



LIVINGSTONE RANGE SCHOOL DIVISION TRUSTEES MONTHLY CLAIM FORM

Livingstone Range School Division Trustee's Name

Lacey Poytress

For the Month of

June

Aug

Year 2024

Board Policy 8 - Clause 6.1 b) Remuneration for Board Meetings, Committee Meetings, Approved Tours, ASBA Zone 6 Meetings, and School Council Meetings

Table with columns: Date, Nature of Meetings or Duties, Did I Drive Y or N, Name of Driver, Monthly, Per Diem, External, Group PD, Travel KM, Up to 2Hrs, Up to 4 Hrs, Up to 8 Hrs, Over 8 hours, Amount, Km Driven. Includes rows for dates from June 27 to August 26, 2024, and a Totals row.

Table for Board Policy 8 - Clause 6.4 b) & c) Reimbursement for Hotel Costs, Meals, Parking, Taxi Fares, Internet Access, Business Calls, and Registration Fees. Columns: Expense, GST, Total. Totals row shows \$0.00.

Table for Remuneration for Approved Professional Development Meetings, Conventions, Workshops, Etc. Columns: Date, Nature of Meeting or Duties, Did I Drive Y or N, Name of Driver, Per Diem, Travel KM, Up to 2Hrs, Up to 4 Hrs, Up to 8 Hrs, > 8 Hrs, Amount, Km Driven. Totals row shows \$0.00.

Table for Professional Development Expenses Not Included Above. Columns: Expense, GST, Total. Totals row shows \$0.00.

Trustee's Signature

Reviewed by the Trustee Timesheet & Expense Claims Committee

Meals Allowance table: Breakfast \$ 10.00, Lunch \$ 12.00, Supper \$ 25.00

For Office Use Only summary table. Rows for Per Diem Amount, Kilometerage, Expenses, and Total. Values: \$119.70, \$0.00, \$119.70, \$775.70.

For Office Use Only - PROFESSIONAL DEVELOPMENT summary table. Rows for Per Diem Amount, Kilometerage, Expenses, and Total. Values: \$0.00, \$0.00, \$0.00, \$0.00.