

REGULAR BOARD MEETING

Date: January 28, 2025

Time: 9:00 am

Venue: Division Office, GR Davis Administration Building, Fort Macleod

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Kathy Charchun

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

The purpose of the board meetings is to allow the Board to carry out its mandate; the meetings are not public forums.

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00	A. Call to Order	<i>Chair</i>
9:01	A.1 Acknowledgement of Land	<i>B. Toone</i>
9:03	A.2 O Canada	

Consent Agenda

9:05	B. Consent Agenda	<i>Chair</i>
	B.1 Approval of Minutes	
	If there are no errors or omissions in the minutes of the December 17, 2024 Regular Board Meeting and January 14, 2025 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2 Business Arising from the Minutes	
	B.3 Board Annual Work List 2024-25	
	B.4 Chair Monthly Report	

Every student, every day.

- B.5 Superintendent Monthly Report**
- B.6 Associate Superintendent Monthly Report**
- B.7 Committee Efficiencies Report(s)**
- B.8 Professional Learning**
- B.9 Board Policies 13, 14 and 17**
- B.10 Nanton Update**

Recommendation:

That the January 28, 2025 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Emergent Changes to the Agenda

- 9:10 **C. Emergent Changes to the Agenda** *Chair*

Recommendation:

That the January 28, 2025 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Declaration of Conflict of Interest

- 9:12 **D. Declaration of Conflict of Interest** *Chair*

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the December 17, 2024 Board Meeting and if so should declare them.

Declared: _____

Presentations

E. Presentations

- 9:15 **E.1 Nutrition and Health Update** *(enclosure E.1)* *C. Kuzyk*

Chad Kuzyk, Associate Superintendent, Programs and Innovation , will provide an update on the Nutrition and Health supports in the Livingstone Range School Division.

- 9:30 **E.2 Place-Based Learning** *(enclosure E.2)* *C. Kuzyk/J. Clifton*

Chad Kuzyk, Associate Superintendent, PRograms and Innovation and Jason Clifton, Place-Based Learning Supervisor, will provide an update on Place-Based Learning throughout the Livingstone Range School Division.

Action Items

F. Action Items

9:45 **F.1 Attendance at the CASS First Nation, Métis, and Inuit Gathering** *L. Poytress*

Trustee Poytress will discuss and seek approval for the Elders Consultant Council Committee Trustees attendance at the CASS First Nation, Métis, and Inuit Gathering.

Rationale:

1. **Missed Opportunities for Engagement:** The elders, who play a vital role in supporting FNMI initiatives within the schools, have been unable to meet with the trustees this year due to their demanding schedules.
2. **Elders' Attendance at the Gathering:** Since the elders will already be participating in this event, it presents a unique opportunity for trustees to engage meaningfully and collaboratively with them.
3. **Professional Development and Current Context:** Trustees have not been able to participate in professional development or discussions concerning FNMI struggles and successes during the 2024/2025 school year. Despite efforts, no such engagement is scheduled in the coming months.
4. **Provincial Perspective:** The gathering provides an invaluable opportunity for trustees to gain insights into the challenges and accomplishments of FNMI communities on a provincial level, enhancing their ability to support FNMI initiatives locally.

By attending this gathering, the Wisdom and Guidance Trustees will be better equipped to fulfill their responsibilities in contributing to informed decision-making and the success of ongoing initiatives.

Recommendation:

That the Board of Trustees direct the Elders Consultant Council Committee Trustees to attend the CASS First Nation, Métis, and Inuit (FNMI) Gathering as representatives of the Board.

Moved by: _____

10:00 **F.2 ASBA Zone 6 AGM and Monthly Meetings** *C. Gimber*

The ASBA Zone 6 meetings are an important source of information for all Trustees.

Currently there are regular, monthly meetings, except during the summer months. Two of those meetings are significantly important, the Budget meeting and the AGM.

The Zone 6 Budget meeting includes a presentation, with a question-and-answer period, facilitated by the ASBA executive. It includes valuable discussion and requires a vote from the LRSD Board.

The Zone 6 AGM is where LRSD Trustees may be nominated, sometimes from the floor, for Zone executive positions and subsequent voting for those positions is done.

The regular Zone 6 meetings include valuable board sharing and Professional Development that is created by ASBA and is often timely in nature.

Currently, all Trustees may attend the ASBA Zone 6 meetings, however only the Zone 6 Representative is remunerated for attending these meetings.

Recommendation:

The board recommends, given the evolving nature of the AGM and Budget meetings, and the valuable professional development offered during the regular monthly meetings, that:

- the ASBA Zone 6 Representative be remunerated for attending all Zone 6 meetings in person or virtually;
- all Trustees be remunerated for attending the ASBA Zone 6 AGM and ASBA Zone 6 Budget meetings in person or virtually
- all Trustees be remunerated for attending the ASBA Zone 6 monthly meetings virtually. If they choose to attend in person, travel expenses will not be covered.

Moved by: _____

10:15

F.3 Professional Development Funds

Chair

This motion aims to ensure access to unused professional development dollars for Trustees to ensure our board is utilizing Professional Development dollars for their intended purposes. The Rural Education Symposium presents a valuable chance to gather insights and strategies that can benefit our board and the communities we serve. By allowing unused PD funds to be reallocated, the impact of its professional development budget and encourage broader participation.

Recommendation:

That the Board approve the reallocation of unused Professional Development (PD) funds from Trustees who do not intend to use their full allocation, to support other Trustees in covering expenses for attending The Alberta Rural Education Symposium.

Moved by: _____

Discussion/Information Items

G. Discussion/Information Items

10:30 **G.1 4-Day School Week** *(enclosure G.1)* *K. Bond*

In response to the April 22, 2024 board motion #23-202 "Trustee Poytress moved that the Board of Trustees approve the 4-Day School Week: Developing Project Scope & Engagement Objective Plan as presented. ", Mrs. Karly Bond, Coordinator of Communications, Culture & Engagement will report back to the board of trustees.

12:00 Lunch

Discussion/Information Items Continued

1:00 **G.2 Jordan's Principle** *J. Perry*

In response to the December 17, 2024 board motion, "That the Board of Trustees approve receiving a report at the January Board meeting of the outstanding cost, if any of the unapproved Jordan's Principle funded staff." Jeff Perry, Associate Superintendent, Business Services, will discuss the unapproved Jordan's Principle funded staff information.

1:15 **G.3 Purchase of Transportation Shop/Building** *J. Perry*

Jeff Perry, Associate Superintendent, Business Services will update the Board of Trustees regarding the recent purchase of the transportation shop/building.

1:20 **G.4 Facilities Updates (PEAKS/Nanton Schools)** *J. Perry*

Jeff Perry, Associate Superintendent, Business Services will present updated information regarding PEAKS and the Nanton Schools.

1:30 **G.5 Budget Review Process** *(enclosure G.5)* *J. Perry*

Enclosed with the agenda is a copy of the proposed budget calendar related to the 2025-2026 School Year Budget. Jeff Perry, Associate Superintendent, Business Services will use the budget calendar to provide a review of the division's budget process for the Trustees.

In-Camera

1:40 **H. In-Camera**

H.1 In-Camera Items

That the Board of Trustees go in-camera at _____ hours.

Moved by: _____

That the Board of Trustees revert the meeting back to the regular board meeting at _____ hours.

Moved by: _____

Key Messages

- 3:20 **I. Key Messages from Today's Meeting**
- 1) Presentation (s)
 - 2)
 - 3)

Potential Press Release Items

- 3:25 **J. Press Release Items from Today's Meeting**
- 1)
 - 2)
 - 3)

Adjournment

- 3:30 **K. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ____ hours.

Moved by: _____