

The Regular Board Meeting of Livingstone Range School Division was held on April 22, 2024 commencing at 0900 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustee(s) Lori Hodges, Lacey Poytress, Greg Long, Brad Toone, Clara Yagos and Kathy Charchun

Virtual Attendance: Trustee(s) Carla Gimber

Attendance: Darryl Seguin, Superintendent

Richard Feller, Associate Superintendent, Human & Learning Services

Chad Kuzyk, Associate Superintendent, Curriculum and Innovation

Nikki Lytwyn, Executive Assistant

**A. Chair called meeting to order at 0907 hours.**

**A.1 Acknowledgement of Land**

**A.2 O Canada**

**B. Consent Agenda**

**B.1 Approval of Minutes**

If there are no errors or omissions in the minutes of the March 25, 2024 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

**B.2 Business Arising from the Minutes**

**B.3 Board Annual Work List 2023-24**

**B.4 Chair Report**

**B.5 Superintendent Monthly Report**

**B.6 Associate Superintendent Monthly Report**

**B.7 Committee Reports**

**B.8 Professional Learning**

**B.9 Granum Solution Update**

**B.10 Graduation Attendance**

*Remove item B.8 Professional Learning and add as Item E.5 - Trustee Yagos & Charchun*

*Remove Item B.9 and add as Item F.5 - Granum Solution Update -Trustee Charchun*

23-199 Trustee Yagos moved that the April 22, 2024 Consent Agenda be approved by the Board of Trustees as amended.

*Carried*

**C. Emergent Changes to the Agenda**

- 23-200 Trustee Toone moved that the April 22, 2024 Regular Board Meeting Agenda be approved by the Board of Trustees as presented. *Carried*
- D. Declaration of Conflict of Interest**
- 23-201 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the April 22, 2024 Board Meeting and if so should declare them. *None - Declared*
- E. Action Items**
- E.1 4-Day School Week**
- 23-202 Trustee Poytress moved that the Board of Trustees approve the 4-Day School Week: Developing Project Scope & Engagement Objective Plan as presented. *Carried*
- E.2 Regional School Council**
- 23-203 Trustee Gimber moved that the Board of Trustees approve the Chair of the Regional School Council Committee alternate every year. *Carried*
- E.3 Proposal for Cell Phones in Livingstone Range School Division**
- 23-204 Trustee Toone moved that the Board of Trustees develop a policy limiting cell phone use in the classroom.
- Amendment  
23-204 Trustee Toone made an amendment to change “cell phone” to “personal communication devices”.
- Amendment to  
the Amendment  
23-204 Trustee Long made an amendment to the amendment that the Board of Trustees designate a ½ day special meeting to develop a policy limiting personal communication devices in the classroom. *Carried*
- Amended  
23-204 That the Board of Trustees designate a ½ day special meeting to develop a policy limiting personal communication devices in the classroom.
- Amendment  
23-204 Trustee Poytress made an amendment to remove “½ day” *Carried*
- Amended  
23-204 Trustee Toone moved that the Board of Trustees designate a special meeting to develop a policy limiting personal communication devices in the classroom. *Carried*

*Health Break called at 1020 hours.  
Chair called back to order at 1034 hours.*

#### **E.4 Board Organizational Meeting**

23-205 Trustee Toone moved that the Board of Trustees approve the relocation of the organizational meeting to June on non-election years.

*Carried*

#### **E.5 Professional Learning**

23-206 Trustee Yagos moved that the Board of Trustees all attend the ASBA Group PD on May 13 from 11:30 am - 1:00 pm.

*Carried*

#### **F. Discussion/Information Items**

##### **F.1 Livingstone Range School Division Funding Profile**

Mr. Jordan Gunderson, Director of Finance provided the Board with a School Division Funding update.

Motion Arising  
23-207

Trustee Poytress moved that the Board of Trustees direct the advocacy committee to write a letter to the Minister of Education and cc ASBA regarding our concerns about our 2024-2025 funding profile and ongoing funding challenges. – Trustee Poytress

*Carried*

##### **F.2 Occupational Health and Safety**

Ms. Laura Stocker, Health and Safety Coordinator provided the Board with a Health and Safety update for the Division. For more information please see our [Key Messages](#) or the [LRSD meeting recording](#).

##### **F.3 Livingstone Leaders**

Teacher Advisor- Alys Fisher and Livingstone Leader students presented to the Board of Trustees regarding Livingstone Leaders - Every Student Can Make a Difference Every Day. Reflecting on the year and sharing their successes, challenges, growth and looking towards the future and how they want to do more. For more information please see our [Key Messages](#) and the [LRSD meeting recording](#).

##### **F.4 Nanton Update**

The Nanton School Advisory Chair updated the Board of Trustees on the Nanton Schools. For more information please see our [LRSD meeting recording](#).

#### F.5 Granum Update

The Granum School Advisory Chair, Kathy Charchun updated the Board of Trustees on the Granum School. For more information please see our [LRSD meeting recording](#).

#### G. Key Messages from Today's Meeting

- 1) Presentation(s)
- 2) Upcoming development Personal Communication devices
- 3) 4-day school project scope – reminder to check the website
- 4) Funding Profile

#### H. Press Release Items from Today's Meeting

- 1) 4-day school project scope – reminder to check the website

#### I. In-Camera

##### I.1 Land, Labour, Legal and ASBA Budget

23-208 Trustee Toone moved that the Board of Trustees go in-camera at 1200 hours.  
*Carried*

23-209 Trustee Yagos moved that the Board of Trustees revert the meeting back to the regular board meeting at 1559 hours.  
*Carried*

#### J. Adjournment

23-210 Trustee Poytress moved that the Board of Trustees vote in favour of the meeting being adjourned at 1602 hours.  
*Carried*

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*Chairperson*

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*Secretary-Treasurer*