

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on September 24, 2024 commencing at 0900 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustee(s) Lori Hodges, Greg Long, Brad Toone, Clara Yagos, and Carla Gimber

Virtual Attendance: Trustee(s) Kathy Charchun and Brad Toone

Unable to Attend: Trustee(s) Lacey Poytress

Attendance: Darryl Seguin, Superintendent

Jeff Perry, Associate Superintendent, Business Services

Nikki Lytwyn, Executive Assistant

A. Chair called the meeting to order at 0907 hours.

A.1 Acknowledgement of Land

A.2 O Canada

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the June 24, 2024 Organizational and Regular Board Meetings and the August 2, 2024 and September 11, 2024 Special Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2024-25

B.4 Superintendent Monthly Report

B.5 Associate Superintendent Monthly Report

B.6 Committee Reports

B.7 Professional Learning

B.8 Granum Solution Update

Remove item B.7 Professional Development and add as item E.10 – Trustee Charchun & Trustee Yagos

Remove item B.1 June 24, 2024 Organizational Minutes and add as item E.11 – Trustee Gimber

Remove item B.5 Associate Superintendent, Chad Kuzyk Monthly Report and add as item F.4 – Trustee Yagos

24-000 Trustee Yagos moved that the Board of Trustees moved that the September 24, 2024 Consent Agenda be approved by the Board of Trustees as amended.

Carried

C. Emergent Changes to the Agenda

Table item F.1 Nanton Update until next meeting – Trustee Toone

- 24-001 Trustee Long moved that the September 24, 2024 Regular Board Meeting Agenda be approved by the Board of Trustees as amended. *Carried*
- D. Declaration of Conflict of Interest**
- 24-002 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the September 24, 2024 Board Meeting and if so should declare them. *None - Declared*
- E. Action Items**
- E.1 Leading at the Speed of Trust Professional Learning Opportunity**
- 24-003 Trustee Yagos moved that the Board of Trustees direct the Professional Learning Committee to schedule a time for David George to facilitate this learning opportunity. *Carried*
- E.2 Deputy Superintendent**
- 24-004 Trustee Long moved that the Board of Trustees approve the appointment of Associate Superintendent Richard Feller as Deputy Superintendent. *Carried*
- E.3 CASS Professional Membership Fee**
- 24-005 Trustee Yagos moved that the Board of Trustees pay the CASS Professional Membership Fee for the superintendent for the 2024-25 school year. *Carried*
- E.4 Board Policy 8 Amendments**
- 24-006 Trustee Gimber moved that the Board of Trustees approve the changes to Policy 8 as presented. *Carried*
- E.5 Legal Review of Board Policy 15 and Policy 5**
- 24-007 Trustee Gimber moved that the Board of Trustees approve having legal counsel review Policies 5 and 15. *Carried*
- E.6 Regional School Council Committee Terms of Reference**
- 24-008 Trustee Gimber moved that the Board recommends adopt the changes to the Regional School Council Terms of Reference as presented. *Carried*
- E.7 Elder Consultant Council Terms of Reference**

24-009 Trustee Gimber moved that the Board of Trustees accept the changes to the Elder Consultant Council Terms of Reference as presented. *Carried*

E.8 Elder Consultant Council Committee Terms of Reference

24-010 Trustee Gimber moved that the Board of Trustees accept the Elder Consultant Council Committee Terms of Reference as amended. *Carried*

E.9 Borrowing Resolution

24-111 Trustee Gimber moved that the Board of Trustees approve the Borrowing Resolution, which authorizes the Board to borrow such sums as the Board may deem necessary to meet current expenditures during the 2024-2025 school year. *Carried*

Removed from Consent Agenda

E.10 Professional Learning

24-112 Trustee Charchun moved to have permission to use personal PD for Speakers Corners throughout the year.

Amendment

24-112 Trustee Toone moved to amend the motion and add "All Trustees" and include the 2024-2025 school year – Trustee Toone *Carried*

Amended

24-112 Trustee Charchun moved that all trustees have permission to use personal PD to attend Speakers Corners for the 2024-2025 school year. *Carried*

Removed from Consent Agenda

E.11 June 24, 2024 Organizational Meeting Minutes

Changes to minutes were discussed.

F. Discussion/Information Items

Item Tabled per Emergent Changes

F.1 Nanton Update

F.2 School Visit Schedule

Darryl Seguin, Superintendent reviewed the 2024-2025 school visit schedule for information.

Jeff Perry, Associate Superintendent, Business Services exited meeting at 1007 hours.

F.3 Minister's Youth Council

The Board of Trustees is pleased to announce that Jennifer Doerksen from J.T. Foster School has been selected for this year's Minister's Youth Council.

The Chair called a health break at 1014 hours.

The Chair called the meeting back to order at 1022 hours.

Removed from Consent

Agenda F.4 Chad Kuzyk, Associate Superintendent, Programs and Innovation

Darryl Seguin Superintendent discussed the AI policy and procedure preparation item.

G. Presentations

G.1 Summer School/FACES/ International Students-Summer Program

Darryl Seguin, Superintendent provided the Board with an update of the work accomplished through the summer of 2024.

H. Key Messages from Today's Meeting

- 1) Presentation
- 2) Deputy Superintendent Appointment
- 3) Minister's Youth Council
- 4) School Visit Schedule

I. Press Release Items from Today's Meeting

- 1) Minister's Youth Council

J. In- Camera

J.1 In-Camera Items

24-113 Trustee Yagos moved that the Board of Trustees go in-camera at 1039 hours.
Carried

Jeff Perry, Associate Superintendent, Business Services re-entered meeting at 1055 hours.

24-114 Trustee Charchun moved that the Board of Trustees revert the meeting back to the regular board meeting at 1207 hours.
Carried

K. Adjournment

24-115 Trustee Yagos moved that the Board of Trustees vote in favour of the meeting being adjourned at 1207 hours.

Carried

Chairperson

Secretary-Treasurer