December 18, 2023 meeting. *“The Board moved that the Board Chair contact ASBA and Chris Smeaton to investigate the cost and availability of having them facilitate both the Board self-evaluation and the Superintendent/CEO evaluation as soon as possible.”*The Chair will discuss her findings and the scheduling of a facilitator for the evaluations.

Recommendation:

That the Board Chair contact ASBA to book them to facilitate both the Board self-evaluation and the Superintendent/CEO evaluation with dates set by the chair and vice chair.

Moved by: _____

10:10-10:30 **E.4 2024-2025 School Calendar**

(enclosure E.4)

R. Feller

Richard Feller, Associate Superintendent, Human & Learning Services will present the proposed 2024-2025 school calendar to the Board of Trustees for approval.

Recommendation:

That the Board of Trustees approve the 2024-2025 School Year Calendars as (presented or amended).

Moved by: _____

10:30-10:40 **E.5 Time Sheet Adjustments**

L. Poytress

Recommendation:

That the Board of Trustees approve the timesheet committee adjusting the December 2023 Trustee Timesheets.

Moved by: _____

10:40-10:50 **E.6 Building Our Community Economic Development Capacity**

(enclosed E.6)

Chair

Recommendation:

That the Board of Trustees approve the board chair attend the community wide capacity building on Jan 30, 2024.

Moved by: _____

10:50-11:10 **E.7 Colony School Assignments**

K. Charchun

In LRSD, Trustees connect with school communities through attendance at school assemblies, parent council meetings and Christmas Concerts at least once a year. These events provide opportunities to connect with parents, staff and students. This practice is also important for LRSD colony schools so they feel supported and not forgotten, as has been indicated.

Recommendation:

Keeping in line with Board practice of connecting with community schools at least once a year, the recommendation is that the Board of Trustees assign trustees to colonies for a yearly school visit.

Moved by: _____

In-Camera

F. In- Camera

11:10-12:10 F.1 **Land, ASBA update** *Chair*

That the Board of Trustees go in-camera at ___ hours.

Moved by: _____

That the Board of Trustees revert the meeting back to the regular board meeting at ___ hours.

Moved by: _____

Lunch

12:10 **G. Lunch**

Discussion/Information Items

H. Discussion/Information Items

1:00-1:20 H.1 **Career Practitioners** *(enclosure H.1)* *C. Kuzyk*

Chad Kuzyk, Associate Superintendent, Curriculum and Innovations will provide an update on the Career Practitioners program in the Livingstone Range School Division.

1:20-1:40 H.2 **Inclusive Education Presentation** *(enclosure H.2)* *L. Furukawa*

Lisa Furukawa, Director of Learning (Support Services) will present to the Board on Inclusive Education throughout the division.

1:40-1:45 H.3 **Nanton Update** *(enclosure H.3)* *B. Toone*

The Nanton School Advisory Chair will update the Board of Trustees on the Nanton Schools.

1:45-1:55 H.4 **Budget Review Process** *(enclosure H.4)* *J. Perry*

Enclosed with the agenda is a copy of the proposed budget calendar related to the 2024-2025 School Year Budget. Jeff Perry, Associate Superintendent, Business Services will use the budget calendar to provide a review of the division's budget process for the Trustees.

Key Messages

1:55-2:05 I. **Key Messages from Today's Meeting**
1)
2)

3)

Potential Press Release Items

2:05-2:15 J. Press Release Items from Today's Meeting
1)
2)
3)

Adjournment

2:15 K. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ___hours.

Moved by: _____