



024–2025 School Year
Division Office, Fort Macleod

REGULAR BOARD MEETING

Date: November 26, 2024

Time: 9:00 am

Venue: Division Office, GR Davis Administration Building, Fort Macleod

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Kathy Charchun

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00	A.	Call to Order	<i>Chair</i>
9:01	A.1	Acknowledgement of Land	<i>L. Poytress</i>
9:03	A.2	O Canada	

Consent Agenda

9:05	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes If there are no errors or omissions in the minutes of the October 22, 2024 Regular Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2024-25	
	B.4	Chair Monthly Report	
	B.5	Superintendent Monthly Report	
	B.6	Associate Superintendent Monthly Report	
	B.7	Committee Reports	
	B.8	Professional Learning	
	B.9	Granum Solution Update	

Every student, every day.

B.10 Information

Recommendation:

That the November 26, 2024 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Emergent Changes to the Agenda

9:10 C. **Emergent Changes to the Agenda** *Chair*

Recommendation:

That the November 26, 2024 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

9:12 D. **Declaration of Conflict of Interest** *Chair*

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the November 26, 2024 Board Meeting and if so should declare them.

Declared: _____

Presentations

E. Presentations

9:15 E.1 **Transportation** *(enclosure E.1)* *R. Visser/M. Hedley*

Rick Visser, Transportation Coordinator and Michelle Hedley, Admin. Assistant, Transportation & LRSD Pursuits will provide an update to the Board of Trustees regarding transportation throughout the division.

9:45 E.2 **Alberta Education Assurance Measures Results** *(enclosure E.2)* *L. Furukawa*

Lisa Furukawa, Director of Learning (Support Services) will discuss the Fall 2024 Alberta Education Assurance Measures Results for Livingstone Range School Division.

10:00 E.3 **Mental Health/Counselling** *(enclosure E.3)* *H. Stewart*

Holly Stewart, Clinical Team Lead will provide an update to the Board regarding Student Wellness throughout the Livingstone Range School Division.

Action Items

F. Action Items

10:15 **F.1 IMR Results & Plan** *(enclosure F.2)* *J. Perry / G. Gorzitza*

One of a school jurisdiction's highest priorities regarding their school facilities is to ensure that health, safety and essential upgrading needs, including emergent projects, are completed as required. IMR funding is provided to meet these needs and eliminate deferred maintenance. IMR funding is only provided for government owned facilities and is not provided for privately owned buildings. To deal with emergent projects as they arise, school jurisdictions should consider setting aside contingency funding.

IMR funding may be spent only for approved purposes. Jurisdictions may use the funds to:

- ensure school facilities meet all regulatory requirements, particularly as they pertain to providing a safe and healthy learning environment;
- preserve and improve the quality of the learning environment by:
- replacing building components that have failed,
- prolonging the life of the facility through planned, proactive replacement of major components; and
- upgrading of the educational areas to meet program requirement;
- meet the facility requirements of students with special needs; and
- replace or upgrade building components to improve energy conservation and efficiency and to achieve cost savings as a result.

The report was prepared by Greg Gorzitza, Coordinator of Facilities. The report shows what was planned and completed in the 2023-24 school year and then provides a plan for the 2024-25 school year.

Recommendation:

That the Board of Trustees approve the 2024-2025 Infrastructure Maintenance and Renewal Expenditure Plan as presented.

Moved by: _____

10:35 **F.2 Annual Education Results Report** *(enclosure F.3)* *D. Seguin*

Darryl Seguin, Superintendent will review the 2023-2024 Annual Education Results Report for the Board of Trustees' approval.

Recommendation:

That the Board of Trustees approve the 2023-2024 Annual Education Results Report for the Livingstone Range School Division.

Moved by: _____

10:50

F.3 Audited Financial Statements: re: Period Ended Aug. 31, '24

L. Hodges

The Audit Committee Chair, Lori Hodges, will present information related to the recently completed audit and from the 'Draft' Audited Financial Statements for the period ended August 31, 2024.

Recommendation:

That the Board of Trustees approve the Audited Financial Statements for Livingstone Range School Division for the period ended August 31, 2024.

Moved by: _____

11:05

F.4 Board/CEO Evaluations

Chair

Since passing Board Motion 21-121 around Board and superintendent evaluations it's important to secure a facilitator to conduct the evaluations.

Recommendation:

That the Board of Trustees direct the Board Chair to contact Chris Smeaton to secure a date for the evaluations.

Moved by _____

11:15

F.5 Board Policy 24

(enclosure F.5)

Chair

As the newly developed Board Policy 24, Personal Mobile Devices and Social Media In Schools passed the first reading August 2, 2024, the Board of Trustees will discuss approval of the second and third reading.

Recommendation #1:

That the Board of Trustees approve the second reading of Board Policy 24 – Personal Mobile Devices and Social Media In Schools as (presented or amended).

Moved by: _____

Recommendation #2:

That the Board of Trustees approve the third and final reading of Board Policy 24 – Personal Mobile Devices and Social Media In Schools as (presented or amended).

Moved by: _____

Discussion/Information Items

G. Discussion/Information Items

11:25 G.1 Nanton Update *B. Toone*

The Nanton School Advisory Chair will update the Board of Trustees on the Nanton Schools.

11:35 G.2 Election Bylaws *Chair*

In preparation for the 2025 School Board Elections, the Board will consider bylaws for the following reasons:

1. Establish additional nomination locations - Section 28 (1.1) LAEA
2. Requirement for candidates to obtain a criminal record check - The Municipal Affairs Statutes Amendment Act (formerly Bill 20), came into force on October 31, 2024. The act amends the Local Authorities Election Act, which establishes the framework for the conduct of elections in Alberta School Divisions. As part of the amendments school divisions are able to consider whether they will require criminal record checks for local candidates.

Key Messages

11:55 H. Key Messages from Today's Meeting

- 1) Presentation (s)
- 2)
- 3)

Potential Press Release Items

11:57 I. Press Release Items from Today's Meeting

- 1)
- 2)
- 3)

12:00 Lunch

In-Camera

J. In- Camera

12:30 J.1 In-Camera Items *Chair*
Land, Labour

That the Board of Trustees go in-camera at _____ hours.

Moved by: _____

That the Board of Trustees revert the meeting back to the regular board meeting at ____ hours.

Moved by: _____

Adjournment

4:30 K. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ____ hours.

Moved by: _____