Livingstone Range
SCHOOL DIVISION

LIVINGSTONE RANGE SCHOOL DIVISION
TRUSTEES MONTHLY CLAIM FORM

Trustee's Name Lacey Poytress

For the Month of October Year 2024

Board Policy 8 - Clause 6.1 b) Remuneration for Board Meetings, Committee Meetings, Approved Tours, ASBA Zone 6 Meetings, and School Council Meetings

Date	Nature of Meetings or Duties	Did I Drive Y or N	Name of Driver	Monthly, Per Diem, External, Group PD	Travel KM	Up to 2Hrs	Up to 4 Hrs	Up to 8 Hrs	Over 8 hours	Amount	Km Driven
September 30, 2024	Timesheet Committee	N		PER DIEM		1.00				$82.00	$0.00
October 1, 2024	Alberta Southwest	Y	L POYTRESS	PER DIEM	102.00		2.50			$205.00	$58.14
October 7, 2024	Negotiating preparation meeting	N		PER DIEM			2.25			$164.00	$0.00
October 8, 2024	Meeting of the Whole FP Walshe School council	N		PER DIEM					9.50	$372.00	$0.00
October 4, 2024	ASBA Municipal Affairs Series			PER DIEM						$0.00	$0.00
October 22, 2024	Board Meeting			PER DIEM				5.50		$290.00	$0.00
				PER DIEM						$290.00	$0.00
				PER DIEM						$0.00	$0.00
				PER DIEM						$0.00	$0.00
				PER DIEM						$0.00	$0.00
				PER DIEM						$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
	Totals				**102.00**					**$1,403.00**	**58.14**

Board Policy 8 - Clause 6.4 b) & c) Reimbursement for Hotel Costs, Meals, Parking, Taxi Fares, Internet Access, Business Calls, and Registration Fees	Expense	GST	Total
			$0.00
			$0.00
			$0.00
Total of Personal Expenses	**$0.00**	**$0.00**	**$0.00**

Remuneration for Approved Professional Development Meetings, Conventions, Workshops, Etc.

Date	Nature of Meeting or Duties	Did I Drive Y or N	Name of Driver	Per Diem	Travel KM	Up to 2Hrs	Up to 4 Hrs	Up to 8 Hrs	> 8 Hrs	Amount	Km Driven
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
										$0.00	$0.00
	Totals				**0.00**					**$0.00**	**0.00**

Professional Development Expenses Not Included Above	Expense	GST	Total
			$0.00
			$0.00
			$0.00
Total of Professional Development Expenses	**$0.00**	**$0.00**	**$0.00**

Trustee's Signature

Reviewed by the Trustee Timesheet & Expense Claims Committee

Meals Allowance
Breakfast $ 10.00
Lunch $ 12.00
Supper $ 25.00

For Office Use Only

Per Diem Amount (1-4280-4400-0___-010)			$1,403.00 [code 70]
Kilometerage (1-4700-4400-0___-010)	$58.14		
Expenses (Based on the Expense)	$0.00		$58.14
Total			$1,461.14

For Office Use Only - PROFESSIONAL DEVELOPMENT

Per Diem Amount - (1-4281-4400-0___-010)			$0.00 [code 73]
Kilometerage (1-4405-4400-0___-010)	$0.00		
Expenses - (1-4405-4400-0___-010)	$0.00		$0.00
Total			$0.00

EVISED AS OF AUGUST 31, 2023

NOV - 5 2024