



Division Joint Worksite Health and Safety Committee Notes

April 8, 2024

1 pm to 3 pm

Google Meet or GR Davis

Committee Members (12)

Co-Chair: Lane Koentges, Teacher, ISS	Co-Chair: Jeff Perry, Associate Superintendent
Sheona Bonertz - CUPE Rep, MHHS	Jason MacDonald Principal, JT Foster
Kathryn Rhind, Teacher, WCCHS	Sarah Holmgren, Principal, Livingstone School
Sterling Tippett, IT	Greg Gorzitza, Coordinator of Facilities
Wes Bruder, Maintenance	Rick Visser, Transportation Coordinator
Coralee Markland – Student Support Rep (nonunion), WAD	Laura Stocker, Health & Safety Coordinator
Secretary: Bernadette Mariano	
Guests:	
Regrets: Kathryn, Lane, Sarah	

1. Member (and guest) introductions
2. Review agenda for additional items
3. Training
 - a. PSWs Training – sent out Aug 24
 - b. PSWs Training – sent out Dec 15
 - c. PSWs Training – sent out March 15
 - d. PSWs Health and Safety Committee training (updated and will be assigned)
 - i. used to be only co-chairs and through approved trainer
 - ii. now all members and can be built and delivered in house
 - iii. Sandy Gould (HR) will help Laura in updating PSWs
4. Incident reporting
 - a. Student incidents reports – 149 (104 last year)
 - i. 64 slip, trip, & fall (43%), 43 contact with object (29%), 16 collision with human, 6 assault/fight
 - b. Staff Incident reports – 31 (25 last year)
 - i. 8 Physical contact with human (27%), 7 slip, trip, & fall, 5 contact with object
 - c. Member of the public – none
 - d. Bus incident – none
 - e. Near Miss –
 - i. 2 air quality concerns – Laura tested the air quality, no spike in it and ruled out

- ii. 1 student went out of chain link fence, opening in fence
- iii. 1 chemical spill – frozen from winter, cleaned and did not lead to any problem
- iv. 1 fleet vehicle and trailer incident – trailer and hitch was damaged but driver was not injured

5. Terms of Reference

- a. Documents will be prepared to be sign off by Sr. Admin.

6. UPDATE :Discussion in regards to ages of children to be dropped off of bus without parents / guardians present.

- a. Rick reported that there was no additional update from STAA. Nobody has policy in place unless government will make changes. Currently, bus drivers still choose not to drop/leave students in places that they ethically feel are not safe to.

7. Smudging – as a possible health hazard only. No concern from LRSD in the past month. Laura will meet with Sr Admin to continuously work on process to accompany everyone’s need regarding the matter.

- a. Hazard Assessment develop

- i. Hazard / Risk / Controls

- b. Admin Procedure – [AP 451 SMOKE AND TOBACCO PRODUCTS](#)

8. Naloxone – Mandatory in Ontario, in Alberta it is recommended to have at all workplaces. The kit is free for public to be pick up at any pharmacy however, for workplaces, the kit needs to be purchased. Training to use the Naloxone is free of charge. Committee will give a recommendation to the Sr. Admin on the use and cost of Naloxone to aid on the decision whether there’s a need to purchase a kit for all LRSD.

2 types of Naloxone and price;

- a. Nasal spray \$117.97/each dose

- b. Injectable \$43.07/kit of 3 doses

9. Respirator training – PPE for Science Teachers – N95 mask

10. Areas of Discussion

- a. Eclipse – Laura shared Superintendent’s letter

- b. Sub Teachers – PSWs training

11. Next Meeting – May 29, 2024 1pm – 3pm
