

# > DUAL CREDIT GUIDEBOOK SUMMER 2025

GET A HEAD START ON YOUR  
POST-SECONDARY JOURNEY  
BY ENROLLING IN LETHBRIDGE  
POLYTECHNIC'S DUAL CREDIT  
COURSES + PROGRAMS.

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[lethpolytech.ca/dual-credit](https://lethpolytech.ca/dual-credit)



LETHBRIDGE  
POLYTECHNIC

***BE READY.***

# > DUAL CREDIT COURSES



**Get a head start on your post-secondary journey by enrolling in Lethbridge Polytechnic's dual credit courses.**

Whether you choose to continue your studies or head into the workforce after your high school graduation, these courses will help you be ready for an easier transition to whatever happens next.

## SUMMER 2025 OFFERINGS

- **ARTS + MEDIA**
  - CMM1185 - Principles of Animation
- **JUSTICE + HUMAN SERVICES**
  - CJP1160 - Introduction to Criminal Justice

For the 2024/2025 academic year, Lethbridge Polytechnic has over 40 Dual Credit courses and programs approved by Alberta Education. For summer 2025, as we pilot dual credit delivery in this new semester, we have opted to offer two courses.

Courses are selected to run as Dual Credit programming based on a number of factors, including student interest and format flexibility. If you have a course or area of interest you'd like to see more programming options, please contact our team to discuss, as we are always looking to add to the lineup.

This guidebook contains information on the approved Dual Credit courses offered through Lethbridge Polytechnic for Summer 2025. For details on the 2025/2026, please refer to the expanded Dual Credit Guidebook.

# > GETTING STARTED

## **STEP 1 - TALK TO YOUR SCHOOL**

- As tuition is sponsored by schools/divisions, the first step in the process requires students to discuss their eligibility and internal application process at the school level.
- Please note, Dual Credit course offerings may differ throughout schools/divisions.

## **STEP 2 - APPLY TO LETHBRIDGE POLYTECHNIC**

- Once you have been approved to take a Dual Credit course by your school/division, you will apply as an open studies student to Lethbridge Polytechnic.
- A promo code will be provided to you through your school/division Dual Credit contact in order to waive the application fee.

## **STEP 3 - BE READY**

- Upon acceptance, you will receive official communication to the email you used to apply. Your acceptance package will also include information on how to access your Lethbridge Polytechnic email, course materials on Canvas, and important contacts for your Dual Credit journey.
- Please monitor Canvas and your polytech email for communication from your instructor.

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## Q & A

### **HOW ARE COURSE OFFERINGS ORGANIZED?**

- Course overviews are listed in this document alphabetically by course code and are not based on course categories.

### **WHAT DOES “ONLINE DELIVERY METHOD” MEAN?**

- Most Dual Credit courses are offered online, in an asynchronous format to allow students to tackle course work at times that work best for their schedule.
- However, there are several courses with mandatory on-campus lab components. Please take note of delivery method when selecting a course.

### **WHAT ARE COURSE “PRE-REQUISITES”?**

- Some courses have entrance requirements to ensure students have the necessary experience to set themselves up for success with course content and assessments.
- If you are unsure whether you meet a course’s pre-requisites, please contact our advising team.

### **SHOULD I PURCHASE REQUIRED EQUIPMENT AND MATERIALS NOW?**

- This package is meant to provide students, parents and schools with the most accurate information on Dual Credit offerings and processes at the time of distribution; however, content is subject to change. Please wait to purchase any required equipment and materials until confirmed with your instructor.
- All courses require a computer and Internet access.

### **WHO CAN I CONTACT WITH QUESTIONS?**

- Contact information for relevant departments is located on the last page of this document.

# > SUPPORTS

Lethbridge Polytechnic has a variety of supports and services to help guide you to success. Success is not only the responsibility of the student, but rather a shared responsibility between the student, the instructor and the school.

Here is the list of departments available to make sure that you have the support you need to succeed.

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## CAREER + ACADEMIC ADVISING

Provides information on:

- How Dual Credit courses can help you complete a program
- Possible program options and future career paths
- Academic expectations and grading scales
- Lethbridge Polytechnic policies and procedures

Contact: [advisor@lethpolytech.ca](mailto:advisor@lethpolytech.ca) • 403.320.3366

## LEARNING CAFÉ

Here to help with:

- Time management
- Personal management
- Studying efficiently
- Bridging knowledge gaps
- Written assignments
- Test-taking skills

Contact: [learningcafe@lethpolytech.ca](mailto:learningcafe@lethpolytech.ca) • 403.382.6952

## ACCESSIBILITY SERVICES

Available to discuss:

- Disability advising
- Requests for academic accommodations
- Disability-related history and potential challenges
- Additional supports

Contact: [accessibilityservices@lethpolytech.ca](mailto:accessibilityservices@lethpolytech.ca) • 403.320.3202 Ext. 5400

## BUCHANAN LIBRARY

Ready to assist with:

- Research materials required for class assignments
- Quiet places to work on class projects
- Access to online databases

Contact: [buchananlibrary@lethpolytech.ca](mailto:buchananlibrary@lethpolytech.ca) • 403.320.3352

# > IMPORTANT DATES

## APPLICATION DEADLINE

Dual Credit courses are scheduled to run in the fall, winter and summer semesters.

Once approved to take a course by your school/school division, you will need to apply using the promo code they supply. The following deadlines allow our teams adequate time to prepare for your arrival.

In the event you are past the application deadline, please contact our team to discuss options.

Deadline	Date
Summer Semester Applications	March 31, 2025
Fall Semester Applications	June 13, 2025

## SEMESTER LENGTH

Dual Credit semesters are designed to fit within the high school schedule. As a result, the summer semester is condensed, compared to the rest of the polytech.

Please review the following semester date:

Semester	First Day	Last Day
Summer 2025	June 23, 2025	August 6, 2025

# CJP1160 - INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM

Offered in the Summer Semester

**Delivery Method:** Online asynchronous AND a week of mandatory on-campus labs July 21 to 24.

**Total Hours:** 45

**Post-Secondary Credits:** 3

**High School Credits:** 5

**Pre-Requisites:** ENG 20-1 or ENG 20-2

**Materials Cost:** \$60 (approx.)

## Course Description:

An introduction into the study of Canada's criminal justice system which consists of three major agencies: the police, the courts, and the correctional system. The structure of policing, the courts, and the correctional system are examined together with the development, role and functions of each agency.

## Course Outcomes:

1. Describe the structure and function of each major component of the criminal justice system in Canada.
2. Identify the importance of due process and compare and contrast the crime control and due process philosophies in the criminal justice system.
3. Compare and contrast the traditional organizational structure and function of police services with current trends in policing such as community policing and problem-oriented policing.
4. Examine current issues in Canadian policing, including the role and practice of police discretion, police misconduct, and police accountability.
5. Analyze crime trends and patterns and describe how crime is measured, using various surveys and reporting systems.
6. Explain and outline the court system in Canada.
7. Explain different philosophies of criminal sentencing and punishment and the victim's role in sentencing.
8. Describe the history of corrections in Canada and the current organizational structure.
9. Examine current correctional agencies and programs.

## Assessments:

- Quizzes
- Discussion
- Exams
- Assignments

## Required Equipment & Materials:

- Textbook

## Transferability:

- *Required course for:* Criminal Justice - Corrections, Criminal Justice - Policing
- *External Transfer Equivalent at:* Athabasca University, Bow Valley College, College of the Rockies, Concordia University of Edmonton, Mount Royal University, University of Lethbridge, University of Regina

*\*Students looking to inquire about on-campus accommodations for the week of in-person labs, can reach out to [dual.credit@lethpolytech.ca](mailto:dual.credit@lethpolytech.ca) for more information.*

## CMM1185 – THE PRINCIPLES OF ANIMATION

*Offered in the Summer Semester*

**Delivery Method:** Hyflex (On-Campus or Online Synchronous), 9 a.m. to 12 p.m. daily.

**Total Hours:** 60

**Post-Secondary Credits:** 3

**High School Credits:** 5

**Pre-Requisites:** None

**Materials Cost:** \$100 software (approx.)

### **Course Description:**

A hands-on application of the principles of animation will be used to create various animations. Focus will be on understanding and applying the animation development process, including sketching and storyboard design.

### **Course Outcomes:**

1. Compare traditional and digital animation techniques.
2. Explain the animation development process.
3. Define terms associated with animation.
4. Design character sketches and storyboards.
5. Produce animations that apply the principles of animation and various camera techniques.

### **Assessments:**

- Labs & Discussions
- Assignments
- Midterm Project
- Final Project

### **Required Equipment & Materials:**

- External, portable solid state drive (SSD)
- Noise cancelling headphones with mic
- 8-32GB SD memory card for camera
- DSLR Camera
- Adobe Creative Suite Software

### **Transferability:**

- *Required course for:* Multimedia Production
- *Approved Elective for:* Computer Information Technology
- *External Transfer Equivalent at:* No transfer opportunities offered at this time.

# > HAVE QUESTIONS?

For questions on Dual Credit programming, please contact the following departments:

## **DUAL CREDIT TEAM**

dual.credit@lethpolytech.ca • 403.320.3202 Ext. 5656

## **ADMISSIONS**

admissions@lethpolytech.ca • 403.382.6958

## **CAREER + ACADEMIC ADVISING**

advisor@lethpolytech.ca • 403.320.3366

## **LEARNING CAFE**

learningcafe@lethpolytech.ca • 403.382.6952

## **ACCESSIBILITY SERVICES**

accessibilityservices@lethpolytech.ca • 403.320.3202 Ext.5400

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