****2023–2024 School Year

Division Office, Fort Macleod

REGULAR BOARD MEETING

Date: June 24, 2024 Time: 10:00 am

Venue: Division Office, GR Davis Administration Building, Fort Macleod

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Kathy Charchun

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

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| --- | --- |
| Mission | Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration. |
| Vision | Every student, every day. |
| Core Values | Student-Centered • Leadership • Integrity • Wellness • Place-Based |

**Call to Order**

10:00 **A.** **Call to Order** *Chair*

10:01**A.1****Acknowledgement of Land** *K. Charchun*

10:03 **A.2 O Canada**

**Consent Agenda**

10:05 **B.**  **Consent Agenda**  *Chair*

**B.1 Approval of Minutes**

If there are no errors or omissions in the minutes of the May 27, 2024 Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

**B.2 Business Arising from the Minutes**

**B.3 Board Annual Work List 2023-24**

**B.4 Chair Report**

**B.5 Superintendent Monthly Report**

**B.6 Associate Superintendent Monthly Report**

**B.7 Committee Reports**

**B.8 Professional Learning**

**B.9 Granum Solution Update**

**B.10 2024-2025 Board Meeting Dates**

*Recommendation:*

That the June 24, 2024 Consent Agenda be approved by the Board of Trustees as (presented or amended)

*Moved by:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Emergent Changes to the Agenda**

10:10 **C.**  **Emergent Changes to the Agenda**  *Chair*

*Recommendation:*

That the June 24, 2024 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

*Moved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Declaration of Conflict of Interest**

10:12 **D.** **Declaration of Conflict of Interest**  *Chair*

*Recommendation:*

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the June 24, 2024 Board Meeting and if so should declare them.

*Declared: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Presentations**

**E. Presentations**

10:15 **E.1 Early Learning**  *(enclosure E.1) L. Feller*

Leanne Feller, Early Learning/Inclusive Learning Coach, will provide the Board with an update of the work being accomplished throughout the division.

**Action Items**

**F.** **Action Items**

10:30 **F.1 Board/CEO Evaluations**  (enclosure F.1a, F.1b) Chair

The Board of Trustees received two reports from Chris Smeaton (external facilitator) summarizing the Board/CEO Evaluations held on June 10, 2024.

*Recommendation #1:*

That the Board of Trustees approves the Board’s Evaluation Report, as developed in the facilitated workshop of June 10, 2024;

AND FURTHER, that the Board Chair be authorized to monitor the goals and suggestions agreed to and bring items forward for Board consideration, as deemed appropriate.

Moved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Recommendation #2:*

That the Board of Trustees approves the Superintendent’s Evaluation Report, as developed in the facilitated evaluation workshop of June 10, 2024, as an accurate accounting of the Superintendent’s performance for the period August 01, 2023 to June 01, 2024;

AND FURTHER, that the Board of Trustees authorizes the Board Chair to make any required technical edits and to sign the report on the Board’s behalf.

Moved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11:50 **F.2 Board Operations** *B. Toone*

In response to the Notice of Motion made by Trustee Toone at the May 27, 2024 Board meeting, Trustee Toone will discuss a possible review of board operations.

*Recommendation:*

That the board of trustees conduct a thorough review of board operations in order to identify areas for improved efficiencies and cost reductions. That each committee present their recommendations for streamlining operations and reducing expenses at a future meeting for board approval.

*Moved by; \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

12:00 **LUNCH**

12:40 **F.3** **Quarterly Financial Report** *L. Hodges*

The Audit Committee met with the LRSD Finance Team and reviewed the 3rd Quarterly Report ending May 31, 2024. The Audit Committee will provide a summary of their review process and key findings at the Board Meeting.

*Recommendation:*

The Audit Committee recommends that the Board of Trustees approve the Third Quarterly Financial Report as presented.

*Moved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Discussion/Information Items**

**G. Discussion/Information Items**

12:50 **G.1 Nanton Update**   *B. Toone*

The Nanton School Advisory Chair will update the Board of Trustees on the Nanton

Schools.

12:55 **G.2** **Annual Work List** *(enclosed G.2) Chair*

The Chair has attached the Annual Work List for information only. If you have any recommendations, please submit by email to the Chair and Vice Chair for review and approval at the September 2024 Board meeting.

**Key Messages**

1:00 **H. Key Messages from Today's Meeting**

1) Presentation (s)

2)

3)

**Potential Press Release Items**

1:02 **I. Press Release Items from Today's Meeting**

1)

2)

3)

**In-Camera**

**J.** **In- Camera**

1:05 **J.1 In-Camera Items - Land, Labour** *Chair*

That the Board of Trustees go in-camera at \_\_\_\_\_\_\_\_ hours.

*Moved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

That the Board of Trustees revert the meeting back to the regular board meeting at \_\_\_\_\_\_hours.

*Moved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Adjournment**

2:00 **K.** **Adjournment**

*Recommendation***:**

That the Board of Trustees vote in favour of the meeting being adjourned at \_\_\_\_\_hours.

*Moved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*