



2023–2024 School Year
Division Office, Fort Macleod

REGULAR BOARD MEETING

Date: September 24, 2024

Time: 9:00 am

Venue: Division Office, GR Davis Administration Building, Fort Macleod

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Kathy Charchun

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00	A.	Call to Order	<i>Chair</i>
9:01	A.1	Acknowledgement of Land	<i>C. Gimber</i>
9:03	A.2	O Canada	

Consent Agenda

9:05	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes If there are no errors or omissions in the minutes of the June 24, 2024 Organizational and Regular Board Meetings and the August 2, 2024 and September 11, 2024 Special Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2024-25	
	B.4	Superintendent Monthly Report	
	B.5	Associate Superintendent Monthly Report	
	B.6	Committee Reports	

Every student, every day.

- B.7 Professional Learning
- B.8 Granum Solution Update

Recommendation:

That the September 24, 2024 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Emergent Changes to the Agenda

- 9:10 C. Emergent Changes to the Agenda *Chair*

Recommendation:

That the September 24, 2024 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

- 9:12 D. Declaration of Conflict of Interest *Chair*

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the September 24, 2024 Board Meeting and if so should declare them.

Declared: _____

Action Items

- E. Action Items

- 9:15 E.1 Leading at the Speed of Trust Professional Learning Opportunity *C. Yagos*

The Board will discuss having this workshop facilitated by David George in a one-day format customized for Trustees. This workshop comes forward to the Board as a result of Board's Self-Evaluation session last June.

Recommendation:

That the Board of Trustees direct the Professional Learning Committee to schedule a time for David George to facilitate this learning opportunity.

Moved by: _____

- 9:30 **E.2 Deputy Superintendent** D. Seguin
- Superintendent Seguin will seek the Board of Trustees approval of appointing Associate Superintendent Richard Feller as Deputy Superintendent.
- Recommendation:*
- That the Board of Trustees approve the appointment of Associate Superintendent Richard Feller as Deputy Superintendent.
- Moved by:* _____
-
- 9:35 **E.3 CASS Professional Membership Fee** *Chair*
- With the implementation of the CASS Act, CASS Membership is now mandatory for superintendent's in Alberta and therefore a job requirement.
- In response to the October 30, 2023 motion #23-039 "That the Board of Trustees pay the CASS Professional Membership Fee for the superintendent for the 2023-24 school year. To be reviewed at the September 2024 Board meeting." The Board of Trustees will discuss the payment of the CASS membership fee.
- Recommendation:*
- That the Board of Trustees pay the CASS Professional Membership Fee for the superintendent for the 2024-25 school year.
- Moved by:* _____
-
- 9:55 **E.4 Board Policy 8 Amendments** *(enclosure E.4)* *C. Gimber*
- As a result of the motions at the Organizational meeting and last Regular Board meeting, updates were required to Policy 8. These updates have been made.
- Recommendation:*
- That the Board of Trustees approve the changes to Policy 8 as (presented or amended).
- Moved by:* _____
-
- 10:00 **E.5 Legal review of Board Policy 15 and Policy 5** *C. Gimber*
- From time to time, it is recommended policies are reviewed by LRSD's legal team to ensure they are accurate, up to date and complete.
- The LRSD Board of Trustees have recently reviewed Policy 15 *Teacher Transfers*, and Policy 5 *Trustee Code of Conduct*, and it was suggested we consider having them reviewed legally.

Recommendation:

That the Board of Trustees approve having legal counsel review Policies 5 and 15.

Moved by: _____

10:15 **E.6 Regional School Council Committee Terms of Reference** (enclosure E.6) C. Gimber

In response to this past spring's motion for the Board to conduct a review of all committees and suggest changes to positively impact the overall LRSD budget, the Regional School Council Committee met and have provided recommendations in the form of changes to the Terms of Reference for 2024/2025.

Originally, membership to this committee was set to all Trustees. Last year, to increase participation and interest in the Regional School Council, the Terms of Reference were amended. Membership was set to two Trustees, with all Trustees expected to attend. This did not produce the anticipated results. Therefore, the Regional School Council Committee is suggestion the membership be amended to include only the two Trustees assigned to the committee.

In addition, the Regional School Council Committee believes those that do attend the meetings in person, scheduled to occur during dinnertime, should continue to be provided with a meal. This gesture increases comradery and shows appreciation for making the effort to attend in person. The Regional School Council Committee believes the budget for the year should be set at \$500.00.

Recommendation:

That the Board recommends adopt the changes to the Regional School Council Terms of Reference as (presented or amended).

Moved by: _____

10:30 **E.7 Elder Consultant Council Terms of Reference** (enclosure E.6 & E.7) C. Gimber

As a result of the motion #23-237 at the Organizational meeting, the Elder Consultant Council has an update to the Terms of Reference.

Recommendation:

That the Board of Trustees accept the changes to the Elder Consultant Council Terms of Reference as (presented or amended).

Moved by: _____

10:35 **E.8 Elder Consultant Council Committee Terms of Reference** (enclosure E.6 & E.7)
C. Gimber

As a result of the motion #23-237 at the Organizational meeting, the Elder Consultant Council Committee was created and has developed a Terms of Reference.

Presentations

G. Presentations

- 11:10 G.1 Summer School/FACES/ International Students-Summer Program *(enclosure G.1)*
D. Seguin

Darryl Seguin, Superintendent, will provide the Board with an update of the work accomplished through the summer of 2024.

Key Messages

- 11:25 H. Key Messages from Today's Meeting
1) Presentation (s)
2)
3)

Potential Press Release Items

- 11:27 I. Press Release Items from Today's Meeting
1)
2)
3)

In-Camera

J. In- Camera

- 11:30 J.1 In-Camera Items *Chair*

That the Board of Trustees go in-camera at _____ hours.

Moved by: _____

That the Board of Trustees revert the meeting back to the regular board meeting at _____ hours.

Moved by: _____

Adjournment

- 12:00 K. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at _____ hours.

Moved by: _____