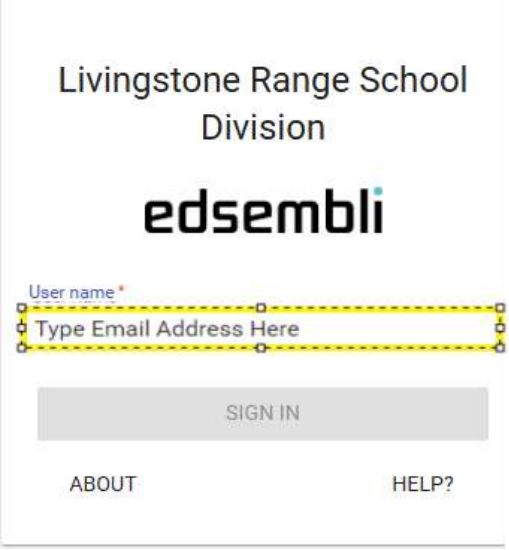
Edsembli Family Portal How to set up or change your password.

To access the family portal students and parents should bookmark this website:

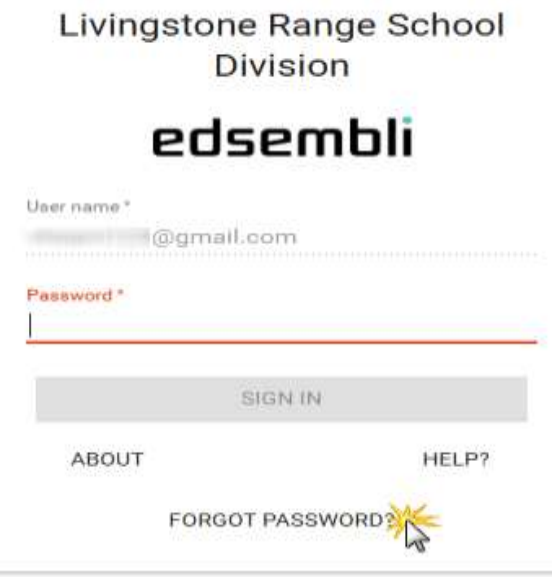
https://sis.edsembli.com/WebAdmin/AB/LRSD/UI/Account/SignIn

On the login page, you will need to type in your user name. For parents this is the email address you have on file with your local school and for students it is your LRSD student email address.



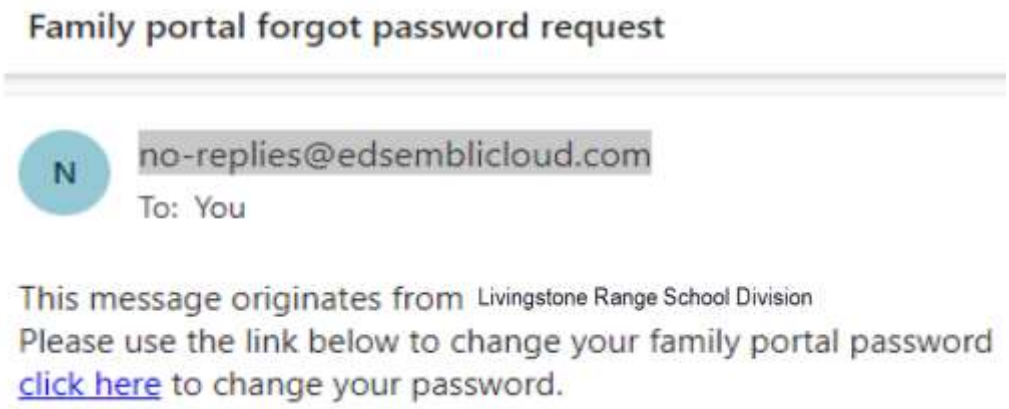
Now click the [SIGN IN] button.

If your account is active and available a new screen will load, click the [FORGOT PASSWORD] words at the bottom of the box.



After you click [FORGOT PASSWORD], this message should appear:

Check your inbox of the email address you just typed as your user name. You should have an email, below is an image of a sample email:



Click the link within the email to create a new password. This link is a one time use. Going forward always start at the link you bookmarked. Use your username and password you just created to gain access to your family portal account.

Troubleshooting

If you get a message “account not found” when you first enter your email address please call the school as your account may need to created or reset.

If you login using your username and password and the screen spins and never loads, please call the school as your children may need to be linked as siblings and your account re-created.